



SOUTH WOODHAM FERRERS
TOWN COUNCIL

Champions Manor Hall
Hullbridge Road
South Woodham Ferrers
Essex CM3 5LJ
Tel. 01245 321817

Events Community & Leisure COMMITTEE AGENDA

**For an Extra Ordinary Meeting to be held at 6.30p.m. on
Tuesday 18 March 2025
at Champions Manor Hall, Hullbridge Road,
South Woodham Ferrers**

**Membership:
Councillor Crosbie (Chair)
Councillor Humphrey (Vice-Chairman)**

Councillor Massey
Councillor Kelly
Councillor John

Councillor Sherlock
Councillor Wilson
Councillor Price

Councillor Perham Lake
Councillor O' Brien

Local Residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community, and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. If you have any queries, please telephone the Town Clerk on 01245 321817.

KATKINS

**Karen Atkins Town Clerk
12th March 2025**

1. Apologies for Absence

To RECEIVE and ACCEPT any apologies for absence.

2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

3. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary, registerable or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chair or the Town Clerk.

4. Confirmation of Minutes

To **APPROVE** the minutes of the meeting held on 11th February 2025 as a true record.

5. Budgetary Position

To receive the current budgetary position as of 12th March 2025 as attached to the agenda.

6. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

7. SWFYC 50th Anniversary Event

Committee to discuss the 50th Anniversary event at the SWF Yacht Club on Sunday 8th June 2025. SWFYC/Town Clerk to update committee.

8. Seniors VE Day event

Committee to receive an update from Councillor Kelly on details for the Seniors VE Day event.

9. Seniors Day Trip

Committee to receive an update from Councillor Kelly on details for the Seniors Day Trip 2025.

10. VJ Event 2025

Committee to receive an update following a meeting with the Town Clerk and Rev Jacqui King. Information circulated at meeting.

11. Summer Event 2025

Committee to discuss details for the Summer Event on Saturday 12th July 2025. Report attached to agenda.

12. Items to Note

- Officers have applied for an Active Places & Spaces Fund grant £500-£9,999 for the play area at the village Hall. Notification of the award will be in April 2025.
- The Deputy Lord Lieutenant has confirmed they will be attending the VE Day event on the 8th May 2025 at the Village Hall Playing Fields.

13. Report To Council

To agree items to report to the next Council meeting on 13th of May 2025.

14. Media Coverage

To consider whether any items on this Agenda warrant a Media release, and, if so, to agree a Councillor to comment if applicable.

15. Next Meeting

The next meeting of the Events Community & Leisure Committee will be on the 20th May 2025 at 7.30pm.

Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.

Detailed Income & Expenditure by Budget Heading 12/03/2025

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<u>200 Leisure General</u>						
1200 Allotment Income	350	350	0			100.0%
1205 Bowls Club Income	4,613	4,650	37			99.2%
1210 Christmas Lights Income	2,100	5,100	3,000			41.2%
1254 Summer Event income	0	1,000	1,000			0.0%
Leisure General :- Income	7,063	11,100	4,037			63.6%
4500 Play Schemes	2,665	2,750	85		85	96.9%
4508 Marsh Farm Road Allotments	0	350	350		350	0.0%
4510 Play Area Running Costs	2,325	2,500	175		175	93.0%
4515 Swimming Pool Subsidy	10,000	10,000	0		0	100.0%
4520 Bowling Green Maintenance	0	1,000	1,000		1,000	0.0%
4525 Bowling Green Sinking Fund	0	4,600	4,600		4,600	0.0%
4530 Christmas Lights	23,966	25,000	1,034		1,034	95.9%
Leisure General :- Indirect Expenditure	38,956	46,200	7,244	0	7,244	84.3%
Net Income over Expenditure	(31,893)	(35,100)	(3,207)			
<u>210 Bandstand</u>						
1230 Bandstand Income	244	500	256			48.7%
Bandstand :- Income	244	500	256			48.7%
4600 Bandstand Expenditure	1,026	500	(526)		(526)	205.3%
Bandstand :- Indirect Expenditure	1,026	500	(526)	0	(526)	205.2%
Net Income over Expenditure	(783)	0	783			
<u>250 Community Events</u>						
1250 Christmas Fayre Income	1,835	2,500	665			73.4%
1251 Senior Citizens Xmas Lunch Inc	350	0	(350)			0.0%
1252 Film CMH Club Income	690	500	(190)			138.0%
1255 Christmas Panto Income	1,130	1,200	70			94.2%
1257 National celebrations	0	2,000	2,000			0.0%
1258 Halloween Event Income	240	0	(240)			0.0%
1259 CMH Fun	180	0	(180)			0.0%
1600 Toddler Group Income	1,357	1,300	(57)			104.4%
1601 Youth Week Income	0	200	200			0.0%
Community Events :- Income	5,782	7,700	1,918			75.1%
4116 Card Processing/BACS/Bank Fees	30	0	(30)		(30)	0.0%
4350 Youth Club Expenditure	7,725	9,000	1,275		1,275	85.8%
4540 Toddler Group Expenditure	713	350	(363)		(363)	203.7%

Detailed Income & Expenditure by Budget Heading 12/03/2025

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
4651 Christmas Fayre Expenditure	12,059	13,000	941		941	92.8%
4652 Film Club CMH Expenditure	374	500	126		126	74.8%
4653 Senior Citizens lunch Exp	1,029	650	(379)		(379)	158.3%
4654 CMH Fun	1,718	1,750	32		32	98.2%
4655 Summer Event	10,783	10,000	(783)		(783)	107.8%
4656 Christmas Panto	1,611	1,700	89		89	94.8%
4663 National Celebrations	51	5,000	4,949		4,949	1.0%
4664 Youth Week	1,923	2,000	77		77	96.2%
Community Events :- Indirect Expenditure	38,016	43,950	5,934	0	5,934	86.5%
Net Income over Expenditure	(32,234)	(36,250)	(4,016)			
Grand Totals:- Income	13,089	19,300	6,211			67.8%
Expenditure	77,999	90,650	12,651	0	12,651	86.0%
Net Income over Expenditure	(64,910)	(71,350)	(6,440)			
Movement to/(from) Gen Reserve	(64,910)	(71,350)	(6,440)			