

# Planning & Environment COMMITTEE A G E N D A

**For a Meeting to be held on Tuesday 26<sup>th</sup> November 2024  
at 7.30pm  
at Champions Manor Hall, Hullbridge Road,  
South Woodham Ferrers**

**Membership:  
Councillor D Thompson Chairman  
Councillor S Wilson Vice-Chairman**

Councillor M Sismey  
Councillor P Ferry  
Councillor A Shearring

Councillor G Piesse  
Councillor J Birch  
Councillor I Roberts

Councillor A John  
Councillor M O Brien  
Councillor P Price

***Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community, and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item of business on the agenda. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321 817. Please join us.***

**Karen Atkins  
Town Clerk  
20th November 2024**



**1. Apologies if Absence**

To RECEIVE apologies for absence.

**2. Dispensation considerations**

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

**3. Declarations of Interest**

Any Member declaring an interest is asked to state whether this is a pecuniary registerable or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

**4. Confirmation of Minutes**

To APPROVE the minutes of the meeting held on 29<sup>th</sup> October 2024 as a true record.

**5. Public Questions**

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees terms of reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

**6. Budgetary Position**

The budgetary position as at 20/11/2024 is attached to the agenda.

**7. Maldon District Council Community Engagement Team**

Committee to receive a presentation from the Maldon District Council Community Engagement Team. The team are uniformed officers specialising in TRUCAM speed enforcement, high-visibility patrols (across parks and public spaces), parking patrols (on-and off-street), ASB patrols, and more. Currently they have contracts with several Parishes within Maldon, and we're now exploring opportunities to extend our services to Parishes and areas beyond our District.

Committee to consider the opportunity to discuss how they might deliver this in South Woodham Ferrers, including the number of hours you might require (compared to similar areas) and associated costs.

**8. Previous Planning Decisions and Appeals**

To note the City Council planning decisions which differ from the Town Council recommendations will be circulated prior to the meeting.

**9. Planning Applications**

To consider and agree comments on the planning applications as detailed on the list circulated and displayed on the Town Council noticeboards and website.

**10. John Cox Working Party Update**

To receive an update from the John Cox working party on potential future development with John Cox – phase two.

**11. Items to Note**

- The new gates at the Garden of Remembrance have been part installed. We are awaiting additional parts to complete the project
- The roses for the new Rose Bed Memorials have been ordered.
- The Environment Officer has contacted Network rail who have sign posted to Greater Anglia re the area/trees at Tanners Way.
- All tree work at Collingwood Pond has been completed on Saturday 16<sup>th</sup> November 24. Insurance and Essex County Council have been updated.
- Environment Officer has been advised the reduction in bus service 336 is for operational reasons.
- Update from South Essex Parking partnership Chelmsford City Council.  
A request was received from a local resident to implement a Single Yellow Line on Hullbridge Road from its junction with Clements Green Lane to its junction with The Laurels. An assessment has been carried out by a SEPP Technician and a report sent to the SEPP Joint Committee Member and Lead Officer for parking matters in Chelmsford.

It was felt that the request does not meet the SEPP's Policy and the site visits did not indicate that there is a major parking issue. Therefore, it was agreed by the SEPP Joint Committee Member and Lead Officer, for parking matters in Chelmsford, that the request is declined. The SEPP will continue to monitor parking levels in this location.

**12. Garden of Remembrance**

- The Town Council has been awarded a grant of £4000 from Essex County Council Locality Fund/ County Councillor Bob Massey for the improvements to the Sensory Garden.  
Committee to consider the new project to be completed by 31<sup>st</sup> March 2025.
- To **NOTE** the Town Clerk has been liaising with the Rotary re the planting of crocus bulbs at the Garden of Remembrance. This has now been cancelled this year.

**13. Winter Transport Meeting**

Committee to consider a Council representative to attend the Essex County Council Winter Transport Meeting, this is a new open-drop-in session at County Hall. Representatives from all districts to attend, allowing for a more collaborative environment. This event will allow you to engage directly with various teams in IPTU, each stationed at their own information point. You'll have the chance to meet team members, ask questions, and discuss any transport-related matters relevant to your community.

The meeting will take place at County Hall on Wednesday, 4th December, from 10:00 AM to 12:00 PM.

**14. Crouch Valley Coastal Community Team**

Councillor Shearring to give a verbal update from the meeting on the 19<sup>th</sup> of November 2024.

**15. Report to Council**

To note items for report to the next Council meeting is on 14th of January 2025.

**16. Media Coverage**

To consider whether any items on this agenda warrant a media release and if applicable agree a Councillor to comment.

**17. Next Meeting**

The next meeting of the Planning and Environment Committee will be on 17th of December 2024 at 7.30pm.

**Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.**