



**SOUTH WOODHAM FERRERS
TOWN COUNCIL**

AGENDA

You are summoned to a Meeting of the

COUNCIL

to be held at 8.00 p.m.

on

Wednesday 12th January 2022

At Champions Manor Hall Main Hall,

Due to covid restrictions any resident wishing to attend the meeting must contact the office by 12pm on the Tuesday prior to the meeting. Access to the room is via the doors overlooking the bowling green and not the front doors, this is to ensure users of both halls can be kept separate. All attendees to wear masks unless exempt.

Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321817. Please join us

A handwritten signature in black ink, appearing to read 'Mawkes', is written over a thin horizontal line.

**Karen Hawkes BSc (Hons)
South Woodham Ferrers Town Clerk
7th January 2022**

Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.

1. Apologies for Absence

To RECEIVE and ACCEPT any apologies for absence.

2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

3. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary or non-pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

4. Code of Conduct

Members are reminded of the Code of Conduct and their behaviour towards fellow Councillors and officers, any member which continuously breaches this will be asked to leave the meeting.

5. Confirmation of Minutes

To APPROVE the minutes of the Council meeting held on 05 January 2021 as a true record.

6. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

7. Health and Social Care Club report

To receive a written report from the Health and Social Care Group, Chairman available for points of clarification if required.

**8. Reports from Committee and Working Party Chairman
Reports from Committees are attached to the agenda.**

8.1 Environment and Open Spaces Committee

It was noted that a meeting was held on 10/11/21

8.2 Leisure and Community Committee

It was noted that a meeting was held on 15/09/21 & 17/11/21

8.3 Planning Committee

It was noted that meetings were held on 29/10/21, 27/10/21 & 24/11/21

8.4 Policy and Resources Committee

It was noted that a meeting was held on 20/10/21 & 08/12/21

8.5 Development and Infrastructure Committee

It was noted that a meeting was held on 22/09/21, 15/11/2021, 06/12/2021 & 5/01/2022

9. Annual Audit

To receive the External auditor's certificate and opinion for the Annual Return for the year ended 31st March 2021, copy attached to the agenda. The notice of Conclusion of Audit and supporting documents has been displayed in accordance with the Accounts and Audit Regulations.

10. Budgets and Precept 2022 -2023

The Council is asked to agree the Council's budget and Precept for 2022 / 23. Please find attached a copy of the Budget and Precept as agreed at Policy and Resources on 8th December 2021 PR245

10.1 It is **RECOMMENDED** that the Council approves the attached budget for 2022/23

10.2 It is **RECOMMENDED** that a gross precept of £449,435 for 2022/23 is submitted to Chelmsford City Council. Based on a tax base of 6123 Band D would be an amount of £73.40. For the 2020 – 2021 financial year the band D amount was £70.48.

11. Defibrillator Project

To note that 3 of the 4 defibrillators have been installed, ESO will be carrying out weekly checks and reporting.

12. Chelmsford City Council / Essex County Council

To consider report(s) to Council from City Councillors/County Councillor concerning matters of interest to South Woodham Ferrers.

13. Reports from Representatives of Outside Bodies by Lead Councillors

13.1 South Woodham Ferrers Village Hall Trust Management Committee – Councillor Humphrey.

13.2 South Woodham Playing Fields Management Committee – Councillor John

14. Town Mayor's Announcement's

The Town Mayor will provide a verbal report.

A list of recent events attended by the Town Mayor and Deputy Town Mayor will be circulated at the meeting.

15. Media Release

To consider whether any items on the agenda warrant a media release

16. Next Meeting

The next meeting will be held on 9th March 2022.



On Sunday 2 January: **INCREASING DANGER!** Latest data: In SWF we had **288** Covid cases in the week ended (w/e) 28 December, **WHICH IS THE HIGHEST EVER FIGURE WE HAVE REPORTED** up from 103 w/e 10 December. Our previous highest was 213 w/e 2 January 2021. We also have a lot of other bad colds, flu and respiratory illnesses.

Adults double-vaccinated 14 days before a Covid contact & children in contact don't have to isolate but are recommended to take a PCR test. Everyone PCR testing positive is legally required to self-isolate. **Face Masks must be worn in all retail outlets, on all public transport and in communal areas of universities, colleges & schools by staff, visitors and students in year 7 and above.** Anyone infected with the Omicron variant must isolate for 10 days.

In w/e 2 January there were **1,110,159** [previous week (p/w) 763,295] UK Covid positive tests, **981** (p/w782) deaths, and in w/e 27 December **9,937** (p/w6,581) patients admitted to hospitals. These figures may be incomplete due to holidays. There's a 3-week lag between infections and subsequent hospitalisations and deaths; the UK has its biggest ever increase in cases and inevitably that will be reflected in hospitalisations and deaths in the coming weeks. The Omicron variant is more transmissible; its other effects will be known shortly.

Omicron is in Essex where guidance is: GET VACCINATED, ventilate indoor meetings; wear face masks in crowded & enclosed spaces; LFD test regularly. **Further measures may be announced in the coming days.**

Vaccinations are a big help. Why isn't everyone having them? In SWF 88.2% of people 12+ years old have had 1st jab (p/w88.0%); 82.70% have had 2nd jab (p/w 82.45%) and 64.0% have had a 3rd dose or booster (62.2% p/w). Most deaths are unvaccinated people. In our communities many people are out of action, creating shortages and supply problems in many spheres, crippling activities.

We want to safeguard our NHS, social care, education and economy. **People are ill with Covid, the super cold, flu, respiratory illnesses and conditions which have gone untreated during Covid. Our ambulance service and GPs are under severe pressure. Local hospitals have suspended visiting, are postponing surgery & appointments, and say don't attend A&E unless life is threatened, or you're seriously injured.**

SWF's Pharmacies continue to have limited supplies of Lateral Flow Device (LFD) kits for which a collect code is required, obtainable at: <https://www.nhs.uk/conditions/coronavirus-covid-19/testing/regular-rapid-coronavirus-tests-if-you-do-not-have-symptoms/> . LFD kits are available at SWF Leisure Centre and Library, subject to supplies and deliveries. SWF Leisure Centre is open: Monday to Friday 0615-2200; Saturday & Sunday 0700-2000. SWF Library is open: Tuesdays 0845-1900, Wednesdays 0845-1300, Thursdays & Fridays 0845-1730 & Saturdays 0900-1700.

Distribution problems continue for LFD kits. The online request service is operating, and delivery is promised in three days; if you're able please go online at <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests> . LFDs are quick and easy to use. **PCR (polymerase chain reaction) tests are mainly for people with Covid symptoms.** Free ones can be ordered/booked at <https://www.gov.uk/get-coronavirus-test> or ringing 119 if you can't use the online service.

Covid Vaccination sessions are at Tylers Ride Vaccination Hub and elsewhere. It is best to make pre-arranged online appointments; walk-ins are accommodated from time to time subject to available supplies after allowing for all booked appointments increased by any DNAs; if you arrive unbooked when the Hub is open you will be told whether or not you can be jabbed. There are no walk-ins at Crouch Vale Medical Centre where vaccinations are only by prior booked appointments and at present there are no more vaccination sessions there.

Information about mass vaccination centres at Tylers Ride and all in Essex, including opening times, is at: <https://eput.nhs.uk/news-events/coronavirus/coronavirus-vaccine/> . Covid vaccinations can be booked online at <https://www.nhs.uk/conditions/coronavirus-covid-19/coronavirus-vaccination/book-coronavirus-vaccination/> or on 119. Full information, including the ability to find a walk-in vaccination site, is at <https://www.nhs.uk/conditions/coronavirus-covid-19/coronavirus-vaccination/find-a-walk-in-coronavirus-covid-19-vaccination-site/> .

Full Essex vaccination information is at: <https://www.essexcovidvaccine.nhs.uk/> . 18-year-olds & older can have boosters 3 months after a 2nd dose; they should also wait at least 28 days after any Covid infection. Under 18s must wait 3 months after any Covid infection before a booster. 12-15 year olds are now being offered two doses.

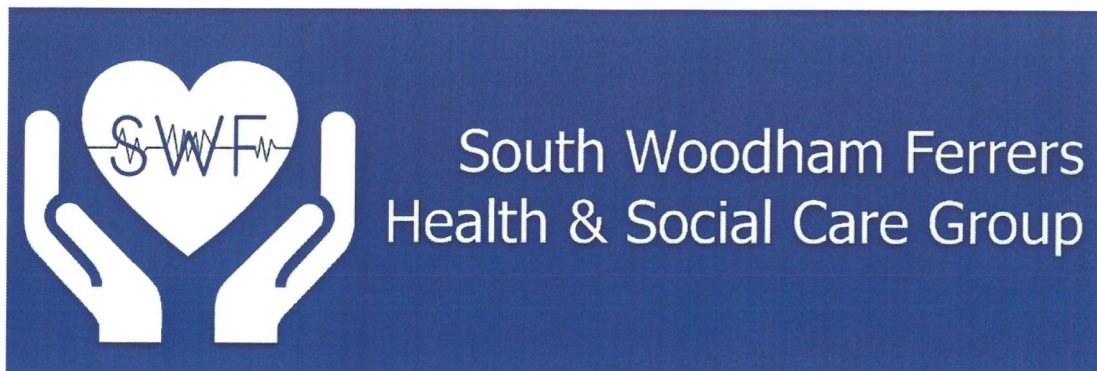
Ring 999 for life-threatening emergencies. Ring 111 to book other A&E attendance slots at any time or for all other out of hours' services.

If you need to contact GPs at CVMC for non-urgent or other routine matters please don't ring but email your practice greenwood.meds@nhs.net or kingsway.receptionist@nhs.net ; please don't contact them about hospital appointments for which you have been referred but ring the Central Referral Service on 0300 123 0771 or Broomfield Hospital Appointment Line on 01245 123 0771 as the Practices can't provide hospital appointment details. **Because of the postal problems Broomfield Hospital is telephoning patients about appointments for the next few weeks.**

SWF Health & Social Care Group is working with the Town's GPs & Pharmacists. Since March 2020 we've delivered over 9600 tasks. We provide health & social care support, information and signposting to patients & people in SWF and surrounds, especially those at risk, isolating, staying at home, and without local support. Information is on our website <https://swfhealthsocial.co.uk/> . Contact us with queries on swfhealthsocial@outlook.com ; if you don't have internet access leave a voicemail on **01245 322079** which is monitored daily.

Hands-Face-Space; stay safe, protect our NHS, save lives.

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Report to the South Woodham Ferrers Town Council for Meeting on 11th January 2022

Since the last Town Council meeting on 1st September 2021, the South Woodham Ferrers Health & Social Care Group (HSCG) has been very busy in its communications role. The main health challenges of the last quarter of the year involved the continuation of vaccination against Covid 19 plus the annual influenza vaccination programmes. On top of these in the latter part of 2021 came the increasing imperative to carry out the booster vaccinations as a protection against the Omicron variant. There was a vast amount of information published by the government and NHS Agencies. The HSCG attempted to extract and summarise the most important messages and publicise them on its website, through social media and in Focus magazine.

Inevitably these vaccination programmes and the continued need to observe precautions against the spread of Covid put a great deal of pressure on the Primary Care services at Crouch Vale Medical Centre. This gave rise to numerous complaints from patients, particularly through social media. The Mid & South Essex Clinical Commissioning Group Communications Team decided to set up a campaign to support all the Primary Care Staff in the Region. Their proposals were built on the assumption that by explaining the pressures and appealing to the public good nature, matters would improve, and criticisms would reduce. The HSCG emphasised that this campaign would not be effective without changes to the working practices in the surgeries. As a result of this input the CCGs modified their campaign to allow local input to be the major driver. The staff at Crouch Vale Medical Centre have made changes to procedures to allow better access for patients. These changes were publicised through the Practice websites and through the HSCG's communications channels. The HSCG continues to be in close contact with the Practices so that future changes to services will be appropriately publicised. The prioritising of staff time at Crouch Vale has meant that the work of Patient Participation Groups has taken a back seat, but the PPGs have offered help as

needed. Working with the Primary Care Network has also been curtailed by illness of the local director.

The other major activity of the HSCG has been the continued operation of the volunteer system which has continued to be busy since lockdown restrictions were eased. A copy of the latest week's report is attached for information; as usual this is to be published in Focus, on our website and promoted on all the Town's social media. The HSCG remains commissioned and funded to continue its essential health & welfare support activities until the end of March 2022. This will be reviewed shortly. The recent and present huge rise in Covid infections in the Town to our highest ever level is of considerable concern.

Following on from the research undertaken last summer, HSCG has now been allocated a Warwick University Medical School Masters' Research programme student to undertake further research into patient & public engagement with health and social care systems, and rehabilitation services for patients with the most complex neuro-muscular-skeletal injuries. Our engagement with various groups continues, including: Livewell Chelmsford; ARU Medical School; East of England Major Trauma Network; East of England Rehabilitation Network; and, East of England MSK (muscular skeletal) Network.

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Section 3 – External Auditor Report and Certificate 2020/21

In respect of **SOUTH WOODHAM FERRERS TOWN COUNCIL – EX0221**

1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2021; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and **does not** provide the same level of assurance that such an audit would do.

2 External auditor report 2020/21

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2020/21

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2021.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

12/09/2021

* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

Annual Budget - By Centre (Actual YTD Month 9)

Note: New Financial Year All Committees

		<u>2020 - 2021</u>		<u>Financial Year 2021 - 22</u>				<u>2022 - 2023</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
100	<u>Champions Manor Hall</u>									
1001	Main Hall Hire	31,000	2,252	22,850	19,069	0	0	22,850	0	0
1002	Multi Purpose Room Hire	41,000	4,562	22,850	12,520	0	0	22,850	0	0
1003	Conference Room Hire	10,000	517	0	2,677	0	0	1,000	0	0
1004	Meeting Room Hire	8,000	0	0	564	0	0	500	0	0
1009	CCC Grant Income	0	42,136	0	12,000	0	0	0	0	0
1050	Rent from ESO Depot	1,100	1,100	1,100	1,100	0	0	1,100	0	0
1055	Rent from Office Use	17,600	17,600	17,600	17,600	0	0	35,000	0	0
1450	Miscellaneous Income	0	0	0	4,000	0	0	0	0	0
Total Income		108,700	68,167	64,400	69,530	0	0	83,300	0	0
4000	Electricity	7,000	5,281	7,000	2,595	0	0	9,000	0	0
4005	Gas	1,600	1,405	1,600	1,090	0	0	2,120	0	0
4010	Water	700	471	700	562	0	0	900	0	0
4015	Sewerage	350	0	350	0	0	0	450	0	0
4020	Rates	10,000	0	10,000	2,506	0	0	15,500	0	0
4025	Cleaning	15,000	6,772	15,000	10,142	0	0	27,500	0	0
4030	Maintenance	18,000	12,862	16,740	7,962	0	301	26,030	0	0
4035	Major Repair Fund	5,000	0	5,000	0	0	0	0	0	0
4040	Administration	1,000	0	0	0	0	0	0	0	0
4050	PRS Licence	1,000	437	1,000	379	0	0	1,000	0	0
4051	Hall refund and expenses	0	194	0	0	0	0	0	0	0
4110	Photocopier	500	419	600	345	0	0	0	0	0
4115	Postage	150	49	200	17	0	0	0	0	0
4120	Telephone	635	725	635	411	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

Note: New Financial Year All Committees

		<u>2020 - 2021</u>		<u>Financial Year 2021 - 22</u>				<u>2022 - 2023</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4125	Sanitary Contract	0	198	300	72	0	0	500	0	0
4130	Security	550	179	1,280	51	0	0	1,280	0	0
4150	Fire Maintenance	0	328	300	286	0	0	300	0	0
4275	Insurance	1,476	1,212	1,476	1,206	0	0	1,476	0	0
4325	Litter Control	0	203	250	0	0	0	250	0	0
4800	Contingencies	2,000	179	2,000	0	0	0	0	0	0
4900	Covid-19	0	7,552	0	18	0	0	0	0	0
Overhead Expenditure		64,961	38,467	64,431	27,642	0	301	86,306	0	0
100 Net Income over Expenditure		43,739	29,700	-31	41,888	0	-301	-3,006	0	0
6000	plus Transfer from EMR	0	0	0	3,255	0	0	0	0	0
Movement to/(from) Gen Reserve		43,739	29,700	(31)	45,143	0		(3,006)		

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Annual Budget - By Centre (Actual YTD Month 9)

Note: New Financial Year All Committees

		<u>2020 - 2021</u>		<u>Financial Year 2021 - 22</u>				<u>2022 - 2023</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
110	Office Costs									
1008	Misc Income	0	2,634	0	0	0	0	0	0	0
1450	Miscellaneous Income	0	10	0	0	0	0	0	0	0
	Total Income	0	2,645	0	0	0	0	0	0	0
4000	Electricity	2,000	2,413	2,000	2,187	0	0	0	0	0
4001	Rent for Office	17,600	17,600	17,600	17,600	0	0	35,000	0	0
4005	Gas	550	657	550	656	0	0	0	0	0
4010	Water	200	345	200	316	0	0	0	0	0
4015	Sewerage	100	0	100	0	0	0	0	0	0
4020	Rates	5,200	0	5,200	1,410	0	0	0	0	0
4025	Cleaning	7,500	3,809	7,500	5,705	0	0	0	0	0
4030	Maintenance	9,750	5,843	9,290	2,369	0	169	0	0	0
4050	PRS Licence	500	157	500	213	0	0	0	0	0
4100	Equipment	500	375	500	7	0	0	0	0	0
4105	Office Supplies	500	324	500	234	0	0	0	0	0
4110	Photocopier	1,500	841	1,500	788	0	0	0	0	0
4115	Postage	900	101	900	207	0	0	0	0	0
4116	Card Processing	900	936	900	644	0	0	0	0	0
4120	Telephone	1,350	1,322	1,350	905	0	0	0	0	0
4125	Sanitary Contract	200	111	200	40	0	0	0	0	0
4130	Security	400	101	400	0	0	0	0	0	0
4135	Mobiles	300	319	300	308	0	0	0	0	0
4145	IT Work/Support	2,000	919	2,000	1,112	0	0	0	0	0
4150	Fire Maintenance	0	152	0	122	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

Note: New Financial Year All Committees

		<u>2020 - 2021</u>		<u>Financial Year 2021 - 22</u>				<u>2022 - 2023</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4800	Contingencies	0	344	0	22	0	0	0	0	0
4900	Covid-19	0	1,052	0	10	0	0	0	0	0
Overhead Expenditure		51,950	37,722	51,490	34,855	0	169	35,000	0	0
Movement to/(from) Gen Reserve		(51,950)	(35,078)	(51,490)	(34,855)	0		(35,000)		

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Annual Budget - By Centre (Actual YTD Month 9)

Note: New Financial Year All Committees

		<u>2020 - 2021</u>		<u>Financial Year 2021 - 22</u>				<u>2022 - 2023</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
120	<u>Policy & Resources General</u>									
1008	Misc Income	0	10,000	0	1,000	0	0	0	0	0
1076	Precept	338,705	338,705	331,716	331,716	0	0	353,064	0	0
1090	Interest Received	1,500	563	1,000	226	0	0	500	0	0
1095	Leases & Wayleave	550	-175	550	100	0	0	550	0	0
1400	CIL Money Received	0	518	0	9,509	0	0	0	0	0
1500	Furlough Credit	0	15,273	0	2,971	0	0	0	0	0
Total Income		340,755	364,884	333,266	345,523	0	0	354,114	0	0
4030	Maintenance	0	283	0	0	0	0	0	0	0
4105	Office Supplies	0	0	0	0	0	0	500	0	0
4110	Photocopier	0	0	0	0	0	0	2,000	0	0
4115	Postage	0	0	0	0	0	0	500	0	0
4116	Card Processing	0	0	0	0	0	0	900	0	0
4120	Telephone	0	0	0	0	0	0	1,985	0	0
4130	Security	0	0	0	0	0	0	400	0	0
4135	Mobiles	0	0	0	0	0	0	500	0	0
4145	IT Work/Support	0	0	0	0	0	0	2,000	0	0
4200	Salaries	150,000	139,375	150,000	83,477	0	0	150,000	0	0
4205	Employer's NI	39,000	27,362	42,000	30,797	0	0	42,000	0	0
4210	Superannuation	40,000	31,537	45,000	28,453	0	0	45,000	0	0
4230	Payroll Contract	1,000	1,195	1,000	1,150	0	0	1,300	0	0
4235	Petty Cash	50	0	0	0	0	0	0	0	0
4240	Staff Uniform & Travel	1,000	681	1,000	892	0	0	1,000	0	0
4245	Training	5,000	1,157	5,000	-664	0	0	3,000	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

Note: New Financial Year All Committees

		<u>2020 - 2021</u>		<u>Financial Year 2021 - 22</u>				<u>2022 - 2023</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4246	Training - Councillors	2,000	50	2,000	270	0	0	500	0	0
4250	Recruitment	450	172	450	0	0	0	450	0	0
4255	Subscriptions	2,000	2,033	2,000	1,612	0	0	2,000	0	0
4260	Publications	200	41	0	0	0	0	0	0	0
4265	Marketing	500	790	500	1,260	0	0	2,500	0	0
4270	Audit	2,500	1,860	3,000	980	0	0	3,000	0	0
4275	Insurance	3,000	2,757	3,000	2,814	0	0	3,000	0	0
4280	Civic Budget	1,200	520	1,200	100	0	0	1,200	0	0
4285	Member's Expenses	300	54	300	0	0	0	300	0	0
4290	Member's Basic Allowance	10,320	7,134	10,320	3,293	0	0	10,320	0	0
4295	Loan Repayment	22,324	22,153	22,153	21,394	0	0	22,153	0	0
4300	IT Contract & Equipment	6,000	5,838	6,000	2,198	0	0	6,000	0	0
4305	Elections	850	0	850	0	0	0	0	0	0
4310	Earmarked Grants	2,250	100	0	0	0	0	0	0	0
4315	Grants	5,500	2,215	17,000	468	0	0	5,000	0	0
4316	Project Fund	30,000	0	0	0	0	0	0	0	0
4325	Litter Control	1,100	1,100	1,100	1,100	0	0	1,100	0	0
4326	Defibrillator	0	10,860	0	120	0	0	500	0	0
4800	Contingencies	1,500	1,205	1,500	715	0	0	5,000	0	0
4801	Professional Fees	2,000	748	2,000	780	0	0	2,000	0	0
4900	Covid-19	0	216	0	0	0	0	0	0	0
9001	Neighbourhood Plan	0	6,201	0	2,240	0	0	0	0	0
Overhead Expenditure		330,044	267,636	317,373	183,448	0	0	316,108	0	0
120 Net Income over Expenditure		10,711	97,247	15,893	162,075	0	0	38,006	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

Note: New Financial Year All Committees

		<u>2020 - 2021</u>		<u>Financial Year 2021 - 22</u>				<u>2022 - 2023</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6000	plus Transfer from EMR	0	0	0	2,240	0	0	0	0	0
6001	less Transfer to EMR	0	40,976	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		<u>10,711</u>	<u>56,271</u>	<u>15,893</u>	<u>164,315</u>	<u>0</u>		<u>38,006</u>		

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Annual Budget - By Centre (Actual YTD Month 9)

Note: New Financial Year All Committees

		<u>2020 - 2021</u>		<u>Financial Year 2021 - 22</u>				<u>2022 - 2023</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
200	<u>Leisure General</u>									
1076	Precept	61,100	61,100	67,100	67,100	0	0	67,650	0	0
1200	Allotment Income	308	300	316	316	0	0	324	0	0
1205	Bowls Club Income	3,839	0	3,935	0	0	0	4,034	0	0
1210	Christmas Lights Income	5,100	5,100	5,100	2,100	0	0	5,100	0	0
Total Income		70,347	66,500	76,451	69,516	0	0	77,108	0	0
4500	Play Schemes	2,750	1,325	2,750	1,894	0	0	2,750	0	0
4505	Open Spaces Maintenance	4,000	3,509	4,000	1,286	0	0	2,500	0	0
4506	Open Spaces Maint. (John Cox)	12,000	8,541	12,000	7,732	0	0	12,000	0	0
4508	Marsh Farm Road Allotments	308	275	316	0	0	0	324	0	0
4510	Play Area Running Costs	3,500	3,509	3,500	1,280	0	0	3,500	0	0
4515	Swimming Pool Subsidy	10,000	10,000	10,000	10,000	0	0	10,000	0	0
4520	Bowling Green Maintenance	1,000	930	1,500	0	0	0	1,500	0	0
4525	Bowling Green Sinking Fund	3,839	0	3,935	0	0	0	4,034	0	0
4530	Christmas Lights	20,000	24,411	25,000	19,261	0	3,000	25,000	0	0
Overhead Expenditure		57,397	52,501	63,001	41,453	0	3,000	61,608	0	0
200 Net Income over Expenditure		12,950	13,999	13,450	28,063	0	-3,000	15,500	0	0
6000	plus Transfer from EMR	0	3,038	0	0	0	0	0	0	0
6001	less Transfer to EMR	0	1,245	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		12,950	15,792	13,450	28,063	0		15,500		

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Annual Budget - By Centre (Actual YTD Month 9)

Note: New Financial Year All Committees

		<u>2020 - 2021</u>		<u>Financial Year 2021 - 22</u>				<u>2022 - 2023</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
210	<u>Bandstand</u>									
1230	Bandstand Income	1,000	30	500	196	0	0	500	0	0
	Total Income	1,000	30	500	196	0	0	500	0	0
4600	Bandstand Expenditure	600	270	600	0	0	0	600	1,200	0
	Overhead Expenditure	600	270	600	0	0	0	600	1,200	0
	Movement to/(from) Gen Reserve	400	(240)	(100)	196	0		(100)		

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Annual Budget - By Centre (Actual YTD Month 9)

Note: New Financial Year All Committees

		<u>2020 - 2021</u>		<u>Financial Year 2021 - 22</u>				<u>2022 - 2023</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
250	Community Events									
1250	Christmas Fayre Income	2,500	0	2,500	2,053	0	0	2,500	0	0
1251	Senior Citizens Christmas lunc	200	0	200	85	0	0	200	0	0
1252	Champions Film Club Income	600	0	600	0	0	0	0	0	0
1253	Childrens Christmas party Inc	400	0	400	0	0	0	400	0	0
1310	Youth Club Income	0	500	0	0	0	0	0	0	0
	Total Income	3,700	500	3,700	2,138	0	0	3,100	0	0
4350	Youth Club Expenditure	1,000	43	1,000	0	0	0	1,000	0	0
4651	Christmas Fayre Expenditure	11,000	1,377	11,000	11,785	0	0	13,000	0	0
4652	Champions Film Club Expenditur	1,100	173	1,100	0	0	0	0	0	0
4653	Senior Citizens lunch Exp	500	420	500	419	0	0	500	0	0
4654	Fun the Bandstand	1,250	300	1,250	1,100	0	1,100	1,500	0	0
4655	Arts Festival	1,000	29	1,000	0	0	0	1,000	0	0
4656	Childrens Christmas party Exp	1,000	858	1,000	0	0	0	1,300	0	0
4658	Promotional Items	200	0	200	0	0	0	200	0	0
	Overhead Expenditure	17,050	3,201	17,050	13,303	0	1,100	18,500	0	0
	Movement to/(from) Gen Reserve	(13,350)	(2,701)	(13,350)	(11,165)	0		(15,400)		

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Annual Budget - By Centre (Actual YTD Month 9)

Note: New Financial Year All Committees

		<u>2020 - 2021</u>		<u>Financial Year 2021 - 22</u>				<u>2022 - 2023</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
300	<u>Environment General</u>									
1076	Precept	28,382	28,382	29,371	29,371	0	0	28,721	0	0
	Total Income	<u>28,382</u>	<u>28,382</u>	<u>29,371</u>	<u>29,371</u>	<u>0</u>	<u>0</u>	<u>28,721</u>	<u>0</u>	<u>0</u>
4325	Litter Control	1,000	1,619	1,000	70	0	0	500	0	0
4328	Tree Works	0	2,579	700	1,648	0	0	1,500	0	0
4700	Street Furniture & Signage	6,000	3,640	5,000	4,012	0	234	5,000	0	0
4705	Hanging Baskets	13,000	10,760	13,000	11,370	0	0	13,000	0	0
4710	Roundabout Sponsorship	1,800	1,732	2,100	1,784	0	0	1,950	0	0
4720	Fenn Maintenance	4,500	4,245	4,500	2,837	0	0	4,500	0	0
4725	Millennium Place	200	0	0	0	0	0	0	0	0
	Overhead Expenditure	<u>26,500</u>	<u>24,574</u>	<u>26,300</u>	<u>21,720</u>	<u>0</u>	<u>234</u>	<u>26,450</u>	<u>0</u>	<u>0</u>
	300 Net Income over Expenditure	1,882	3,808	3,071	7,651	0	-234	2,271	0	0
6000	plus Transfer from EMR	0	3,580	0	3,795	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>1,882</u>	<u>7,388</u>	<u>3,071</u>	<u>11,446</u>	<u>0</u>		<u>2,271</u>		

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Annual Budget - By Centre (Actual YTD Month 9)

Note: New Financial Year All Committees

		<u>2020 - 2021</u>		<u>Financial Year 2021 - 22</u>				<u>2022 - 2023</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
310	<u>Garden of Remembrance</u>									
1300	Garden of Remembrance Income	14,300	11,043	14,300	9,510	0	0	14,300	0	0
	Total Income	14,300	11,043	14,300	9,510	0	0	14,300	0	0
4010	Water	0	0	150	0	0	0	150	0	0
4760	GoR Supplies	5,000	3,629	5,000	4,981	0	0	5,000	0	0
4765	GoR Maintenance	7,000	5,586	7,000	3,527	0	0	6,200	0	0
4770	GoR Security	4,182	3,263	5,221	2,219	0	0	5,221	0	0
	Overhead Expenditure	16,182	12,478	17,371	10,728	0	0	16,571	0	0
	310 Net Income over Expenditure	-1,882	-1,435	-3,071	-1,217	0	0	-2,271	0	0
6000	plus Transfer from EMR	0	608	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(1,882)</u>	<u>(828)</u>	<u>(3,071)</u>	<u>(1,217)</u>	<u>0</u>		<u>(2,271)</u>		

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Annual Budget - By Centre (Actual YTD Month 9)

Note: New Financial Year All Committees

		<u>2020 - 2021</u>		<u>Financial Year 2021 - 22</u>				<u>2022 - 2023</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
400	<u>Neighbourhood Plan</u>									
9001	Neighbourhood Plan	0	3,500	0	660	0	0	0	0	0
	Overhead Expenditure	0	3,500	0	660	0	0	0	0	0
6000	plus Transfer from EMR	0	0	0	660	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	(3,500)	0	0	0		0		

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Annual Budget - By Centre (Actual YTD Month 9)

Note: New Financial Year All Committees

		<u>2020 - 2021</u>		<u>Financial Year 2021 - 22</u>				<u>2022 - 2023</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
600	<u>Environment Project Fund</u>									
4326	Defibrillator	0	0	0	314	0	0	0	0	0
	Overhead Expenditure	0	0	0	314	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	0	0	(314)	0		0		
	Total Budget Income	567,184	542,150	521,988	525,785	0	0	561,143	0	0
	Expenditure	564,684	440,350	557,616	334,124	0	4,804	561,143	1,200	0
	Net Income over Expenditure	2,500	101,801	-35,628	191,661	0	-4,804	0	-1,200	0
	plus Transfer from EMR	0	7,226	0	9,950	0	0	0	0	0
	less Transfer to EMR	0	42,221	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	2,500	66,805	(35,628)	201,610	0		0		