

Planning & Environment COMMITTEE A G E N D A

**For a Meeting to be held on Tuesday 25th June 2024
at 7.30pm
at Champions Manor Hall, Hullbridge Road,
South Woodham Ferrers**

**Membership:
Councillor D Thompson Chairman
Councillor S Wilson Vice-Chairman**

Councillor M Sismey
Councillor P Ferry
Councillor Shearring

Councillor G Piesse
Councillor J Birch

Councillor A John
Councillor M O Brien

Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community, and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item of business on the agenda. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321 817. Please join us.

**Karen Atkins
Town Clerk
19th June 2024**



1. Apologies if Absence

To RECEIVE apologies for absence.

2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

3. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary registerable or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

4. Confirmation of Minutes

To APPROVE the minutes of the meeting held on 28th May 2024 as a true record.

5. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees terms of reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

6. Budgetary Position

The budgetary position as at 19/6/2024 is attached to the agenda.

7. Previous Planning Decisions and Appeals

To note the City Council planning decisions which differ from the Town Council recommendations will be circulated prior to the meeting.

8. Planning Applications

To consider and agree comments on the planning applications as detailed on the list circulated and displayed on the Town Council notice board and website.

9. Items to Note

- Tree works agreed at the Planning & Environment meeting on 27/2/24 minute ref PE390 to be completed by end of June 2024

10. The Fen

Environment Officer to give a verbal update.

11. Crouch Valley Coastal Community Team

Councillor Shearring to give a verbal update from the meeting on 11th June 2024.

12. Town Council Sponsored Roundabout

Committee to consider planting one of the whips from the Essex County Council Tree Initiatives on the roundabout when suitable.

13. Trinity St Mary's Fen Visit & Allotments

Councillor Shearring to update committee.

14. Bench at Trinity Square

Committee to agree to replace the missing granite seat panel at Trinity Square. Report will be sent under separate cover.

15. Report to Council

To note items for report to the next Council meeting is on 22nd October 2024.

16. Media Coverage

To consider whether any items on this agenda warrant a media release and if applicable agree a Councillor to comment.

17. Next Meeting

The next meeting of the Planning and Environment Committee will be on 30th July 2024 at 7.30pm.

Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.

Detailed Income & Expenditure by Budget Heading 19/06/2024

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
300 Environment General							
4325 Litter Control	193	2,800	2,607		2,607	6.9%	
4328 Tree Works	0	3,500	3,500		3,500	0.0%	
4700 Street Furniture & Signage	0	4,000	4,000		4,000	0.0%	
4705 Hanging Baskets	12,322	13,200	879		879	93.3%	
4710 Roundabout Sponsorship	0	2,000	2,000		2,000	0.0%	
4720 Fenn Maintenance	509	4,500	3,991		3,991	11.3%	
Environment General :- Indirect Expenditure	13,024	30,000	16,976	0	16,976	43.4%	0
Net Expenditure	(13,024)	(30,000)	(16,976)				
310 Garden of Remembrance							
1300 Garden of Remembrance Income	3,132	14,300	11,168			21.9%	
Garden of Remembrance :- Income	3,132	14,300	11,168			21.9%	0
4010 Water	60	150	90		90	39.7%	
4760 GoR Supplies	875	5,000	4,125		4,125	17.5%	
4765 GoR Maintenance	1,106	6,200	5,094		5,094	17.8%	
4770 GoR Security	0	5,000	5,000		5,000	0.0%	
Garden of Remembrance :- Indirect Expenditure	2,041	16,350	14,309	0	14,309	12.5%	0
Net Income over Expenditure	1,091	(2,050)	(3,141)				
Grand Totals:- Income	3,132	14,300	11,168			21.9%	
Expenditure	15,064	46,350	31,286	0	31,286	32.5%	
Net Income over Expenditure	(11,932)	(32,050)	(20,118)				
Movement to/(from) Gen Reserve	(11,932)						

Planning Differences for Meeting 25th June 2024

24/00489/FUL 46 Hullbridge Road

Demolition of existing office and construction of new building containing four flats. Alteration to existing access and associated works.

SWFTC Cllr.: JB

SWFTC Planning & Environment Minute: PE418

"It was agreed that the Planning and Environment Committee OBJECTS to this application on the grounds of loss of historic building important to the town, loss of Street Scene, effect on local neighbours and the change of use from commercial, resulting in reduction of possible business."

Chelmsford City Council: Approved

See attached Officer Report and Decision Notice from Chelmsford City Council.

24/00419/FUL 17 Victoria Road

Extension to existing garage to provide a gym and golf studio.

SWFTC Cllr.: DE

SWFTC Planning & Environment Minute: PE418

"It was agreed that the Planning and Environment Committee OBJECTS to this application on the grounds of overdevelopment of site and recommend a full site visit by inspectors."

Chelmsford City Council: Approved

See attached Officer Report and Decision Notice from Chelmsford City Council.

Planning Applications To Be Considered at Meeting 25th June 2024

24/00827/FUL	3	Buckland Gate	Single storey rear extension	PF
24/00843/FUL	32	Manor Road	Proposed single storey rear extension. Part first floor, part two storey front extension. Alterations to fenestration.	DT
24/05108/TPO	9	Middleton Row	T6 Silver Birch (<i>Betula pendula</i>)- Cut back to the cutting points approximately 1.5m ensuring to leave growth points at the end of each cut made. Reason: Maintenance	AS

Please note that we are not the Planning Authority for these details please sign up for application alerts in your area from Chelmsford City Council.