



**SOUTH WOODHAM FERRERS
TOWN COUNCIL**

**Champions Manor Hall
Hullbridge Road
South Woodham Ferrers
Essex CM3 5LJ
Tel. 01245 321817**

Events Community & Leisure COMMITTEE

AGENDA

**For a Meeting to be held at 7.30p.m. on
Wednesday 24th May 2022**

**at Champions Manor Hall, Hullbridge Road,
South Woodham Ferrers**

Membership:

**Councillor Crosbie (Chairman)
Councillor Humphrey (Vice-Chairman)**

Councillor Massey
Councillor Kelly
Councillor John

Councillor Eley
Councillor Wilson
Councillor Perham-Lake

Councillor Miller
Councillor Burman

Local Residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. If you have any queries, please telephone the Town Clerk on 01245 321817.

**Karen Atkins
Acting Town Clerk
18 May 2022**

1. Apologies for Absence

To RECEIVE and ACCEPT any apologies for absence.

2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

3. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary or Non - pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

4. Confirmation of Minutes

To APPROVE the minutes of the meeting held on 23 March 2022 as a true record.

5. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

6. Budgetary Position

To receive the current budgetary position as of 18th May 2022 as attached to the agenda.

7. Terms of Reference

To consider the Terms of Reference of the committee as attached to the agenda.

8. Champions Manor Hall Community Events

Cinema Club: Verbal update from Leisure Officer.

Youth Club: No update to date.

Toddler Group: Report received from the Acting Town Clerk

9. Platinum Jubilee Events

Verbal update for Platinum Jubilee events from the Leisure Officer

- A senior's party arranged Sunday 5th June 3-5pm.
- Provision of bunting village hall and others.
- Mural and plaque for bandstand week commencing 23rd May.
- Event arranged bandstand Saturday 4th June 11.30-12.30am
- Jubilee bench has been ordered possibly for replacement of bench at Trinity Square.
- Councillor Humphrey to revamp Jubilee Walk map.

10. Items to Note

- To note the Easter attendance for the Play in the Park. 110 attending the morning session and 77 attending the afternoon session. More events are booked for the summer school holidays.
- The bowling green fencing work commenced on 18th May 2022.

- The Acting Town Clerk has arranged for Harris fencing to be secured at the Bandstand from Friday 20th May 22 which will be removed on completion of the Jubilee mural and be will be free of charge to the Town Council. Asda have given consent.

11. Christmas Lights

Committee to discuss the Christmas lights display for 2022. Councillor Miller to give a verbal update.

12. Summer fun at Champions Manor Hall

Committee to consider Summer Events to be held at Champions Manor Hall. Councillor Kelly to update on possible funding available from Asda.

13. Report To Council

To agree items to report to the next Council meeting on 21st June 2022.

14. Media Coverage

To consider whether any items on this Agenda warrant a Media release, and, if so, to agree a Councillor to comment if applicable.

15. Next Meeting

The next meeting of the Events, Community & Leisure Committee will be held on Tuesday 5th July 2022 7.30pm.

Any member who is unable to attend the meeting should send their apologies and reason to the Acting Town Clerk prior to the meeting.