

GARDEN OF REMEMBRANCE – Domestic Pet

Application for scatterings and memorials in the Pets Area of the Garden of Remembrance
Please complete this form in BLOCK CAPITALS

Name and details of Applicant

Name including title: Mr/Mrs/Miss/Other (Please delete as appropriate)	
Address:	
	Post Code:
Day-time telephone number:	
Email Address:	

Animal details

Name – if applicable	
Animal type/ breed(s): i.e. cat, dog (if no breed – mongrel)	
Weight of remains (Max of 10 kg)	Is the weight with or without the urn? please state :
Crematorium or vet details, if known.	
Date and time of when you wish for the scattering to take place- see note*	We will ensure an area is made ready for this to happen.
Fees	Unstaffed Fee for use of the pet scattering copse £30.00 Or for a council representative to be present/carry it out if unattended £50.00 please tick here ☐ (No words are spoken by staff)

If no ashes are part of this application and it is only a memorial tick here

☐

Memorial Plaque Optional Item (leave blank if not applicable)

Material: Brass effect paw or Natural slate heart.
Size: 100mm x 100mm in size. Approx.
Inscription: Options as shown below. (Please use Capitals)
Fitting: This is fitted to one of the wooden posts in the Memorial Area without the promise of sole rights, and maybe with other plaques from other applicants.
Engraved inscriptions onto 2 versions of memorial . Please note: A proof is sent after order.
Cost of plaque **£45.00** including, supply, engraving and install, and VAT and for 5 years term.

Option A Paw memorial

Wording:" *Your presence brought joy, your memory brings peace*"

☐

Option B Paw memorial

Wording:" *Gone from our lives, but held forever in our hearts*"

☐

Option C Heart Memorial for non-paw animals

Wording:" *Your presence brought joy, your memory brings peace*"

☐

Option D Heart Memorial for non-paw animals

Wording:" *Gone from our lives, but held forever in our hearts*"

☐

Custom upper wording Option E 16 characters inc spaces:

Paw

☐

Heart

☐

Photos of the designs are available to view on our website and booklet

'In memory of' is standard, unless custom wording option is used
If you have chosen option A,B,C or D only use one line for the name
Please use box to indicate the name inscription required for the memorial

Renewal for a fence plaque, £45.00 for a further 5 years

A temporary marker will be placed to indicate the scattering area; please write the name you wish to be placed on it. It could be the pet’s name or the family name. Space is limited.

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This completed form and the fee must be received before any action can be taken by the Council. Please do not hesitate to contact the Town Council if you require any assistance or have any queries.

Please sign this part of the form for the requested services we supply.

I hereby request for scattering and/or the memorial licence, to place a memorial plaque, supplied and fixed by the Town Council, for the period specified in this application (where applicable). A proof will be issued prior to ordering, so please ensure all spelling is checked carefully. Please allow approximately four weeks for delivery of the plaque. The date and time to be agreed by mutual agreement if a scattering is requested.

Our records are maintained in accordance with DEFRA regulations, including the type and weight of animals, to ensure the gardens are operated effectively. Only domestic pets may be scattered in the Animal Memorial Area, up to a maximum of 10kg of ashes. We are only able to scatter ashes; full animals cannot be buried. Any urn or casket left on site will be removed and disposed of. If you are unsure whether your animal is classed as domestic, please contact us in advance. The Town Council holds all appropriate licences required to carry out these services. Scatterings without our consent are not permitted and would be considered trespass, which may result in civil recovery and could jeopardise future access to the site. Prices shown include VAT.

I understand that the Council accepts no responsibility for theft, damage, or deterioration of any memorial placed in the Garden of Remembrance. I agree to the Terms and Conditions and to abide by the Garden Regulations. Unless specifically requested, scatterings for animals are not attended by Town Council staff, and no form of service is provided.

I enclose or will supply the appropriate fee or will arrange for payment. (Cheques should be made payable to South Woodham Ferrers Town Council.) We do not accept cash. Payment may be made by card or BACs.

*Please be advised that times of operation of the pet area are shown on our website. We may request a second date or time if we are unable to carry out your requirements.

Signed:.....
(Applicant)

Date:.....

Please return the completed form to:

Gardens Admin, South Woodham Ferrers Town Council,
Champions Manor Hall, Hullbridge Road, South Woodham Ferrers, Essex, CM3 5LJ

Telephone: 01245 429441. david@southwoodhamferrerstc.gov.uk