

# Planning & Environment COMMITTEE A G E N D A

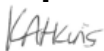
**For a Meeting to be held on Tuesday 30<sup>th</sup> April 2024  
at 7.30pm  
at Champions Manor Hall, Hullbridge Road,  
South Woodham Ferrers**

**Membership:  
Councillor A Shearring Chairman  
Councillor S Wilson Vice-Chairman**

Councillor T Perham Lake	Councillor D Eley	Councillor D Thompson
Councillor M Sismey	Councillor A Humphrey	Councillor A John
Councillor P Ferry	Councillor J Birch	Councillor M O Brien
Councillor G Piesse		

***Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community, and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item of business on the agenda. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321 817. Please join us.***

**Karen Atkins  
Town Clerk  
24 April 2024**



**1. Apologies if Absence**

To RECEIVE apologies for absence.

**2. Dispensation considerations**

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

**3. Declarations of Interest**

Any Member declaring an interest is asked to state whether this is a pecuniary registerable or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

**4. Confirmation of Minutes**

To APPROVE the minutes of the meeting held on 26<sup>th</sup> March 2024 as a true record.

**5. Public Questions**

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees terms of reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

**6. Budgetary Position**

The budgetary position as at 24/04/2024 is attached to the agenda.

**7. Previous Planning Decisions and Appeals**

To note the City Council planning decisions which differ from the Town Council recommendations will be circulated prior to the meeting.

**8. Planning Applications**

To consider and agree comments on the planning applications as detailed on the list circulated and displayed on the Town Council notice board and website.

**9. Items to Note**

To **NOTE**

- Fenn Report – Update April 2024 attached to agenda.
- The next Town Council litter pick date is scheduled Sunday 28<sup>th</sup> April 2024.
- John Cox Working Party will be agreed at the Annual Council Meeting on 14<sup>th</sup> May 2024
- Love Your Parish days have been confirmed on or around the 8th of August 2024. This will involve sweeping, litter picking and graffiti removal.
- The Chelmsford City Council Preferred Options Local Plan will go to consultation in May. Display boards will be available to view at Champions Manor Hall from 29th May to 12<sup>th</sup> June 2024.
- The Town Council are now members of the Open Space Society.

**10. SWF Green Week**

Committee to consider options to proceed with SWF Green Week initiatives week commencing 24<sup>th</sup> June 2024. Report provided by Environment Officer.

**11. Pathway Project at Marsh Farm**

Committee to consider an improvement/maintenance project on the footpath between footpath 22-34 at Marsh Farm Country Park to improve accessibility for residents. Councillor Shearring to update.

**12. Sluice Repair at Eyott Sailing Club**

Committee to receive a verbal update from Councillor Shearring.

**13. Crouch Valley Coastal Community Team**

Committee to receive a verbal update from Councillor Shearring.

**14. Report to Council**

To note items for report to the next Council on 14th May 2024.

**15. Media Coverage**

To consider whether any items on this agenda warrant a media release and if applicable agree a Councillor to comment.

**16. Next Meeting**

The next meeting of the Planning and Environment Committee will be on 28<sup>th</sup> May 2024 at 7.30pm.

**Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.**

## Detailed Income &amp; Expenditure by Budget Heading 24/04/2024

Month No: 1

## Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>300 Environment General</b>							
4325 Litter Control	0	2,800	2,800		2,800	0.0%	
4328 Tree Works	0	3,500	3,500		3,500	0.0%	
4700 Street Furniture & Signage	0	4,000	4,000		4,000	0.0%	
4705 Hanging Baskets	0	13,200	13,200		13,200	0.0%	
4710 Roundabout Sponsorship	0	2,000	2,000		2,000	0.0%	
4720 Fenn Maintenance	170	4,500	4,330		4,330	3.8%	
Environment General :- Indirect Expenditure	<b>170</b>	<b>30,000</b>	<b>29,830</b>	<b>0</b>	<b>29,830</b>	<b>0.6%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(170)</b>	<b>(30,000)</b>	<b>(29,830)</b>				
<b>310 Garden of Remembrance</b>							
1300 Garden of Remembrance Income	0	14,300	14,300			0.0%	
Garden of Remembrance :- Income	<b>0</b>	<b>14,300</b>	<b>14,300</b>			<b>0.0%</b>	<b>0</b>
4010 Water	0	150	150		150	0.0%	
4760 GoR Supplies	272	5,000	4,728		4,728	5.4%	
4765 GoR Maintenance	369	6,200	5,831		5,831	5.9%	
4770 GoR Security	0	5,000	5,000		5,000	0.0%	
Garden of Remembrance :- Indirect Expenditure	<b>641</b>	<b>16,350</b>	<b>15,709</b>	<b>0</b>	<b>15,709</b>	<b>3.9%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(641)</b>	<b>(2,050)</b>	<b>(1,409)</b>				
Grand Totals:- Income	<b>0</b>	<b>14,300</b>	<b>14,300</b>			<b>0.0%</b>	
Expenditure	<b>811</b>	<b>46,350</b>	<b>45,539</b>	<b>0</b>	<b>45,539</b>	<b>1.7%</b>	
<b>Net Income over Expenditure</b>	<b>(811)</b>	<b>(32,050)</b>	<b>(31,239)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>(811)</b>						

## **Planning Differences for Meeting 30<sup>th</sup> April 2024**

There were no planning differences.

Planning Applications To Be Considered at Meeting 30<sup>th</sup> April 2024

24/05072/TPO	37	Culver Rise	T6 Cherry- To be felled and removed along with the grinding of remaining stump. Reason: Due to damage root system is causing to adjacent driveway.	AS
24/00424/FUL	144	Hullbridge Road	Single storey rear extension and pergola, alterations to form utility and ensuite with new windows and external door to side.	MOB
24/00452/FUL	7	Clevis Drive	Proposed Loft Conversion/Roof Lift with Pitched Roof Windows, and Ground Floor Front Infill Extension	AJ
24/00448/FUL	29	Thornborough Avenue	Single storey side extension	MS
24/05063/TPO	159	Hullbridge Road	T1 Oak- To remove epicormic growth from the main trunk up to main fork and on lower branches over road. Reason: To give clearance for buses on bus route	AS
24/00489/FUL	46	Hullbridge Road	Demolition of existing office and construction of new building containing four flats. Alteration to existing access and associated works.	JB
24/00419/FUL	17	Victoria Road	Extension to existing garage to provide a gym and golf studio.	DE
24/00553/FUL	South Woodham Ferrers Health Clinic	Merchant Street	Change of use from Medical Centre (Use Class E(e)) to New School (Use Class F(1(a))) and associated alterations to include a multi-use games area (MUGA) and parking	DT
24/00511/FUL	2	Pintolls	Proposed Single Storey Rear Extension. New 1.8m side gate.	GP

Please note that we are not the Planning Authority for these details please sign up for application alerts in your area from Chelmsford City Council.

# Footpath

Pathway between footpath 22 and 34



