



**SOUTH WOODHAM FERRERS  
TOWN COUNCIL**

**Champions Manor Hall  
Hullbridge Road  
South Woodham Ferrers  
Essex CM3 5LJ  
Tel. 01245 321817**

# **Events Community & Leisure COMMITTEE**

# **AGENDA**

**For a Meeting to be held at 7.30p.m. on  
Tuesday 05th July 2022**

**at Champions Manor Hall, Hullbridge Road,  
South Woodham Ferrers**

## **Membership:**

**Councillor Crosbie (Chairman)  
Councillor Humphrey (Vice-Chairman)**

Councillor Massey  
Councillor Kelly  
Councillor John

Councillor Eley  
Councillor Wilson  
Councillor Perham-Lake

Councillor Miller  
Councillor Burman  
Councillor Sherlock

***Local Residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. If you have any queries, please telephone the Town Clerk on 01245 321817.***

**Karen Atkins  
Acting Town Clerk  
29 June 2022**

**1. Apologies for Absence**

To RECEIVE and ACCEPT any apologies for absence.

**2. Dispensation considerations**

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

**3. Declarations of Interest**

Any Member declaring an interest is asked to state whether this is a pecuniary or Non - pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

**4. Confirmation of Minutes**

To APPROVE the minutes of the meeting held on 24 May 2022 as a true record.

**5. Public Questions**

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

**6. Budgetary Position**

To receive the current budgetary position as of 29 June 2022 as attached to the agenda.

**7. SWF Neighbourhood Watch Scheme**

*To receive an update from Councillor Wilson regarding his efforts to re-establish a Neighbourhood Watch group for the town. Committee to discuss interest from other councillors and if committee are agreed to receive a monthly update report.*

**8. Items To Note**

- Jubilee bench will be ordered w/c 27/6/2022
- Councillor Humphrey to update on the revamp Jubilee Walk map.
- **Cinema Club:** To note next Cinema Club 13/7/22 film The Theory of Everything
- **Youth Club:** No update to date.
- **Toddler Group:** To note the weekly club is a continuing success. Attendance consistently high and volunteers are running the club well.
- **Summer Play in the Park:** sessions will be held at Saltcoats Park on Tuesday 2<sup>nd</sup> and 9<sup>th</sup> of August 2022 & Friday 19<sup>th</sup> August 2022.
- **Summer Fun at Champions Manor Hall:** sessions are booked for Thursday 4<sup>th</sup>, 11<sup>th</sup> and 18<sup>th</sup> August 2022

**9. Christmas Lights**

Committee to discuss and agree the invoice attached to the agenda for the Christmas lights changes 2022.

**10. Christmas Fayre**

To discuss and agree any new ideas for the event to be held on 19<sup>th</sup> November.

**11. Play area Village Hall**

To review the annual Inspection report attached to the agenda.

**12. Report To Council**

To agree items to report to the next Council meeting on 13 September 2022.

**13. Media Coverage**

To consider whether any items on this Agenda warrant a Media release, and, if so, to agree a Councillor to comment if applicable.

**14. Next Meeting**

The next meeting of the Events, Community & Leisure Committee will be held on Tuesday 20th September 2022 at 7.30pm.

**Any member who is unable to attend the meeting should send their apologies and reason to the Acting Town Clerk prior to the meeting.**