



**SOUTH WOODHAM FERRERS
TOWN COUNCIL**

NEIGHBOURHOOD PLAN COMMITTEE A G E N D A

**For a Meeting to be held at 7.30pm on
Thursday 19th September 2019**

**at Champions Manor Hall, Hullbridge Road,
South Woodham Ferrers**

Membership:

Chairman Councillor D Eley

Troy Planning: Jon Herbert (advisory role)

Councillor M O'Brien
Councillor I Hammond

Councillor I Roberts
Councillor A Shearring

Councillor P Wyatt
Councillor A John

**Karen Hawkes BSc Hons
South Woodham Ferrers Town Clerk
12th September 2019**

1. Apologies for Absence

To receive apologies for absence

2. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary or non-pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

3. Confirmation of Minutes

To APPROVE the minutes of the meeting held on 4th September 2019 as a true record.

4. Feedback from the Draft Neighbourhood Plan

To discuss points raised by Councillors and Jenny Robinson following the circulation of the draft Neighbourhood Plan at the Council meeting on 10th September 2019, to agree amendments to the draft local plan prior to document being forwarded to Jenny Robinson for consideration.

5. DevComm meeting

To consider items from the Devcomms meeting which are relevant to the neighbourhood Plan and agree amendments to the draft Neighbourhood Plan.

6. Website improvements

To agree contents to be posted on the Town Council website, members advised to review Broomfields website as suggested by Jenny Robinson : <http://www.essexinfo.net/broomfield-neighbourhood-plan-2/>

7. Next Steps

Information exchange and Jon Herbert to advise next steps

8. Report to Council

To agree report for Council 12th November 2019

9. Date of the next meeting