

# Planning & Environment COMMITTEE A G E N D A

**For an Extra Ordinary Meeting to be held on Tuesday 14<sup>th</sup> January 2025  
at 7.00pm  
at Champions Manor Hall, Hullbridge Road,  
South Woodham Ferrers**

**Membership:  
Councillor D Thompson Chairman  
Councillor S Wilson Vice-Chairman**

Councillor M Sismey  
Councillor P Ferry  
Councillor A Shearring

Councillor G Piesse  
Councillor J Birch  
Councillor I Roberts

Councillor A John  
Councillor M O Brien  
Councillor P Price

***Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community, and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item of business on the agenda. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321 817. Please join us.***

**Karen Atkins  
Town Clerk  
08th January 2025**



**1. Apologies if Absence**

To RECEIVE apologies for absence.

**2. Dispensation considerations**

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

**3. Declarations of Interest**

Any Member declaring an interest is asked to state whether this is a pecuniary registerable or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

**4. Confirmation of Minutes**

To APPROVE the minutes of the meeting held on 17<sup>th</sup> December 2024 as a true record.

**5. Public Questions**

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees terms of reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

**6. Previous Planning Decisions and Appeals**

To note the City Council planning decisions which differ from the Town Council recommendations will be circulated prior to the meeting.

**7. Planning Applications**

To consider and agree comments on the planning applications as detailed on the list circulated and displayed on the Town Council noticeboards and website.

**8. Open Spaces Working Party**

Committee to consider the forming of a new working party to work on ideas and development of all Town Council open spaces. Committee to **NOTE** Terms of Reference will be agreed at Council on 18<sup>th</sup> March 2025.

**9. Report to Council**

Items for report to Council meeting on 18th of March 2025.

**10. Media Coverage**

To consider whether any items on this agenda warrant a media release and if applicable agree a Councillor to comment.

**11. Next Meeting**

The next meeting of the Planning and Environment Committee will be on 28th of January 2025 at 7.30pm.

**Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.**

Planning Applications To Be Considered at Meeting 14<sup>th</sup> January 2025

24/01619/FUL	1a	Bucklebury Heath	Window and door replacement on a like for like basis.	GP
24/00553/S73	South Woodham Ferrers Health Clinic	Merchant Street	Variation of condition 2 to approved planning application 24/00553/FUL (Change of use from Medical Centre (Use Class E(e)) to New School (Use Class F(1(a)) and associated alterations to include a multi-use games area (MUGA) and parking) proposed extension to provide a sports hall and minor alterations to building and outside recreation space. Repositioning of entrance gates.	DT
24/01534/FUL	Land at 10A	Albert Road	Erection of new dwelling house.	IR

Please note that we are not the Planning Authority for these details please sign up for application alerts in your area from Chelmsford City Council.