



**SOUTH WOODHAM FERRERS  
TOWN COUNCIL**

# **NEIGHBOURHOOD PLAN COMMITTEE A G E N D A**

**For a Meeting to be held at 7.30pm on  
Tuesday 12<sup>th</sup> February 2019**

**at Champions Manor Hall, Hullbridge Road,  
South Woodham Ferrers**

**Membership:**

**Chairman Councillor D Eley**

**Troy Planning: Jon Herbert (advisory role)**

Councillor A John  
Councillor M O'Brien

Councillor I Roberts  
Councillor A Shearring

Councillor P Wyatt

**Karen Hawkes BSc Hons  
South Woodham Ferrers Town Clerk  
4<sup>th</sup> February 2019**

**1. Apologies for Absence**

To receive apologies for absence.

**2. Declarations of Interest**

Any Member declaring an interest is asked to state whether this is a pecuniary or non-pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

**3. Confirmation of Minutes**

To APPROVE the minutes of the meeting held on 3<sup>rd</sup> December 2018 as a true record.

**4. To receive report (attached to the agenda) from Troy Planning and consider recommendations**

- Verbal summary of walkabout on 9<sup>th</sup> January 2019
- Engagement events

**5. Budget**

Committee to agree budget request from Policy and Resources to fund Community engagement events and associated literature.

**6. Report to Council**

To agree report for Council 5<sup>th</sup> March 2019.

**7. Date of the next meeting**

Future meeting 12<sup>th</sup> March 2019 7:30pm