

# **Planning & Environment COMMITTEE A G E N D A**

**For an Extra ordinary Meeting to be held on Tuesday 18<sup>th</sup> February 2025  
at 7.30pm  
at Champions Manor Hall, Hullbridge Road,  
South Woodham Ferrers**

**Membership:  
Councillor D Thompson Chairman  
Councillor S Wilson Vice-Chairman**

Councillor M Sismey  
Councillor P Ferry  
Councillor A Shearring

Councillor G Piesse  
Councillor J Birch  
Councillor I Roberts

Councillor A John  
Councillor M O'Brien  
Councillor P Price

***Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community, and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item of business on the agenda. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321 817. Please join us.***

**Karen Atkins  
Town Clerk  
12<sup>th</sup> February 2025**



**1. Apologies if Absence**

To RECEIVE apologies for absence.

**2. Dispensation considerations**

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

**3. Declarations of Interest**

Any Member declaring an interest is asked to state whether this is a pecuniary registerable or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

**4. Confirmation of Minutes**

To APPROVE the minutes of the meeting held on 28<sup>th</sup> January 2025 as a true record.

**5. Public Questions**

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees terms of reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

**6. Chelmsford City Council Consultation**

Committee to review the Local Plan and consider any development management questions for the Parish and Town Council Forum on Tuesday 25<sup>th</sup> February 2025 at 7pm. The exhibition boards are open for residents to view at Champions Manor Hall from 9am – 4pm ( except weekends) from Thursday 13 February to Tuesday 25 February.

<https://citylife.chelmsford.gov.uk/posts/have-your-say-on-chelmsford-s-development-to-2041>

**7. Report to Council**

To note items for report to the next Council meeting is on 18th of March 2025.

**8. Media Coverage**

To consider whether any items on this agenda warrant a media release and if applicable agree a Councillor to comment.

**9. Next Meeting**

The next meeting of the Planning and Environment Committee will be on 25th of February 2025 at 7.30pm.

**Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.**