

GARDEN OF REMEMBRANCE

Part 2C Application Form for Interment into the Columbarium to confirm tile details.

Infants, Babies & Children Only

Please complete this form in BLOCK CAPITALS

Name and details of Applicant

Name including title: Mr/Mrs/Miss/Other (Please delete as appropriate)	
Address:	Post Code:

Full name of Deceased – this is to confirm our application form matches our file.

Surname:	
First Name/s:	

Please confirm you have completed the main form YES / NO

We cannot process this form until the application form has been completed.

Is this for an infant under the age of 13 months YES / NO

Is this for a baby - classed as 13 months to 4 years old YES / NO

The Childrens Columbarium is for those 18 or under is only a single space.

We fill the Columbarium starting top to bottom, completing each side in turn.

Fees

All charges include VAT.

These prices include a stainless-steel urn used to intern the ashes.

Prices for Babies & Children - resident or non-resident

It is the policy of the Town council to particularly support those who have suffered the loss of babies or children under the age of 17 inclusive. We therefore subsidise this cost to the level as follows:

The cost of a baby or child interment niche is **£495**.

Please note: There is no room for a second interment in the children and baby section.

In the unlikely event of more than 1 child requires interment at the same time, please contact us directly before completing this form.

Additional cost for Motif is **£80**

Please note: This is niche allocated to the Childrens Memorial Space Columbarium

If you wish for the child have an interment in the adult section, this is normally only done as part of a second interment but may be able to accommodate exceptions. In this case, the adult fees as listed in Form 2A will be charged in all instances.

Renewal for each Columbarium Existing Internment space 25-year renewal time span **£295.00** in the baby and child section.

Four Styles of Font are available, and these can be mixed as to how you wish.

D1. In Loving Memory Of IN LOVING MEMORY OF

D2. In Loving Memory Of IN LOVING MEMORY OF

D3. In Loving Memory Of IN LOVING MEMORY OF

D4 In Loving Memory Of IN LOVING MEMORY OF

You can mix fonts and styles, but we would suggest you try and keep the design in a way remains easy to read.

You can only choose one font style per line; you can mix upper or lower case or have it all looking the same.

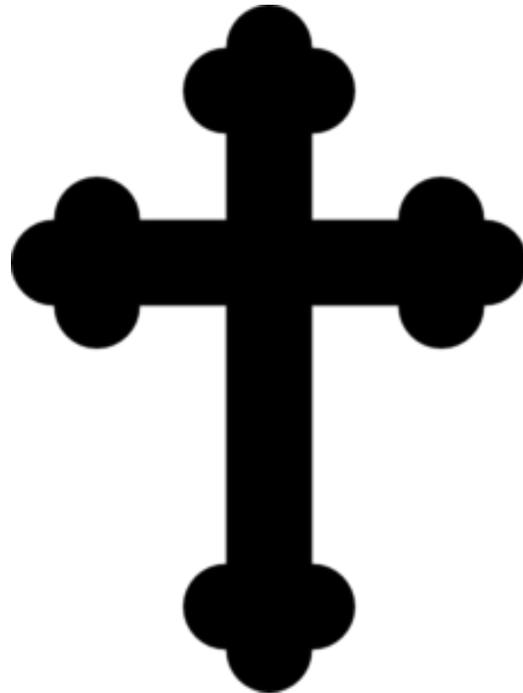
Please only use BLOCK CAPITALS ON ALL OF THE FORM and remember to leave spaces.

This reduces the chance of you having to start again if the proof is incorrect. We reserve the right to charge if you wish changes or corrections outside of our control under the third attempt.

All letters will be highlighted against the black tile with gold leaf. If you are adding anything such as a motif or photo section, please remember to leave space.

Adding a Motif

You may want to add a 'motif' or just keep it simple. Examples are as below. We request a simple motif, and this usually would be in line art style. If you wish to add this, please give as much detail as possible. Examples as below. You can also have 2 colours in addition to the white/gold motif.



Please tell us below, details of what you would like to be added. Please do not forget to add the space you wish it to be placed to the final design of the tile ****This is most important**** Or you can attach an example if you wish to assist us further:-



	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	FONT D1, D2, D3D 4	lower cas, upper case, both
Line 1																				
Line 2																				
Line 3																				
Line 4																				
Line 5																				
Line 6																				
Line 7																				
Line 8																				

How to complete the next section of the form. Please study the font styles, ensuring you select which font you wish for each line. On the next page is a blank form for you to complete. Please put font style as D1, D2, D3, D4 in the last column, please use H for Higher Case, L for lower case or H/L for mixed. ONLY USE BLOCK CAPITALS IN THE FORM PLEASE. You might want to work it out on a rough piece of paper before you start.

Declaration

Please sign the declaration below if you are requesting the following: -

I request the **committal of cremated remains** as detailed on this form.

I confirm that the details entered for the tile marker inscription are correct and I will confirm this once I have seen the proof. Once I approve the proof, this cannot be altered, and I understand that I will not be able to change it once confirmed. This is for a baby or child application only.

Please call the office on 01245 429 441 to pay by card or visit the office in person.

I further confirm that:

I have received a copy of the regulations and agree to be bound by them.

I have completed the **main application form** and I have chosen for the interment into a niche in the Columbarium.

I understand that the location will be dictated by the first free niche, should this be the first use of the space.

Please confirm here if this is a second interment into an existing niche YES / NO

I understand the charges and additional charges that I will need to pay.

Signed:.....
(Applicant)

Date:.....

Office use only:

Total calculated as £

Confirmed:

Checked:

Processed:

Please attach to main form

June 2023