

Planning & Environment COMMITTEE A G E N D A

**For a Meeting to be held on Tuesday 29th July 2025
at 7.30pm
at Champions Manor Hall, Hullbridge Road,
South Woodham Ferrers**

**Membership:
Councillor M O Brien Chairman
Councillor S Wilson Vice-Chairman**

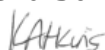
Councillor M Sismey
Councillor P Ferry
Councillor A Shearring

Councillor G Piesse
Councillor J Birch
Councillor I Roberts

Councillor A John
Councillor D Thompson
Councillor P Price

Local residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community, and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item of business on the agenda. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321 817. Please join us.

**Karen Atkins
Town Clerk
23rd June 2025**



1. Apologies if Absence

To RECEIVE apologies for absence.

2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

3. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary registerable or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

4. Confirmation of Minutes

To APPROVE the minutes of the meeting held on 24th June 2025 as a true record.

5. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees terms of reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

6. Budgetary Position

The budgetary position on 23/07/2025 is attached to the agenda.

7. Previous Planning Decisions and Appeals

To note the City Council planning decisions which differ from the Town Council recommendations will be circulated prior to the meeting.

8. Planning Applications

To consider and agree comments on the planning applications as detailed on the list circulated and displayed on the Town Council noticeboards and website.

9. Items to Note

- Cattle fencing on the Fen due to begin in the next 6 weeks.
- Sluice gate mural painting - Waiting for the Environment Agency to issue a works permit.
- Fen Report attached to agenda.
- Confirmation of Tree Preservation Order TPO/2025/018

10. Local Nature Recovery Event

Councillor Shearring to give an update on the event attended on Wednesday 16th July 2025.

11. Duckboard Bridge on the Fen

Committee to consider the quotes for maintenance on the smaller duckboard bridge located on the Fen. Information circulated prior to the meeting.

12. Woodland Trust

Following the successful application for 'free trees for school and communities' initiative by Woodland Committee to consider and agree recommendations from the Open Spaces Working Party held on 23/7/2025 with areas and placement of up to 420 saplings.

13. Essex County Council Highways

- Committee to receive an update from Councillor Bob Massey.
- Committee to discuss the concerns of speeding along Clements Green Lane. Information sent with agenda.

14. Garden of Remembrance

Committee to consider a project of a Letters to Heaven Memorial Post Box at the Garden of Remembrance. Report attached to agenda.

15. Big butterfly Count

Committee to consider supporting and promoting the Big Butterfly Count for families over the Summer holidays. Report attached to agenda.

16. Forward Plan

Committee to discuss updating the forward plan for the Planning & Environment Committee and will be recommended to Council on 21st October 2025.

17. Report to Council

To agree items for report to the next Council meeting is on 21st October 2025.

18. Media Coverage

To consider whether any items on this Agenda warrant a Media release, and, if so, to agree a Councillor to comment if applicable.

19. Next Meeting

The next meeting of the Planning and Environment Committee will be on 26th August 2025 at 7.30pm.

Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.