

FINANCE AND PROJECTS COMMITTEE AGENDA

For a Meeting to be held at 7.30p.m. on
Tuesday 3rd March 2026

At Champions Manor Hall Community Centre

Membership:

Councillor Thompson (Chair)

Councillor Eley (Vice Chair)

Councillor Shearring
Councillor Crosbie
Councillor Price

Councillor Wilson
Councillor O' Brien
Councillor Kelly

Councillor Massey
Councillor Bentley

Local Residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community, and the Town. The public may participate for up to 15 minutes for this purpose. If you have any queries, please telephone the Town Clerk on 01245 321817. Please join us.



Karen Atkins
South Woodham Ferrers Town Clerk
25th February 2026

1. Apologies for absence

To RECEIVE and ACCEPT any apologies for absence.

2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

3. Declarations of Interest

In accordance with the Localism Act 2011, s.31 members are required to disclose any Disclosable Pecuniary Interest (DPI) and any other registerable or non-registerable interest in items on the agenda.

4. Confirmation of Minutes

To **APPROVE** the minutes of the meeting held on 2nd December 2025 as a true record of the meeting.

5. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item covered by the Committee's Terms of Reference.

At the close of public participation, members of the public may not speak further unless invited by the Chair.

Members declaring a Disclosable Pecuniary Interest must not participate in discussions or vote on the matter and withdraw from the meeting whilst the item is considered.

6. Financial Matters

a to receive the budgetary position for this Committee and Champions Manor Hall as at 25th February 2026.

b to receive and note the Council's bank balances as at 25th February 2026

- Unity Current Account £23,785.03
- Unity Instant Access Savings £434,238.87
- Santander Deposit Account £308,478.12

c to receive the list of financial transactions for February 2026. (to follow).

7. Grant Applications

Committee to consider the attached grant applications and determine any awards. Committee to note the budget remaining 2025/26 is £1,793.00.

8. Items to Note

- The Internal audit dates have been booked for 14/15th May 2026 with Mr David Buckett.
- The second half yearly invoice has been paid for locking /unlocking gates at the Garden of Remembrance from 1st October -31st March 2026 £2,583.17 excl VAT.
- The electricity charges for the MUGA at the SWF Village Hall have been paid 2025/26 £191.65
- Rialtas end of year close has been booked for 22nd April 2026.

9. Financial Regulations

To review the Financial Regulations for 2026/27 and make a recommendation to Council, or alternatively to establish a Working Party to undertake the review and report back to Annual Council on 12th May 2026.

10. Bandstand Maintenance

To consider and approve expenditure of £3,545.00 for the repainting of the Bandstand by SLR Contractors Ltd, as referenced in Minute ECL -25-204. Work scheduled week commencing 23/3/2026.

11. Town Council Van

To consider the renewal of the hire agreement for the Town Council van, which expires on 30th May 2026.

12. Pet Scattering Copse Project

To consider the recommendation from the Planning & Environment Committee (Minute Ref PE-25-392) to proceed with the project following consultation with the public and other stakeholders. Committee to agree appropriate budget allocation to complete the project.

13. John Cox

To consider the recommendation from the Planning & Environment Committee (Minute ref PE-25-393) to develop and advance the John Cox project with Quote A for £17,398.00 from Farm and Country. Committee to agree appropriate budget allocation to continue the project.

14. Report to Council

To agree items for report to the next Council meeting on the 24th of March 2026.

15. Media Contact

To consider whether any items on this Agenda warrant a Media release

16. Future Meeting Dates

The next meeting of the Finance & Projects Committee will be on 7th April 2026.

Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.