

FINANCE AND PROJECTS COMMITTEE AGENDA

**For a Meeting to be held at 7.30p.m on
Tuesday 14th October 2025**

At Champions Manor Hall Community Centre

Membership:

Councillor Thompson (Chair)
Councillor Eley (Vice Chair)

Councillor Shearring
Councillor Crosbie
Councillor Price

Councillor Wilson
Councillor O'Brien
Councillor Kelly

Councillor Massey
Councillor Bentley

Local Residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community, and the Town. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321817. Please join us.



**Karen Atkins
South Woodham Ferrers Town Clerk
8th October 2025**

1. Apologies for absence

To RECEIVE and ACCEPT any apologies for absence.

2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

3. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary, registerable, or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chair or the Town Clerk.

4. Confirmation of Minutes

To **APPROVE** the minutes of the meeting held on 03rd June 2025 as a true record of the meeting.

5. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

6. Financial Matters

a to receive the budgetary position for this Committee and Champions Manor Hall as of 8th October 2025.

b to receive and note the Council's bank balances as of 30th September 2025

- Unity Current Account £71,910.51
- Unity Instant Access Savings £561,429.12
- Santander Deposit Account £305,802.97

c the financial transactions for May-September 2025 are attached to the agenda.

d to note in accordance with financial regulations 2.6, Councillor Price verified the bank reconciliations for June and September 2025.

e the second instalment of the towns precept £232,732.50 was received on 26th September 2025 into our Unity Trust account.

7. Items to Note

- The second quarterly payment from Scottish Power for the Solar panels at Champions Manor Hall was received on 22/7/2025 for £688.32. Report sent under separate cover prior to meeting.
- The Internal End of Year Audit will be completed on 20th October 2025.
- The following small grants have been awarded –
SWF Open Garden event sum of £142.00 to cover additional costs for printing advertising for the event.
- The repairs on the CCTV cameras at the Village Hall have been completed by Link for £618.70.
- The repairs to the Town Council Sign at Millenium place will be allocated to Street Furniture & Signage. Work completed 30/9/2025.

8. Grant Policy Review

Committee to review the current Grant Policy for recommendation to Council on the 21st of October 2025.

9. Grants 2025-26

Committee to consider the grant application forms attached with agenda.

10. External Audit 2024-2025

To **NOTE** the completed External Audit has been returned from PKF Littlejohn with no matters arising and no recommendations. Information is available on the website. Signed off audit will be reported to Council on the 21st of October 2025.

11. Fen Maintenance

Committee to discuss a request from the Planning & Environment Committee on the 27th of May 2025 deferred at the Finance & Projects meeting on 3rd June 2025 for £10,000.00 towards future projects on the Fen.

To **NOTE** the two bridge repairs minute ref C25-176 and PE-25-265 have been allocated to the Fen Maintenance budget.

12. Bandstand

Committee to consider a recommendation from Events, Community & Leisure Committee on the 15th of July 2025 minute ref ECL-25-144 to agree Quote A for £10,950.00 excl VAT for the installation of decorative railings with finials to enhance safety and aesthetics around the circumference of the bandstand and step railings to be installed on the existing access steps on both sides of the bandstand with all metalwork to be finished in Town Council standard blue. To be recommended to Council on 21/10/2025.

13. Boundary Fence at Champions Manor Hall

Following the Council meeting held on 22 July 2025(Minute Ref: C25-175) and in accordance with Financial Regulations 5.9, committee to approve a quotation, up to a maximum value of £1,500.00 for the purchase of materials to enable the construction of a new boundary fence.

14. Report to Council

To agree items for report to the next Council meeting on the 21st of October 2025.

15. Media Contact

To consider whether any items on this Agenda warrant a Media release, and, if so, to agree a Councillor to comment if applicable.

16. Future Meeting Dates

The next meeting of the Finance & Projects Committee will be on 11th November 2025.

Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.

Detailed Income & Expenditure by Budget Heading 08/10/2025

Month No: 7

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
100 Champions Manor Hall						
1001 Main Hall Hire	19,525	24,000	4,475			81.4%
1002 Multi Purpose Room Hire	15,021	22,850	7,829			65.7%
1003 Conference Room Hire	3,737	6,000	2,263			62.3%
1004 Meeting Room Hire	6,410	16,000	9,590			40.1%
1006 Annual Storage Charge	0	1,200	1,200			0.0%
1007 Car park	390	500	110			78.0%
1008 Solar Panel Income	858	0	(858)			0.0%
1050 Rent from ESO Depot	1,100	1,100	0			100.0%
1055 Rent from Office Use	37,000	37,000	0			100.0%
Champions Manor Hall :- Income	84,040	108,650	24,610			77.3%
4000 Electricity	5,723	17,000	11,277		11,277	33.7%
4005 Gas	463	2,000	1,537		1,537	23.2%
4010 Water	682	1,400	718		718	48.7%
4020 Rates	9,417	20,000	10,583		10,583	47.1%
4025 Cleaning	15,105	32,000	16,895		16,895	47.2%
4030 Maintenance	11,248	17,000	5,752		5,752	66.2%
4050 PRS Licence	1,340	1,315	(25)		(25)	101.9%
4105 Office supplies	688	1,000	312		312	68.8%
4125 Sanitary Contract	251	500	249		249	50.1%
4130 Security	845	1,500	655		655	56.3%
4150 Fire Maintenance	98	1,000	902		902	9.8%
Champions Manor Hall :- Indirect Expenditure	45,860	94,715	48,855	0	48,855	48.4%
Net Income over Expenditure	38,181	13,935	(24,246)			
110 Office Costs						
4001 Rent for Office	37,000	37,000	0		0	100.0%
Office Costs :- Indirect Expenditure	37,000	37,000	0	0	0	100.0%
Net Expenditure	(37,000)	(37,000)	0			
120 Finance & Projects						
1076 Precept	465,465	465,465	0			100.0%
1090 Interest Received	8,608	15,000	6,392			57.4%
1095 Leases & Wayleave	100	550	450			18.2%
1400 CIL Money Received	5,664	0	(5,664)			0.0%
1450 Miscellaneous Income	14	0	(14)			0.0%
Finance & Projects :- Income	479,851	481,015	1,164			99.8%

Detailed Income & Expenditure by Budget Heading 08/10/2025

Month No: 7

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
4110 Photocopier	1,659	3,000	1,341		1,341	55.3%
4115 Postage	17	150	133		133	11.6%
4116 Card Processing/BACS/Bank Fees	574	1,300	726		726	44.1%
4120 Telephone	866	2,000	1,134		1,134	43.3%
4135 Mobiles	156	450	294		294	34.6%
4145 IT Work/Support	2,794	3,000	206		206	93.1%
4200 Salaries	58,896	145,000	86,104		86,104	40.6%
4205 Employer's NI	20,596	45,000	24,404		24,404	45.8%
4210 Superannuation	23,413	48,000	24,587		24,587	48.8%
4230 Payroll Contract	377	1,500	1,123		1,123	25.1%
4240 Staff Uniform & Travel	136	1,000	865		865	13.6%
4245 Training	1,067	2,000	933		933	53.4%
4246 Training - Councillors	0	2,000	2,000		2,000	0.0%
4247 Council Wellbeing	0	3,000	3,000		3,000	0.0%
4250 HR Costs	0	1,000	1,000		1,000	0.0%
4255 Subscriptions	1,887	2,200	313		313	85.8%
4265 Marketing	895	5,000	4,105		4,105	17.9%
4270 Audit	2,124	4,000	1,877		1,877	53.1%
4275 Insurance	5,820	6,000	180		180	97.0%
4280 Civic Budget	55	1,500	1,445		1,445	3.7%
4285 Member's Expenses	0	200	200		200	0.0%
4290 Member's Basic Allowance	3,961	9,500	5,539		5,539	41.7%
4295 Loan Repayment	9,302	18,500	9,198		9,198	50.3%
4300 IT Contract & Equipment	2,586	6,300	3,714		3,714	41.0%
4305 Elections	0	2,550	2,550		2,550	0.0%
4315 Grants	1,291	6,000	4,709		4,709	21.5%
4325 Litter & Vegetation Control	1,100	1,100	0		0	100.0%
4326 Defibrillator	0	500	500		500	0.0%
4327 Bleed kits	0	300	300		300	0.0%
4400 Vehicle Lease	1,213	2,500	1,287		1,287	48.5%
4401 Vehicle running Costs	1,188	2,500	1,312		1,312	47.5%
4801 Professional Fees	200	2,000	1,800		1,800	10.0%
Finance & Projects :- Indirect Expenditure	142,170	329,050	186,880	0	186,880	43.2%
Net Income over Expenditure	337,680	151,965	(185,715)			
200 Leisure General						
1200 Allotment Income	350	350	0			100.0%
1205 Bowls Club Income	4,728	5,400	672			87.6%
1210 Christmas Lights Income	0	2,100	2,100			0.0%
1254 Summer Event income	1,052	1,000	(52)			105.2%
Leisure General :- Income	6,130	8,850	2,720			69.3%

Detailed Income & Expenditure by Budget Heading 08/10/2025

Month No: 7

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
4500 Play Schemes	1,414	1,500	86		86	94.3%
4508 Marsh Farm Road Allotments	0	350	350		350	0.0%
4510 Play Area Running Costs	1,396	4,000	2,604		2,604	34.9%
4515 Swimming Pool Subsidy	0	10,000	10,000		10,000	0.0%
4525 Bowling Green Sinking Fund	0	4,650	4,650		4,650	0.0%
4530 Christmas Lights	9,546	25,000	15,454		15,454	38.2%
Leisure General :- Indirect Expenditure	12,357	45,500	33,143	0	33,143	27.2%
Net Income over Expenditure	(6,227)	(36,650)	(30,423)			
<u>210 Bandstand</u>						
1230 Bandstand Income	125	500	375			25.0%
Bandstand :- Income	125	500	375			25.0%
4600 Bandstand Expenditure	0	500	500		500	0.0%
Bandstand :- Indirect Expenditure	0	500	500	0	500	0.0%
Net Income over Expenditure	125	0	(125)			
<u>250 Community Events</u>						
1250 Christmas Fayre Income	235	2,500	2,265			9.4%
1251 Senior Citizens Xmas Lunch Inc	0	350	350			0.0%
1252 Film CMH Club Income	580	1,000	420			58.0%
1255 Christmas Panto Income	0	1,300	1,300			0.0%
1257 National celebrations	66	0	(66)			0.0%
1258 Halloween Event Income	18	250	232			7.2%
1260 Seniors Day Trip	530	500	(30)			106.0%
1600 Toddler Group Income	464	1,100	636			42.2%
1601 Youth Month Income	0	200	200			0.0%
1602 CMH Fun Income	35	0	(35)			0.0%
Community Events :- Income	1,928	7,200	5,272			26.8%
4116 Card Processing/BACS/Bank Fees	15	0	(15)		(15)	0.0%
4350 Youth Club Expenditure	0	9,000	9,000		9,000	0.0%
4540 Toddler Group Expenditure	213	1,000	787		787	21.3%
4651 Christmas Fayre Expenditure	7,006	15,000	7,994		7,994	46.7%
4652 Film Club CMH Expenditure	168	300	132		132	56.1%
4653 Senior Citizens lunch Exp	0	700	700		700	0.0%
4654 CMH Fun	1,340	1,500	160		160	89.3%
4655 Summer Event	7,162	8,000	838		838	89.5%
4656 Christmas Panto	1,371	1,600	229		229	85.7%

Detailed Income & Expenditure by Budget Heading 08/10/2025

Month No: 7

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
4663 National Celebrations	1,128	1,000	(128)		(128)	112.8%
4664 Youth Month	954	1,000	46		46	95.4%
4665 Seniors Day Trip	1,015	500	(515)		(515)	203.0%
Community Events :- Indirect Expenditure	20,373	39,600	19,227	0	19,227	51.4%
Net Income over Expenditure	(18,445)	(32,400)	(13,955)			
300 Environment General						
4325 Litter & Vegetation Control	723	3,500	2,777		2,777	20.7%
4328 Tree Works	1,965	8,000	6,035		6,035	24.6%
4505 Open Spaces Maintenance	2,079	2,500	421		421	83.2%
4506 Open Spaces Maint. (John Cox)	5,270	13,000	7,730		7,730	40.5%
4700 Street Furniture & Signage	0	4,000	4,000		4,000	0.0%
4705 Hanging Baskets	12,394	13,000	607		607	95.3%
4710 Roundabout Sponsorship	1,837	2,000	163		163	91.9%
4715 Road Safety	0	1,800	1,800		1,800	0.0%
4720 Fenn Maintenance	10,762	10,000	(762)		(762)	107.6%
Environment General :- Indirect Expenditure	35,030	57,800	22,770	0	22,770	60.6%
Net Expenditure	(35,030)	(57,800)	(22,770)			
310 Garden of Remembrance						
1300 Garden of Remembrance Income	12,772	14,300	1,528			89.3%
Garden of Remembrance :- Income	12,772	14,300	1,528			89.3%
4010 Water	63	150	87		87	41.7%
4760 GoR Supplies	3,651	5,000	1,349		1,349	73.0%
4765 GoR Maintenance	1,924	6,000	4,076		4,076	32.1%
4770 GoR Security	0	5,200	5,200		5,200	0.0%
Garden of Remembrance :- Indirect Expenditure	5,637	16,350	10,713	0	10,713	34.5%
Net Income over Expenditure	7,135	(2,050)	(9,185)			
Grand Totals:- Income	584,846	620,515	35,669			94.3%
Expenditure	298,427	620,515	322,088	0	322,088	48.1%
Net Income over Expenditure	286,419	0	(286,419)			
Movement to/(from) Gen Reserve	286,419	0	(286,419)			

List of Payments made between 01/05/2025 and 31/05/2025

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/05/2025	Miss Jamie Lee Burns	TRANS	10.58		Toddler group expenses
01/05/2025	AHEAD4 LTD	107979	224.56		It Contract may 25
01/05/2025	CT Services Group Ltd	inv 1389	3,020.96		Cleaning CMH May 2025
01/05/2025	Karen Atkins	TRANS	19.80		Collect/return Easter Bunny
01/05/2025	David Smith	TRANS	12.60		car mileage claim mch-apr 25
01/05/2025	BARCLAYCARD COMMERCIAL	DD6	16.98		gazebo pegs/office doc wallets
01/05/2025	DAISY COMMUNICATIONS	DD1	152.93		Phone/Broadband May 25
01/05/2025	CHELMSFORD CITY COUNCIL	DD2	1,884.00		Council tax may 25
01/05/2025	AHEAD4 LTD	dd3	169.00		It contract/services may 25
02/05/2025	PAYMENTSSENSE LTD	dd4	18.00		merchant monthly fee May25
06/05/2025	ESSEX ASSOCIATION OF	18696	960.00		playground insp course &exam
06/05/2025	J W DAVIS ENTERPRISES LTD	15549	2,150.00		may 25 outside maint contract
06/05/2025	J W DAVIS ENTERPRISES LTD	15570	540.00		Hillcrest tree works
07/05/2025	BARCLAYCARD COMMERCIAL	DD7	21.00		License CCC summer event 25
08/05/2025	PRISTINE ENVIRONMENTAL	51264	173.63		Sanitary contract 5/25-4/26
08/05/2025	ESSEX PENSION FUND	PENMAY25	3,453.03		Staff pension may25
08/05/2025	HM REVENUE AND CUSTOMS	HMRMAY25	2,948.47		HMRC May 25
08/05/2025	BARCLAYCARD COMMERCIAL	DD8	4.90		Ve day refresh acts 8/5/25
08/05/2025	CASHBACS INTERNATIONAL	dd5	18.00		monthly fees may 25
09/05/2025	Point Graphics Ltd	38055Fm	480.00		4 page Annual report focus
11/05/2025	Miss Wendy Martin	SWFTC VEDA	140.00		Singer Ve day event seniors
14/05/2025	Front of House Live Sound	0288/25	120.00		Ve day generator VH
14/05/2025	Essex Commercial Heating Ltd	3421	261.00		Annual Boiler service CMH
15/05/2025	DISPOSABLE CATERING	1154398	47.70		disposable cups film club
15/05/2025	GREEN RECYCLING LTD	dd6	338.41		waste collection May 25
15/05/2025	PAYMENTSSENSE LTD	dd7	40.29		FDMS service chgs may 25
16/05/2025	Crown Gas and Power Ltd.	dd8	115.29		gas may 25
18/05/2025	ZURICH MUNICIPAL	544575118	1,062.06		Town Council Van insurance ren
18/05/2025	ZURICH MUNICIPAL	544575137	5,819.75		Town council Insurance 25/26
19/05/2025	BRITISH GAS	dd9	9.10		electricity Trinity sq may 25
21/05/2025	Point Graphics Ltd	38233FM	120.00		June edition Focus magazine
21/05/2025	Spantec Services Ltd	1019480	112.32		Annual service Tc van
21/05/2025	Link CCTV Systems	95876	1,161.16		camers replac VH Play Area
21/05/2025	O2	dd10	30.84		mobiles may 25
22/05/2025	HEWES SECURITY	248158	784.53		service alarm 6/25-6/26
22/05/2025	John Rogers	TRANS	24.90		travel expses course Dunmow
22/05/2025	David Smith	TRANS	3.15		milk film club
22/05/2025	Total Energies Gas & Power Ltd	dd11	797.58		Electricity May 25 CMH
23/05/2025	salaries	SALARIES	8,670.81		Salaries May 25
25/05/2025	Peter Godward Coaches	100149	995.00		seniors day trip jul 25
28/05/2025	UNITY TRUST BANK	dd14	8.84		Unity Bacs chg April 25
28/05/2025	Siemens Financial Services Ltd	dd15	396.48		lease photocopier may-aug25
30/05/2025	SumUp Payments Limited	DD	15.40		SumUp Payments Limited
30/05/2025	Mobilize Lease & Co Ltd	DD16	242.64		TC van lease payment May 25
30/05/2025	PAYMENTSSENSE LTD	DD17	18.00		6139403 monthly fee may 25
31/05/2025	UNITY TRUST BANK	DD18	24.75		Service charges may 25

List of Payments made between 01/05/2025 and 31/05/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
Total Payments			37,638.44		

List of Payments made between 01/06/2025 and 30/06/2025

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/06/2025	AHEAD4 LTD	108709	229.02		month;y contract june 25
01/06/2025	CT Services Group Ltd	1683	3,020.96		cleaning CMH June 25
02/06/2025	LMC Carpentry and Joinery	082526	84.00		maint work on the fen bridge
02/06/2025	DAISY COMMUNICATIONS	dd1	152.86		monthly service contract june2
02/06/2025	CHELMSFORD CITY COUNCIL	DD2	1,884.00		council tax june 25
02/06/2025	AHEAD4 LTD	dd3	169.00		Contract June 25
03/06/2025	J W DAVIS ENTERPRISES LTD	15603	2,150.00		Open spaces contract may 25
03/06/2025	HM REVENUE AND CUSTOMS	hmrc jun 2	3,987.37		HMRC payment June 25
03/06/2025	ESSEX PENSION FUND	pen jun25	4,167.72		Essex pension payment June 25
03/06/2025	SWF Station adopters	grantmay25	300.00		Grant station adopters maint
03/06/2025	Mrs A Woolley	grant may2	97.50		Grant green week /advert/hall
03/06/2025	S C Lamb	granytmay	133.00		Grant may 25 open gardens adve
03/06/2025	Connie Cutter	TRANS	2.80		milk for toddler group exp
03/06/2025	IDENTILABEL LTD	inv1174	102.00		plaque GOR
03/06/2025	Eclipse Sound & Light	3346	2,318.40		trailer stage & lights summer
04/06/2025	Party monsters ltd	67E7812-00	170.00		final paymt fun cmh 1-3pm 28/8
04/06/2025	BRITISH TELECOM PLC	Q081EB	109.75		alarm line CMH
05/06/2025	Wave - Anglian Water	dd4	62.55		water bill GOR nov24-may25
05/06/2025	Wave - Anglian Water	dd5	682.14		water CMH Nov24-May25
06/06/2025	G Burley & sons Ltd	14016031	12,857.40		plantcape hanging baskets 2025
06/06/2025	ROWLAND BROTHERS TRADE	5578	142.26		GOR plaque Woolley
09/06/2025	Siobhan Taylor	TRANS	3.21		Biscuits milk toddler group
09/06/2025	CASHBACS INTERNATIONAL	dd6	18.00		month contrct payroll june 25
10/06/2025	BARCLAYCARD COMMERCIAL	dd9	8.99		amazon prime sub film club
13/06/2025	Armour Shutters Ltd	1406	600.00		annual service fire doors/shut
13/06/2025	Smart Office Solutions Ltd.	dd7	536.11		contrcat feb-may25
13/06/2025	PAYMENTSSENSE LTD	dd8	34.26		FDMS contract June25
13/06/2025	BRITISH GAS	dd9	8.80		electricity bill trinity squar
16/06/2025	David Smith	TRANS	1.89		milk for film club
16/06/2025	Crown Gas and Power Ltd.	dd10	77.63		gas June 25
16/06/2025	GREEN RECYCLING LTD	dd11	443.05		recycling waste CMH June 25
18/06/2025	Fen Contracts Ltd	2794	1,734.48		Tree work uniform youth road
18/06/2025	MHC Events Ltd	4461	1,173.60		Marquee hire summer evt 12JUL
19/06/2025	Amethyst Horticulture	27703	2,014.80		4 Summer planters 2025
19/06/2025	O2	dd12	30.84		Mobile bill June 25
20/06/2025	UNITY TRUST BANK	dd13	8.84		unity bacs charge
23/06/2025	HEWES SECURITY	248568	228.99		security call out/repl lock
23/06/2025	Playsafety Limited	88319	134.40		ann play area VH inspection 25
23/06/2025	DISPOSABLE CATERING	1169528	104.98		litter black sacks order
23/06/2025	Front of House Live Sound	0293/25	1,650.00		Summer event pa, stage pack,au
24/06/2025	Total Energies Gas & Power Ltd	dd14	844.18		electricity bill june 25
25/06/2025	DISPOSABLE CATERING	1170717	68.11		toilet rolls CMH
25/06/2025	BARCLAYCARD COMMERCIAL	dd1	8.99		amazon prime subs film club
25/06/2025	salaries	SALARIES	12,471.54		salaries June 25
27/06/2025	PAYMENTSSENSE LTD	DD16	18.00		Monthly fee Jun25
30/06/2025	Mobilize Lease & Co Ltd	DD17	242.64		monthly lease TC van June 25
30/06/2025	UNITY TRUST BANK	DD18	2.70		Unity Bank Handling Charge Jun

Unity Trust account

List of Payments made between 01/06/2025 and 30/06/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/06/2025	UNITY TRUST BANK	dd19	17.85		Unity Service Charge June25
30/06/2025	SumUp Payments Limited	DD	16.47		SumUp Payments Limited
Total Payments			<u>55,326.08</u>		

List of Payments made between 01/07/2025 and 31/07/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/07/2025	Able Group	4684890	166.80		Removal bees at CMH June 25
01/07/2025	AHEAD4 LTD	109340	229.02		Contract july 25
01/07/2025	CT Services Group Ltd	1943	3,020.96		Cleaning contract July 25
01/07/2025	DAISY COMMUNICATIONS	dd1	152.78		contract charges jul25
01/07/2025	CHELMSFORD CITY COUNCIL	dd2	1,884.00		Council tax July 25
01/07/2025	AHEAD4 LTD	dd3	169.00		contract it labour Jul 25
02/07/2025	J W DAVIS ENTERPRISES LTD	15634	300.00		alootment hedges cut may/jun 2
02/07/2025	J W DAVIS ENTERPRISES LTD	15639	2,150.00		open spaces contract 30/6/25
02/07/2025	BARCLAYCARD COMMERCIAL	dd4	19.99		hazard tape non adhesive
03/07/2025	Poppys Reindeer Ltd	REIN001 01	400.00		25% dep reindeer xmas fayre
03/07/2025	Durant Pest Solutions	6166	80.00		wasp removal GOR shed
04/07/2025	FUNK 2K	009896	1,400.00		SWF Summer 80s 12/7/25
04/07/2025	Smart Office Solutions Ltd.	dd4	15.54		yellow toner cartridge
07/07/2025	Chelmsford Association Of Loca	25/26	40.00		membership fee CALC 25/26
07/07/2025	ESSEX PENSION FUND	jul25	3,855.63		pension Jul 25
07/07/2025	HM REVENUE AND CUSTOMS	HMRC	3,042.51		HMRC JUL 2025
07/07/2025	Mrs Bouttwell	refund	20.00		refund coach trip tickets 6/7
07/07/2025	BARCLAYCARD COMMERCIAL	dd5	12.00		Facebook advertising Summer ev
08/07/2025	BARCLAYCARD COMMERCIAL	dd6	59.23		Rep First Aid CMH kit
08/07/2025	CASHBACS INTERNATIONAL	dd5	18.00		payroll Jul 25
09/07/2025	ROWLAND BROTHERS TRADE	5616	273.60		GOR plaque Ashmore
09/07/2025	S.T.A Plunbing & Heating	JUL2025	50.00		Basin tap and toilet seat CMH
09/07/2025	BARCLAYCARD COMMERCIAL	dd11	21.91		film club refreshements
09/07/2025	BARCLAYCARD COMMERCIAL	dd7	-17.99		credit rtn funds DD3
09/07/2025	BARCLAYCARD COMMERCIAL	dd8	11.77		Anemometer outdoor events
09/07/2025	BARCLAYCARD COMMERCIAL	dd9	1.99		Film rental Blabk bag
10/07/2025	BARCLAYCARD COMMERCIAL	dd12	8.99		Amazon prime membership
11/07/2025	Durant Pest Solutions	6178	80.00		Wasp nest removal VH Play area
14/07/2025	PAYMENTSSENSE LTD	dd6	30.32		fdms fees charge jul25
15/07/2025	Karen Atkins	TRANS	2.25		Karen Atkins
15/07/2025	Alan Shearring	TRANS	38.30		Travel expenses May/jun 25
15/07/2025	Link CCTV Systems	96592	618.70		Reair cameras at Village Hall
15/07/2025	EPH Sons Ltd	2847	234.00		Porta Loos summer event
15/07/2025	Chaplins Pantos	D7087	1,645.20		Xmas panto 2025
15/07/2025	GREEN RECYCLING LTD	dd7	465.61		black bin waste jul 25 cmh
16/07/2025	BRITISH GAS	dd8	7.92		electricity town centre jul 25
17/07/2025	Champions Music & Entertainmen	78795	1,020.00		acts Christmas fayre 25
18/07/2025	VIP Security (Essex) Ltd	18753	1,198.80		Christmas fayre 25
18/07/2025	Crown Gas and Power Ltd.	dd9	79.86		gas jul 25 cmh
19/07/2025	BARCLAYCARD COMMERCIAL	dd10	16.99		Strimmer blades ordered
21/07/2025	National Childbirth trus	C1343	-60.00		refund NCT hall booking cxd
21/07/2025	RAY LINGE MARKET STALLS	SH25/086	3,000.00		Charistmas fayre stalls
21/07/2025	O2	dd10	30.84		mobiles eso jul 25
23/07/2025	S.T.A Plunbing & Heating	Jul2025	85.42		Replacement toilet seat CMH
23/07/2025	Total Energies Gas & Power Ltd	dd11	1,671.85		electricity cmh jul 25
23/07/2025	National Childbirth trus	C1343 refu	60.00		refund ent booking cmh
23/07/2025	S T Taylor	TRANS	2.58		Toddler group expenses

Unity Trust account

List of Payments made between 01/07/2025 and 31/07/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
23/07/2025	National Childbirth trus	C1343R	60.00		refund booking CR CMH
24/07/2025	S C Lamb	Grant2025	142.00		Extra cost printin open garden
24/07/2025	UNITY TRUST BANK	dd12	11.36		bacs chgs jul 25
25/07/2025	salaries	TRANS	9,797.40		salaries July 25
30/07/2025	Mobilize Lease & Co Ltd	dd14 july	242.64		INv 81010375 July 25 lease pmt
31/07/2025	DAISY COMMUNICATIONS	dd15 july	152.78		invoice 13923857 Service chgs
31/07/2025	UNITY TRUST BANK	DD16	23.25		Service charge July 25
Total Payments			38,043.80		

List of Payments made between 01/08/2025 and 31/08/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/08/2025	CT Services Group Ltd	inv2239	3,020.96		Cleaning August 2025
01/08/2025	J W DAVIS ENTERPRISES LTD	15678	2,150.00		Open spaces ending 31/7/25
01/08/2025	J W DAVIS ENTERPRISES LTD	15679	48.00		CHM maintenance front building
01/08/2025	AHEAD4 LTD	110057	229.02		It contract aug 25
01/08/2025	PAYMENTSSENSE LTD	DD1 Aug 25	18.00		Montly fee aug 25
01/08/2025	CHELMSFORD CITY COUNCIL	DD2 aug 25	1,884.00		Council tax Aug 25
01/08/2025	AHEAD4 LTD	dd3	169.00		It contract Aug 25
03/08/2025	BARCLAYCARD COMMERCIAL	dd6	140.00		GOR project PE25-268
04/08/2025	MDB-DANNY BENCH	mbydb/25/1	1,000.00		painting sluice mural
04/08/2025	CHELMSFORD CITY COUNCIL	2092564	60.76		Bins Summer 80 event
05/08/2025	ACTIVE ELECTRICAL	AES5430	200.00		car park lights maint
05/08/2025	RCCE	SUB2025	160.20		Subscription 25/26
05/08/2025	PPL PERFORMING RIGHTS	SIN3112510	1,608.10		Licence 25/26 CMH
06/08/2025	HM REVENUE AND CUSTOMS	HMRCAUG	3,800.78		HMRC payment Aug 25
06/08/2025	ESSEX PENSION FUND	PENAUG25	4,463.97		pension payment Aug 25
07/08/2025	BARCLAYCARD COMMERCIAL	dd7	4.05		squash cmh fun aug 25
08/08/2025	CASHBACS INTERNATIONAL	dd4	18.00		Payroll Aug 25
10/08/2025	BARCLAYCARD COMMERCIAL	dd8	64.77		2 kitchen recycl bin/white tac
10/08/2025	BARCLAYCARD COMMERCIAL	dd9	8.99		Amazon prime subs Aug 25
14/08/2025	ROWLAND BROTHERS TRADE	5682	142.26		GOR Plauw Bowdery
14/08/2025	ROWLAND BROTHERS TRADE	5683	131.34		GOR plaque Davis
14/08/2025	ROWLAND BROTHERS TRADE	5689	131.34		GOR plaque Coe
14/08/2025	PAYMENTSSENSE LTD	dd5 aug25	34.80		merchant fees/chgs aug 25
15/08/2025	GREEN RECYCLING LTD	dd6	409.56		waste disposal CMH aug 25
15/08/2025	BRITISH GAS	dd7	9.69		Electricity Town Aug 25
19/08/2025	Point Graphics Ltd	38818FM	120.00		focus payment sep edition
19/08/2025	Dean Ager Limited	210	402.00		Xmas fayre bandstand ent
19/08/2025	Cottles castles Ltd	swftcnov	490.00		Santa grotto hire Xmas fayre
20/08/2025	O2	dd8	30.84		Mobile bill Aug 25
21/08/2025	Animalistic Encounters Limited	692	270.00		Youth Event 2025
22/08/2025	salaries	SALARIES	11,119.37		salaries Aug 2025
26/08/2025	Total Energies Gas & Power Ltd	dd10	1,603.72		Electricity Aug 25 CMH
27/08/2025	UNITY TRUST BANK	dd12	8.98		Unity bank bacs chg
29/08/2025	PAYMENTSSENSE LTD	dd14	18.00		Payment sense paymt Aug 25
29/08/2025	Sue Lamb	DD	11.49		Sum Up payment
31/08/2025	UNITY TRUST BANK	chg aug 25	21.15		Service chg Aug 25
Total Payments			34,003.14		

List of Payments made between 01/09/2025 and 30/09/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2025	Lauren Marshall	ref hire	200.00		refund damage deposit Hire CMH
01/09/2025	CT Services Group Ltd	2506	3,020.96		cleaning CMH Sep 25
01/09/2025	AHEAD4 LTD	110773	229.02		It contract sep 2025
01/09/2025	Siemens Financial Services Ltd	settleaug	3,221.38		final settlement agreement sie
01/09/2025	DAISY COMMUNICATIONS	14033165	152.78		DD1 telephone/broadband Aug 25
01/09/2025	Mobilize Lease & Co Ltd	81010376	242.64		TC lease van aug25
01/09/2025	CHELMSFORD CITY COUNCIL	22/0	1,884.00		council tax sep 25 cmh
01/09/2025	AHEAD4 LTD	110723	169.00		it contract labour sep 25
02/09/2025	J W DAVIS ENTERPRISES LTD	15705	2,150.00		Open spaces contract Aug 2025
02/09/2025	J W DAVIS ENTERPRISES LTD	15724	84.00		dead x2tree works burnham road
02/09/2025	Smart Office Solutions Ltd.	651793	4,486.40		termination of settle agreemen
03/09/2025	ELITE ENTRANCE SYSTEMS	inv33951	246.00		cmh door service (1)
04/09/2025	LMC Carpentry and Joinery	222526	120.00		fitting of Po box GOR
08/09/2025	DISPOSABLE CATERING	1193022	173.09		black sacks/toilet paper cmh
08/09/2025	ESSEX PENSION FUND	sep25	4,019.15		Pension pmt Sep 25
08/09/2025	HM REVENUE AND CUSTOMS	HMRCsep25	3,868.91		HMRC Payment sep 25
08/09/2025	Siobhan Taylor	TRANS	3.60		toddler group refreshments
08/09/2025	IDENTILABEL LTD	inv 1286	71.70		black anodised sign GOR PO box
08/09/2025	Directa UK Ltd	328401	34.74		graffitti remover
08/09/2025	BARCLAYCARD COMMERCIAL	dd5	6.90		Film clud Exp
08/09/2025	BARCLAYCARD COMMERCIAL	dd6	36.21		halloween sweets
08/09/2025	BARCLAYCARD COMMERCIAL	dd7	217.62		xmas gifts toddler party
08/09/2025	CASHBACS INTERNATIONAL	27473	18.00		payroll fees aug 25
09/09/2025	Fen Contracts Ltd	2825	3,745.92		Removal/replace bridge Fen two
09/09/2025	Fen Contracts Ltd	2826	3,745.92		Removal/replace Fen bridge1
09/09/2025	CHELMSFORD CITY COUNCIL	2094116	2,204.84		roundabout sponsorship 25/26
10/09/2025	BARCLAYCARD COMMERCIAL	dd8	8.99		Film Club subscription Prime
10/09/2025	BARCLAYCARD COMMERCIAL	dd9	4.49		Amazon prime Video Film Mr Bur
12/09/2025	IDENTILABEL LTD	1302	51.54		GOR plaque Chambers
12/09/2025	PAYMENTSSENSE LTD	merchant c	30.02		Fees service chgs
12/09/2025	Grenkeleasing	388242	281.05		Photocopier use 27/8-30/9
15/09/2025	Crown Gas and Power Ltd.	3640826	44.51		gas cmh sep25
15/09/2025	GREEN RECYCLING LTD	456134	287.34		waste collection CMH aug 25
15/09/2025	BRITISH GAS	811796246	9.39		electricity trinity sq aug 25
18/09/2025	SAFE I.S. LTD	0000427216	117.24		fire exting service 25 CMH
19/09/2025	O2	39564443	30.84		mobile phones eso sep 25
22/09/2025	Marks Tey Radio	11303	384.00		fault main H projector
22/09/2025	DISPOSABLE CATERING	1200162	24.01		CMH hand soap dispenser
23/09/2025	ROWLAND BROTHERS TRADE	5742	142.26		GOR plaque Collinson
23/09/2025	ROWLAND BROTHERS TRADE	5743	131.34		GOR plaque Ballard
23/09/2025	Total Energies Gas & Power Ltd	388593067/	885.66		electricity bill aug 25 cmh
24/09/2025	Fen Contracts Ltd	inv 2831	4,320.00		removal stock mesh fence Fen
24/09/2025	UNITY TRUST BANK	bacs aug 2	8.89		bacs chg aug 25
24/09/2025	UNITY TRUST BANK	bacs err a	0.09		amendment to chgs in err
25/09/2025	Link CCTV Systems	96592V	123.74		VAT Only for invoice 96592
25/09/2025	salaries	TRANS	12,125.81		Salaries Sep 25
26/09/2025	Grenkeleasing	388241/25	168.00		documentation fee

Unity Trust account

List of Payments made between 01/09/2025 and 30/09/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
26/09/2025	PAYMENTSSENSE LTD	6247831	18.00		monthly fee sep 25
29/09/2025	PKF Littlejohn	ex0221	1,638.00		PKF external audit 2025
29/09/2025	Unity Instant Access Account	precept tr	200,000.00		trf of funds to savings
30/09/2025	Mobilize Lease & Co Ltd	81010377	242.64		TC van lease oct 25
30/09/2025	UNITY TRUST BANK	fees sep 2	2.10		handling charge fee sep 25
30/09/2025	UNITY TRUST BANK	sepchgs25	14.85		Service charges Sep 25
30/09/2025	SumUp Payments Limited	BACS	10.73		SumUp Payments Limited
Total Payments			<u>255,458.31</u>		

Grants Policy

The South Woodham Ferrers Town Council Grant Fund is a small grants scheme funded by South Woodham Ferrers Town Council. Applications are invited from bodies which are within the administrative area covered by South Woodham Ferrers and are broadly representative of their local community or neighbourhood.

The grant can be used to:

- Create, procure or develop new community assets;
- Enhance existing community assets;
- Enhance/purchase equipment for community groups;
- Enhance or develop initiatives that strengthen a community;
- Help the Towns voluntary groups to improve their effectiveness
- Help to ensure the provision of services needed by the town's residents via the voluntary sector.

The Town Council has three grants scheme.

Small grants: For applications of up to £300 in value. These are considered by a panel consisting of the Town Clerk and the Town Mayor or, in their absence, the Deputy Town Mayor and may be submitted at any time.

Large grants: Applications are considered by the Town Council's Finance & Projects Committee. The Committee will review these applications twice a year March and October. The timing of your application is important if working to specific times or deadline.

This is a rolling programme and your application will be considered at the next Finance & Projects Committee meeting.

Who can apply?

Applications are invited from bodies which are within the administrative area covered by South Woodham Ferrers and are broadly representative of the local community e.g. local voluntary organisations, community groups and sports/recreational clubs based in the town that operate on a not-for-profit basis are eligible to apply. This included preschools, youth clubs, community associations, community event groups, senior citizen social clubs, gardening clubs, conservation groups, sports clubs etc. This list is not exhaustive but all groups must be open to the whole community.

The grant fund has been designed to be as flexible and responsive as possible to the needs of the community. Applications will be judged on their merits and on **the evidence of strong community support and need**, so it is vital that you provide this information.

Any previous applications received will be considered in the decision-making process.

What will not be funded?

- Organisations or activities which do not substantially benefit the residents of the town;
- Organisations or activities which are primarily commercial in nature;
- Organisations which have a closed or restricted membership;
- Organisations who are raising money for a charity;
- Religious or political activities unless unrestricted community benefit can be demonstrated;
- Loan repayment;
- Retrospective applications where the activity or project has already been carried out;
- Groups that are already receiving financial support directly or indirectly from the Town Council;
- Grants will normally only be made to small scale local projects not national or county appeals. However, this does not preclude local branches of national organisations from applying.
- Hall hire and facilities hire including the Bandstand.

Qualifying Criteria

- Applications must be able to provide evidence that the project meets a local need and that there is community support for the project;
- The project should improve and/or protect the social, environmental or economic well-being of the locality where the funding is to be spent;
- All projects must look to attract funding and should provide evidence with the application;
- Applicants must inform the Town Council if they are receiving any other financial contribution from a public body (including a local authority) towards the cost of a project;
- If the applicant is VAT registered then the application can only be made for the NET amount.

Conditions

- Where a grant is offered for a project still in the planning stages, the Town Council may commit funds payable when the project is underway. In this case the offer will apply for a limited period of up to twelve months; the project must commence within twelve months of the offer of financial assistance being made. After this time the offer will have expired;
- Following award of the grant, payment of the funds from the Town Council must be completed within 12 months of the date of the award;

- There is no maximum figure set for grants awarded; however, there is a limit to the Council fund available;
- Applicants will be informed of the outcome of their application after the meeting of the Finance & Projects Committee;
- A report must be submitted to the Town Council after six months from the date of the grant approval providing an update on how the grant has been used. Failure to submit this report could jeopardize any future grant applications.

Grant Application Information

If you wish to apply for financial assistance from the Town Council please complete the Grants Application Form.

Please complete all sections of the form.

The Town Council will require the following information:

1) For all applications

- Full details of yourself/Organisation/Club;
- What are the aims/purpose of the Organisation/Club?
- Full details of who is involved and number of members;
- Details of all other Organisations/Clubs/Agencies that are working with you;
- Information on the benefits to South Woodham Ferrers residents;
- Information on how many South Woodham Ferrers residents will benefit;
- The actual amount of money requested from the Council;
- Where the rest of the money requested is to be obtained;
- Details of other organisations, clubs or other agencies approached for help;
- Details of previous applications you have applied for, or received, or any other grants and/or loans from the Town Council will form part of the report presented to the Committee;
- Any other relevant information.

2) For applications over £300

- A full set of last year's accounts relating to your Club/Organisation – unless you are a newly formed group;
- A budget breakdown for the project;
- Evidence that three estimates have been obtained for projects over £1,000.

You are encouraged to attend the Finance and Projects Committee meeting at which your M/Policies: Grant Policy

application is considered. Councillors may also wish to ask you questions about the information you have provided.

The Grant application form, accounts and other information will be copied and provided in the public domain for the meeting of the Town Council's Finance & Projects Committee. Please ensure that the information provided is clear and legible.

Responsible Officer	Town Clerk	Date effective from	October 2024	Review date	October 2025
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Reviewed at Council 22/10/24 C24-61

Quotation

David Smith
South Woodham Ferrers Town Council
david@southwoodhamferrers.gov.uk
01245 429446/07860 814839

Payment Terms
30% On Order, balance 30 days from

ITEM	DESCRIPTION	QTY	UNIT PRICE	AMOUNT
1	Survey, CAD drawings, fabricate panels with posts, ball top finials, railings up the stairs to both sides.	1	£ 10,950.00	£ 10,950.00
Notes	40mm box section frames, 16mm round uprights, 30mm round top finials, bolt down plates, fully zinc primed and powder coated. Inclusive of full installation.			

Payment Details Bank:
Lloyds

Sort code: 30-13-51

Account: 16996760

For:

SUBTOTAL	£ 10,950.00
VAT RATE	20%
VAT TOTAL	£ 2,190.00
	£ 13,140.00

Terms & Conditions See website

QUICK QUOTE

TALLY COLLECT
spn4 13:36

QUOTE

You were served today by:
spn4 SAMANTHA PINNINGTON (EM)

Account No: CASH

No: HEM07145

Date: 11 Aug 25

Qty	Description	Price & Terms	Value ex Vat	Vat Rate
15	GRANGE SFEF5 STANDARD FEATHEREDGE PANEL 1.5 x 1.83m GOLDEN BROWN 1 packs, 1 single LE021210 Rack: GG064	38.00	570.00	20.00%
15	SUPREME 8' 2440mm SLOTTED CONCRETE INTERMEDIATE POST SLT244E LE200420 Rack: SS100	19.00	285.00	20.00%
1	SUPREME 8' 2440mm SLOTTED CONCRETE END POST SLT244E LE200430 Rack: SS100	30.00	30.00	20.00%
15	SUPREME CONCRETE GRAVEL BOARD 1830 x 305 x 50mm PLAIN SMOOTH GBS305 LE200720 Rack: SS100	19.00	285.00	20.00%

NOT A TAX DOCUMENT
RETURNED GOODS MAY INCUR A HANDLING CHARGE
PLEASE REPORT ANY DISCREPANCIES WITHIN 3 DAYS

Approximate weight 1615 kg (1 product not weighed)

Invoice to:
south woodham town council

Goods Total:	1170.00
Vat: 20.00%	234.00
TOTAL DUE:	1404.00

Thank you for your business !
Purdeys Way, Purdeys Ind Est
Rochford Southend-On-Sea SS4 1ND
T: 01702 544212

Due to the current climate quotes will only be valid for the month they were generated.
Unfortunately we are unable to notify customers prior to every increase.

TERMS: Nett payment before end of month following date of invoice. The goods remain the property of Huws Gray Limited until payment has been effected.
Head Office / Accounts: Industrial Estate, Llangefni, Anglesey LL77 7JA
For conditions of sale and branch details please visit huwsgray.co.uk

Products stating FSC® or PEFC are: FSC® MIX 70% SA-COC-002262 or 70% PEFC CERTIFIED SA-PEFC-COC-002262



QUOTE

2508-060409

PAGE 1 OF 1

SOLD TO
Cash Sales

JOB ADDRESS
SWF TOWN COUNCIL FAO ANDREW CHAMPIONS MANOR CM3 5LJ 07818570400

ACCOUNT	JOB
CASH	0
CREATED ON	13/08/2025
EXPIRES ON	27/08/2025
BRANCH	1000
CUSTOMER PO#	
STATION	0009
CASHIER	SP
SALESPERSON	
ORDER ENTRY	SP
MODIFIED BY	

Company Reg No 00469864
VAT REG No 102 1133 53

Item	Description	D	Quantity	UM	Price	Per	Amount
ANGLEIRON2500END	Angle Irons End Posts 50mm x 50mm x 6mm Black Oxide Primed 2500mm to suit 1800mm Chainlink		1	EACH	64.0000	EACH	64.00
CONCDS8	8FT DOUBLE SLOTTED POST 100MM X 100MM		15	EACH	13.5000	EACH	202.50
CONCGR12SD	6FT X 12" CONCRETE GRAVEL BOARD SOLID		14	EACH	14.0000	EACH	196.00
CLOSEBD5	6' WIDE X 5' HIGH CLOSEBOARDED		14	EACH	25.0000	EACH	350.00
WALLP1800SINGLE	WALL PLATES SINGLE RATE 47mm X 100mm X 1828mm BROWN PRESSURE TREATED		2	EACH	3.3400	EACH	6.68
POSTMIXSINGLE	POSTMIX 20KG BAG		30	EACH	4.0000	EACH	120.00
DELIVERY20CM35	20%VAT - DELIVERY - CM3 5**						20.00
Prices quoted are held for 14 days Please ensure all details are correct before submitting your order					Subtotal		959.18
					VAT		191.84
					Total		1,151.02

Buyer:

Signature

Your Ref:
Our Ref: 3118Q726160
Date : 09th August 2025
Customer: SOUTH WOODHAM COUNCIL

Your Office contact is Luke Hawes Page : 1

Site Ref :

Product Code	Description	Qty	Price Per	Disc %	Goods Amt
855427	CONCRETE GRAVEL BOARD SMOOTH 12" GBS305.	15.00 EA	22.00 EA		330.00
530925	1830X1520MM CLOSEBOARD FENCE PANEL	15.00 EA	38.00 EA		570.00
805327	CONCRETE FENCE POST 8FT SLOTTED END	1.00 EA	33.45 EA		33.45
700243	CONCRETE FENCE POST 8FT SLOTTED INTERMEDIATE	15.00 EA	26.00 EA		390.00

Goods Total: £ 1323.45
VAT Total : £ 264.69
Grand Total: £ 1588.14

PLEASE QUOTE REF : 3118Q726160 WHEN PLACING THE ORDER
THIS QUOTATION IS ONLY APP'
** ALL PRICES QUOTED ARE E.

AM FERRERS TP

Sign:	Print:	Date:	Time:
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Our Sales Terms apply, available online at <https://www.travisperkins.co.uk/conditionsOfSale> and in branch on request. Your attention is in particular drawn to terms 4, 5 and 9.

If you are a consumer we recognise that you may have additional rights and we confirm your statutory rights are not affected by these terms. For example, you may have cancellation rights which are set out in clause 10.2 of our Sales terms, in which case, you may use the model cancellation form (available online or in branch on request), or in another written format.