

Planning & Environment COMMITTEE A G E N D A

**For a Meeting to be held on Tuesday 28th May 2024
at 7.30pm
at Champions Manor Hall, Hullbridge Road,
South Woodham Ferrers**

**Membership:
Councillor D Thompson Chairman
Councillor S Wilson Vice-Chairman**

Councillor M Sismey
Councillor P Ferry
Councillor Shearring

Councillor G Piesse
Councillor J Birch

Councillor A John
Councillor M O'Brien

Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community, and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item of business on the agenda. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321 817. Please join us.

**Karen Atkins
Town Clerk
22 May 2024**



1. Apologies if Absence

To RECEIVE apologies for absence.

2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

3. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary registerable or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

4. Confirmation of Minutes

To APPROVE the minutes of the meeting held on 30th April 2024 as a true record.

5. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees terms of reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

6. Budgetary Position

The budgetary position as at 22/05/2024 is attached to the agenda.

7. Previous Planning Decisions and Appeals

To note the City Council planning decisions which differ from the Town Council recommendations will be circulated prior to the meeting.

8. Planning Applications

To consider and agree comments on the planning applications as detailed on the list circulated and displayed on the Town Council notice board and website.

9. Review of the Local Plan - Preferred Options Local Plan and Preferred Options Integrated Impact Assessment Consultation

Committee to discuss and consider submitting a comment from the Town Council on the Preferred Options Local Plan (Regulation 18). The consultation is from Wednesday 8 May 2024 and the Town Council has an extension date of 4pm on Wednesday 26th June 2024. Information attached to the agenda.

10. Street Naming Notification from Chelmsford City Council

Committee to consider the letter attached to the agenda. Extension date applied for with Chelmsford City Council for a comment if required.

11. Items to Note

To **NOTE**

- Fenn Report – Update May 2024 attached to agenda.
- Love Your Parish days have been confirmed on or around the 8th of August 2024. This will involve sweeping, litter picking and graffiti removal.
- The Chelmsford City Council Preferred Options Local Plan Consultation display boards will be available to view at Champions Manor Hall from 29th May to 12th June 2024.
- Hanging baskets were delivered on the 21st May 2024. Floral Planters will be delivered early June with a date TBC.
- Committee to NOTE a verbal update from councillor Glenn Piesse regarding parking at Coburg place.

12. SWF Green Week

Committee to review the Green Week leaflet attached to the agenda. Green week initiatives will start w/c 24th June 2024.

13. Pathway Project at Marsh Farm

Committee to receive a verbal update from the Environment Officer.

14. Tree Survey

Committee to receive a verbal update from the Environment Officer on dates scheduled for work.

15. John Cox

- Fly tipping at John Cox. Councillor Scott Wilson to give a verbal update.
- Committee to discuss ongoing plans for the John Cox area.

16. Fen Maintenance

Committee to consider two options for repair to the bench. Update from the Environment Officer.

17. Report to Council

To note items for report to the next Council meeting is on 18th June 2024.

18. Media Coverage

To consider whether any items on this agenda warrant a media release and if applicable agree a Councillor to comment.

19. Next Meeting

The next meeting of the Planning and Environment Committee will be on 25th June 2024 at 7.30pm.

Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.

Detailed Income & Expenditure by Budget Heading 22/05/2024

Month No: 2

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
300 Environment General							
4325 Litter Control	81	2,800	2,719		2,719	2.9%	
4328 Tree Works	0	3,500	3,500		3,500	0.0%	
4700 Street Furniture & Signage	0	4,000	4,000		4,000	0.0%	
4705 Hanging Baskets	0	13,200	13,200		13,200	0.0%	
4710 Roundabout Sponsorship	0	2,000	2,000		2,000	0.0%	
4720 Fenn Maintenance	339	4,500	4,161		4,161	7.5%	
Environment General :- Indirect Expenditure	420	30,000	29,580	0	29,580	1.4%	0
Net Expenditure	(420)	(30,000)	(29,580)				
310 Garden of Remembrance							
1300 Garden of Remembrance Income	916	14,300	13,384			6.4%	
Garden of Remembrance :- Income	916	14,300	13,384			6.4%	0
4010 Water	0	150	150		150	0.0%	
4760 GoR Supplies	332	5,000	4,668		4,668	6.6%	
4765 GoR Maintenance	738	6,200	5,462		5,462	11.9%	
4770 GoR Security	0	5,000	5,000		5,000	0.0%	
Garden of Remembrance :- Indirect Expenditure	1,070	16,350	15,280	0	15,280	6.5%	0
Net Income over Expenditure	(154)	(2,050)	(1,896)				
Grand Totals:- Income	916	14,300	13,384			6.4%	
Expenditure	1,490	46,350	44,860	0	44,860	3.2%	
Net Income over Expenditure	(574)	(32,050)	(31,476)				
Movement to/(from) Gen Reserve	(574)						

Planning Differences for Meeting 28th May 2024

There were no planning differences.

Planning Applications To Be Considered at Meeting 28th May 2024

24/00566/FUL	154	Celeborn Street	Demolition of existing garage. Construction of two storey front bay extension. Single storey rear extension and rear glass box extension. First floor rear balconies with canopy above. New garage with accommodation above and 3 side facing dormer windows. New carport. Addition of rooflights. Rear dormer window with balcony. External alterations including alterations to fenestration. New decking to rear and left hand side chimney corbelling. (Amendments to planning permissions 18/00815/FUL & 19/01304/FUL)	GP
24/00623/FUL	8	Great Smials	Replacement of conservatory with single storey rear extension	DT
24/00581/FUL	33	Keats Square	Single storey domestic outbuilding to be used as ancillary accommodation.	MOB
24/05088/TPO	160	Celeborn Street	T20 Ash Tree-Fell- Reason: Ash has die back and will not survive much longer.	AS
24/00743/FUL	138	Hullbridge Road	Proposed single storey rear extension with roof lights. Addition of new front porch and change of the existing render finish to timber effect weatherboarding.	SW

Please note that we are not the Planning Authority for these details please sign up for application alerts in your area from Chelmsford City Council.

Agenda item 9 Review of the Local Plan - Preferred Options Local Plan and Preferred Options Integrated Impact Assessment Consultation

The Local Plan shapes future growth and development across Chelmsford City Council's area. It sets out a positive vision, identifies where and how new development should take place in the future as well as areas for protection. We adopted our current Local Plan in May 2020. We need to review the plan at least every five years to make sure it remains up to date and meets the changing needs for development growth to 2041.

This consultation is the second of three stages of consultation towards updating the adopted Local Plan. We are consulting on the:

- Preferred Options Local Plan
- Preferred Options Integrated Impact Assessment (IIA)
- Visit our website for further information such as and online exhibition and frequently asked questions www.chelmsford.gov.uk/lp-review

Neighbourhood Plan Consultations

Chelmsford City Council are also consulting on two Neighbourhood Plans, for Broomfield and Danbury. These have been developed by the Parish Councils and propose local planning policies for Broomfield and Danbury. Comments on these local policies will be sent to an Independent Examiner when the consultation closes, and they will decide whether the Neighbourhood Plans should proceed to referendum. If a referendum is held in the areas covered by the Neighbourhood Plans and more than 50% vote 'yes', we will adopt the plans as part of the Local Plan. Find out more at:

www.chelmsford.gov.uk/broomfieldplan and
www.chelmsford.gov.uk/danburyplan.

Parish Council

Street Naming and Numbering
Chelmsford City Council
Duke Street
Chelmsford
Essex, CM1 1JE

Reference: 24/00791/HNC
Please ask for: Melanie Cudworth
T 01245 606590;
E Address.Management@chelmsford.gov.uk

3 May 2024

Street Naming and Numbering

Site Address: **RIDGEWELLS BUNGALOW
OLD WICKFORD ROAD
SOUTH WOODHAM FERRERS
CHELMSFORD
ESSEX
CM3 5QS**

Application Number: **24/00791/HNC**

I have received a request from the owner to rename their property, Ridgewells Bungalow. A location plan is attached to assist in locating the property which is in Old Wickford Road, South Woodham Ferrers.

The proposed name is **Ridgewells House**.

Proposed property names can only be refused because of the following criteria:

1. The name is deemed to be offensive or can be construed to be offensive.
2. The name is already used in the same postal area.

If you have an objection based on the above, please raise this with us within two weeks from the date of this letter.

Please do not amend your records until you receive formal notification.

Regards

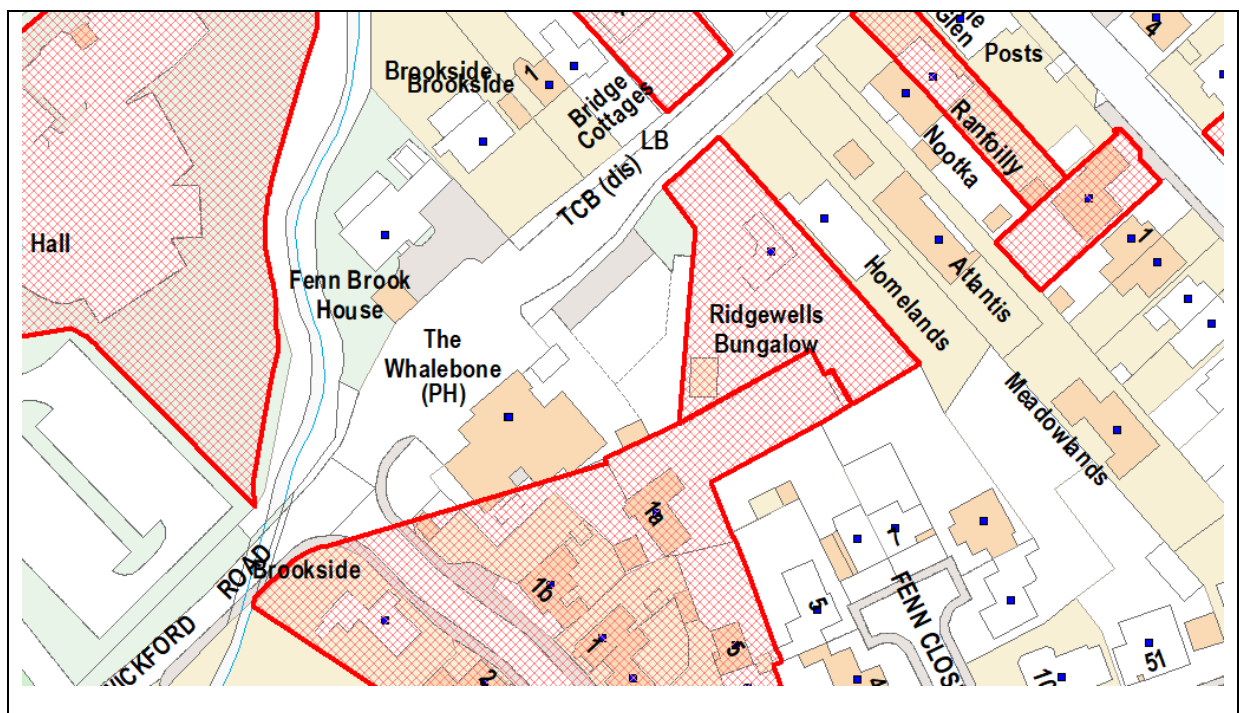
Melanie Cudworth
Data Services Officer



Location Plan

Site Address: **Ridgewells Bungalow Old Wickford Road South Woodham Ferrers
Chelmsford Essex CM3 5QS**

Application Number: **24/00791/HNC**



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SOUTH WOODHAM FERRERS

GREAT GREEN WEEK

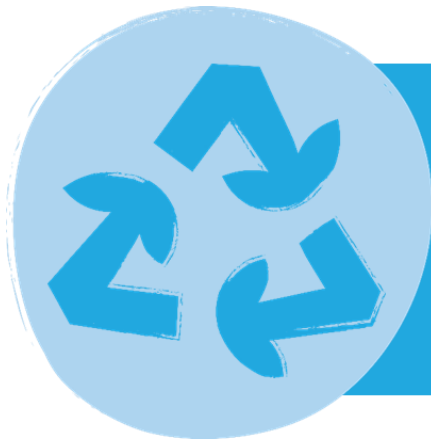


24th - 28th JUNE 2024

What Is The Great Green Week?

We all want to do our little bit to help the environment, save money and live healthy. Our Great Green Week is all about how we might not be able to change the world, but we can all do little things to make a difference.





We produce lots of rubbish and food waste. It is important that we only use what we need and recycle what we can. That way, we can save energy and reduce how much waste ends up in landfill sites. There are lots of things we can recycle, so...
...'Before you throw, get the know'



Each year around 650,000 tonnes of waste are thrown away by households in Essex, about a tonne for each household, with roughly 50% of waste recycled. The Chelmsford City website gives information on what can go in each bin, box or bag



You can do lots with excess raw foods, by learning from our past. Pickling and other preserving methods can make fresh food last. Save your jars to reuse for making jams, pickling and chutneys



Clothes can wear out, or go out of fashion, but that should not mean you throw them away. Upcycling can be fun and save you money. There are lots of websites and YouTube videos which can show you how to make unwanted items into fashion envy.





Reducing water usage helps protect our wildlife, reduces the chances of water shortages, and saves money on your bills. Why not use a water butt to collect the rainwater, to use on your garden. Use watering cans rather than sprinklers or hoses.



Lots of the things we eat have travelled far, even items we think that are 'fresh'. There is nothing like growing your own fresh vegetables and fruits. You can grow items in window boxes and buckets too. Herbs can be dried and last a long time.

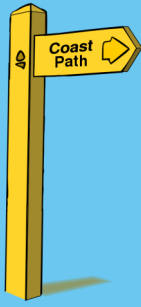


Rubbish and litter is not only unsightly but can also be dangerous to wildlife. We can all do our bit by not dropping litter, and also volunteer for some of our community litter picks. We clean our local streets, but sometimes that extra clean makes all the difference.



Dog poo is not only unsightly, smelly and nasty if you tread in it, but over fenland or other areas can alter the eco system. Please pick up after your dog and dispose of it. Do not hang the bags in a tree. The public dog poo bins cannot handle large amounts from home, so use your black bin.





We are surrounded by the countryside, so why not make use of it, by walking on many of the footpaths, coastal paths or fenland. You can also do some 'urban' walking with our Jubilee Walk guide, which you can download from our website.



We hope you will make use of this guide, and even if you choose to do one thing, or even something else to help our environment, it makes all the difference. Please send in your photos of activities you have done this week.

Information is correct at time of production and every effort is made to make it error free,

Town Council office:

Champions Manor Hall, Hullbridge Road, South Woodham Ferrers, Essex, CM3 5LJ

Open Monday to Friday 9:00 - 16.00

Tel: 01245 321817

Email Us : david@southwoodhamferrerstc.gov.uk

www.southwoodhamferrerstc.gov.uk

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