



SOUTH WOODHAM FERRERS
TOWN COUNCIL

Champions Manor Hall
Hullbridge Road
South Woodham Ferrers
Essex CM3 5LJ
Tel. 01245 321817

LEISURE AND COMMUNITY COMMITTEE

AGENDA

**For a Meeting to be held at 8.00p.m. on
Tuesday 28th January 2020**

**at Champions Manor Hall, Hullbridge Road,
South Woodham Ferrers**

Membership:

**Councillor R Crosbie (Chairman)
Councillor M O'Brien (Vice-Chairman)**

Councillor K Bentley
Councillor A Humphrey

Councillor J Miller
Councillor A John

Councillor B Massey
Councillor J Burman

Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. If you have any queries, please telephone the Town Clerk on 01245 321817.

**Karen Hawkes BSc (Hons)
Town Clerk
22nd January 2020**

1. Apologies for Absence

To RECEIVE and ACCEPT any apologies for absence.

2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

3. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary or Non - pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

4. Confirmation of Minutes

To APPROVE the minutes of the meeting held on 26th November 2019 as a true record.

5. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

6. Budgetary Position

To receive the current budgetary position as attached to the agenda as at 31st January 2020.

7. Youth Club

Councillor John and Bentley to give an update on the Youth Club. Pre launch set for Friday 31st January 2020 with an official start date set at Friday 7th February 2020.

8. Christmas Lights Scheme

To discuss tenders for the Christmas lights in South Woodham Ferrers for 2020 onwards. Tenders will be circulated at the meeting, contractors have been contacted but awaiting up to date tender due to budget increase. Budget for 2020-2021 £20,000

9. VE DAY 75 And VJ Celebration

- Finalised ideas for VE Day celebrations to be reported by Councillor Crosbie and Humphrey. Weekend of 8-10th May 2020.

10. Essex Shed

Following the Essex Shed presentation at the November meeting, committee to discuss the project and possible locations.

11. Report to Council

To agree items for report to the next Council meeting on 03rd March 2020.

12. Media Coverage

To consider whether any items on this Agenda warrant a Media release, and, if so, to agree a Councillor to comment, if applicable.

13. Next Meeting

The next meeting of the Leisure Committee will be held on Tuesday 24th March 2020 8pm.

Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.

Detailed Income & Expenditure by Budget Heading 31/12/2019

Month No: 10

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>200 Leisure General</u>						
1076 Precept	0	54,073	54,073			
1200 Allotment Income	300	300	0			
1205 Bowls Club Income	0	3,745	3,745			
1210 Christmas Lights Income	5,100	3,542	(1,558)			
Leisure General :- Income	<u>5,400</u>	<u>61,660</u>	<u>56,260</u>			<u>0</u>
4500 Play Schemes	3,037	3,500	463		463	
4505 Open Spaces Maintenance	2,612	4,000	1,388		1,388	
4506 Open Spaces Maint. (John Cox)	6,769	12,000	5,231		5,231	
4508 Marsh Farm Road Allotments	0	300	300		300	
4510 Play Area Running Costs	2,000	6,000	4,000		4,000	
4515 Swimming Pool Subsidy	10,000	10,000	0		0	
4520 Bowling Green Maintenance	1,175	850	(325)		(325)	
4525 Bowling Green Sinking Fund	0	3,745	3,745		3,745	
4530 Christmas Lights	11,901	15,000	3,099		3,099	
Leisure General :- Indirect Expenditure	<u>37,494</u>	<u>55,395</u>	<u>17,901</u>	<u>0</u>	<u>17,901</u>	<u>0</u>
Net Income over Expenditure	<u>(32,094)</u>	<u>6,265</u>	<u>38,359</u>			
<u>210 Bandstand</u>						
1230 Bandstand Income	290	1,000	710			
Bandstand :- Income	<u>290</u>	<u>1,000</u>	<u>710</u>			<u>0</u>
4600 Bandstand Expenditure	3,414	600	(2,814)		(2,814)	3,350
Bandstand :- Indirect Expenditure	<u>3,414</u>	<u>600</u>	<u>(2,814)</u>	<u>0</u>	<u>(2,814)</u>	<u>3,350</u>
Net Income over Expenditure	<u>(3,124)</u>	<u>400</u>	<u>3,524</u>			
6000 plus Transfer from EMR	3,350					
Movement to/(from) Gen Reserve	<u>226</u>					
<u>250 Community Events</u>						
1250 Christmas Fayre Income	1,674	2,500	826			
1251 Senior Citizens Christmas lunc	312	200	(112)			
1252 Champions Film Club Income	228	1,000	772			
1253 Childrens Christmas party Inc	216	300	84			
1256 Outdoor Cinema Income	0	9,930	9,930			
Community Events :- Income	<u>2,430</u>	<u>13,930</u>	<u>11,500</u>			<u>0</u>
4650 Gardeners Panel	0	350	350		350	
4651 Christmas Fayre Expenditure	6,385	7,000	615		615	

Detailed Income & Expenditure by Budget Heading 31/12/2019

Month No: 10

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
4652 Champions Film Club Expenditur	95	1,100	1,005		1,005	
4653 Senior Citizens lunch Exp	449	500	51		51	
4654 Fun the Bandstand	875	1,000	125		125	
4655 Arts Festival	0	1,000	1,000		1,000	
4656 Childrens Christmas party Exp	365	1,000	635		635	
4658 Promotional Items	54	200	146		146	
4659 Spring events Town Mayor	0	1,000	1,000		1,000	
4660 Young Carers Event	0	800	800		800	
4661 Outdoor Cinema	0	6,000	6,000		6,000	
4662 Bands on the Bandstand	0	645	645		645	
Community Events :- Indirect Expenditure	8,223	20,595	12,372	0	12,372	0
Net Income over Expenditure	(5,793)	(6,665)	(872)			
Grand Totals:- Income	8,120	76,590	68,470			
Expenditure	49,131	76,590	27,459	0	27,459	
Net Income over Expenditure	(41,010)	0	41,010			
plus Transfer from EMR	3,350					
Movement to/(from) Gen Reserve	(37,660)					