

Champions Manor Hall Hullbridge Road South Woodham Ferrers Essex CM3 5LJ Tel. 01245 321817

# Events Community & Leisure COMMITTEE

## **AGENDA**

For a Meeting to be held at 7.30p.m. on Tuesday 13th February 2024 at Champions Manor Hall, Hullbridge Road, South Woodham Ferrers

#### Membership: Councillor Crosbie (Chairman) Councillor Humphrey (Vice-Chairman)

Councillor Massey Councillor Sherlock Councillor Birch
Councillor Kelly Councillor Wilson Councillor O Brien
Councillor John Councillor Roberts Councillor Naslund

Local Residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. If you have any queries, please telephone the Town Clerk on 01245 321817.

Karen Atkins Town Clerk 07 February 2024 KAHKUIS

#### 1. Apologies for Absence

To RECEIVE and ACCEPT any apologies for absence.

#### 2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

#### 3. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary, registerable or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

#### 4. Confirmation of Minutes

To APPROVE the minutes of the meeting held on 07th November 2023 as a true record.

#### 5. Budgetary Position

To receive the current budgetary position as of 07th February 2024 as attached to the agenda.

#### 6. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

#### 7. Health & Social Care Group

- Committee to **NOTE** the February 2024 report attached to the agenda.
- Committee to receive an update from the meeting in December 2023 with the Health & Social Care Group and Mid Essex Alliance re Neighbourhood Teams
- The eight-week period of public consultation about specific health services in mid and south Essex will run from 25 January to 21 March 2024. Town Council to consider a response on proposed changes to services at local community hospitals <a href="https://rb.gy/nz2d49">https://rb.gy/nz2d49</a>

#### 8. Items To Note

- Cinema Club: The next Cinema Club on 14th February 2024 is showing PS I Love you.
- The Jubilee Walk map has now been updated. Attached to agenda.
- Play In the Park dates for Easter and Summer have been agreed with Chelmsford City Council. Awaiting confirmation.
- An Open Garden Event supported by the Town Council will be on Sunday 23rd June 2024. A plant sale will be available with donations to the Alzheimer Society. Maps will be available at a cost of £5.00 and proceeds will go to the Town Mayor's chosen Charity for 24/25. Judging will be decided by the Town Mayor/Deputy Town Mayor and a representative of Meadowcroft.
- Update report from YMCA Sep Dec 2023 attached to agenda.

#### 9. Bleed Kits

Committee to consider and agree the locations for the five bleed kits in town. Report from the Town Clerk.

#### 10. D Day 80 Anniversary Summer Event 2024

Committee to consider and agree the arrangements for the D Day events. Thursday 06th June 2024 is the date for Beacon lighting and main event will be held on Saturday 08th June 2024. Update from the working party held on 07th December 2023.

#### 11. Events 2024

Committee to discuss and agree the following events for 2024.

- Youth Week/Month August 2024
- Fun at CMH /Easter Event August dates booked. Town Clerk to update.
- Childrens Halloween Party Friday 31st October 2024.
- Mayor's Event Champions Manor Hall 20-year anniversary on 7/8th September 2024.
- Christmas Fayre Saturday 23rd November 2024.
- Seniors Christmas Party Sunday 08th December 2024.
- Christmas Pantomime Friday 20th December 2024. https://youtu.be/lpYDioWvqP4?si=ICHKzoqhpTwV6SOY

#### 12. Photography Competition

Committee to consider a photography competition for residents. Award presentation will be at the Annual Town Meeting on 23<sup>rd</sup> April 2023.

#### 13. Community CPR Training at Champions Manor Hall

Committee to consider holding a community CPR training event at Champions Manor Hall.

#### 14. Floral Planters 2024

Committee to discuss the continuation of floral displays for Summer 2024.

#### 15. Report To Council

To agree items to report to the next Council meeting on 19th of March 2024.

#### 16. Media Coverage

To consider whether any items on this Agenda warrant a Media release, and, if so, to agree a Councillor to comment if applicable.

#### 17. Next Meeting

The next meeting of the Events Community & Leisure Committee will be on 21st May 2024 at 7.30pm.

Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.

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#### Detailed Income & Expenditure by Budget Heading 07/02/2024

Month No: 11

**Cost Centre Report** 

		Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200	Leisure General							
1200	Allotment Income	332	350	18			94.9%	
1205	Bowls Club Income	4,500	5,100	600			88.2%	
1210	Christmas Lights Income	5,100	5,100	0			100.0%	
	Leisure General :- Income	9,932	10,550	618			94.1%	
4500	Play Schemes	2,625	2,750	125		125	95.5%	
4505	Open Spaces Maintenance	1,869	2,500	631		631	74.8%	
4506	Open Spaces Maint. (John Cox)	11,995	12,000	5		5	100.0%	2,600
<del>1</del> 508	Marsh Farm Road Allotments	1,055	350	(705)		(705)	301.4%	600
4510	Play Area Running Costs	2,756	2,500	(256)		(256)	110.3%	
₽515	Swimming Pool Subsidy	10,000	10,000	0		0	100.0%	
1520	Bowling Green Maintenance	0	1,500	1,500		1,500	0.0%	
1525	Bowling Green Sinking Fund	0	4,600	4,600		4,600	0.0%	
1530	Christmas Lights	24,821	25,000	179		179	99.3%	
	Leisure General :- Indirect Expenditure	55,122	61,200	6,078		6,078	90.1%	3,200
	Net Income over Expenditure	(45,190)	(50,650)	(5,460)				
6000	plus Transfer from EMR	3,200						
	Movement to/(from) Gen Reserve	(41,990)						
<u>210</u>	<u>Bandstand</u>							
1230	Bandstand Income	167	500	333			33.3%	
	Bandstand :- Income	167	500	333			33.3%	
1600	Bandstand Expenditure	4,121	500	(3,621)		(3,621)	824.2%	4,000
	Bandstand :- Indirect Expenditure	4,121	500	(3,621)	0	(3,621)	824.2%	4,000
	Net Income over Expenditure	(3,954)	0	3,954				
000	plus Transfer from EMR	4,000						
	Movement to/(from) Gen Reserve	46						
250	Community Events							
1250	Christmas Fayre Income	1,970	2,500	530			78.8%	
1251	Senior Citizens Xmas Lunch Inc	230	200	(30)			115.0%	
1252	Film CMH Club Income	1,000	500	(500)			200.0%	
1255	Christmas Panto Income	1,275	0	(1,275)			0.0%	
1257	National celebrations	1,913	0	(1,913)			0.0%	
	Halloween Event Income	90	0	(90)			0.0%	
1258	Talloweell Event income	• • • • • • • • • • • • • • • • • • • •						

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Detailed Income & Expenditure by Budget Heading 07/02/2024

Month No: 11

**Cost Centre Report** 

		Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1601	Youth Week Income	138	0	(138)			0.0%	
	Community Events :- Income	8,031	4,400	(3,631)			182.5%	0
4100	Equipment	0	1,000	1,000		1,000	0.0%	
4350	Youth Club Expenditure	8,805	1,000	(7,805)		(7,805)	880.5%	7,886
4540	Toddler Group Expenditure	344	1,000	656		656	34.4%	
4651	Christmas Fayre Expenditure	13,652	13,000	(652)		(652)	105.0%	
4652	Film Club CMH Expenditure	292	500	208		208	58.5%	
4653	Senior Citizens lunch Exp	698	550	(148)		(148)	126.9%	
4654	CMH Fun	1,352	1,750	398		398	77.2%	
4663	National Celebrations	9,816	5,000	(4,816)		(4,816)	196.3%	
4664	Youth Week	1,331	0	(1,331)		(1,331)	0.0%	2,000
(	Community Events :- Indirect Expenditure	36,289	23,800	(12,489)		(12,489)	152.5%	9,886
	Net Income over Expenditure	(28,257)	(19,400)	8,857				
6000	plus Transfer from EMR	9,886						
	Movement to/(from) Gen Reserve	(18,371)						
	Grand Totals:- Income	18,130	15,450	(2,680)			117.3%	ı
	Expenditure	95,531	85,500	(10,031)	0	(10,031)	111.7%	
	Net Income over Expenditure	(77,401)	(70,050)	7,351				
	plus Transfer from EMR	17,086						
	Movement to/(from) Gen Reserve	(60,315)						



# Report to South Woodham Ferrers Town Council For Events Community & Leisure Committee Meeting on 13th February 2024

Since our last Report for 14th November 2023 the Group has been particularly involved with the South Woodham Ferrers and Dengie Primary Care Network (PCN). The PCN has recruited a number of new staff to support the Health Economy of the area and they are being proactive in their attempts to understand the needs of the local population. The HSCG has been initiating a number of virtual meetings involving the Patient Participation Group Chairs and the PCN staff to further their understanding. The mind map arising from the Warwick University research has been instrumental in guiding this work. The HSCG is encouraged by these developments as there seems to be a real willingness from the PCN to understand and to try and improve the local services. The HSCG applied for another research student from Warwick University to help progress the work by developing some of the recommendations of the original research. Unfortunately the application was not successful on this occasions but HSCG is exploring other ways of involving students in follow-up research.

It is pleasing to note that our two SWF General Practices have been recruiting new professional staff to help alleviate their workload. Although there will always be complaints about levels of services there has been a noticeable improvement over the last few months. The roll out of the Pharmacy First Scheme should further spread the workload; all three pharmacies in the Town will take part in this when their pharmacists are trained and accredited; two are already taking part and the other expects to do so from March.

The HSCG was pleased to see the extension of the Community Care Transport Scheme to improve the needs of SWF patients with local travel difficulties to the health facilities including Crouch Vale Medical Centre. This was the result of much lobbying by the Chairman at every opportunity in the various meetings that he attended.

The most important recent development locally has been the announcement that St Peter's Hospital in Maldon is to close. There is a suggestion that some outpatient

services currently provided there will be relocated to Braintree. HSCG feels that these services should be made available in South Woodham Ferrers and Burnham for the benefit of the local population and has suggested possible buildings where these could be provided. There is a series of workshops being held throughout February and it is important that Councillors are aware of the consultation process in order to protect the local interest. HSCG has been invited to give evidence to a public inquiry session in March and is asking for a specific consultation event in SWF to inform such a submission alongside the research data we already hold.

On the afternoon of this Council meeting members of HSCG and local PPGs will be attending the latest Mid Alliance Community Meeting. A virtual meeting that involves patient representatives across Mid Essex.

As always the Chairman has been attending various meetings, lobbying for SWF to be included in relevant projects and asking pertinent questions of the people running our local health and social services.

The Group has continued to publish a weekly article on its website home page. This has alerted the readers to the continuing progress of a number of infectious conditions. It has informed them also of the continuing progress of the effects of the industrial actions and how these reflect locally. We also distribute a weekly newsletter which draws attention to all items we have published in the previous week; please let us know if you'd like to subscribe for this if you don't already.

We continue to try and keep residents and the Town Council up to date with what is happening in the field of Health and Social Care, particularly as it effects our local population. Any suggestions for improvement and future work are most welcome.

HSCG was most grateful for the agreement at your last meeting to support our need to recruit new volunteers and we look forward to taking this forward as the winter pressures hopefully subside.

The virtual meeting held in December, kindly attended by a SWFTC Councillor, explained the make-up and purpose of the proposed Dengie, Central Maldon & SWF Integrated Neighbourhood Team (INT). The distinctions between the three areas involved will be taken into account as this INT develops its function which is to improve the joining-up of health and welfare services and providers so that patients and service users experience integrated care.

#### **ABOUT THE WALK**

In 2002 the Town Council created a lasting memorial walk for the Golden Jubilee which is accessible to all, including the disabled and people using pushchairs.

In the Diamond Jubilee year of 2012 the walk was updated to reflect the changes which had taken place over the intervening ten years. The complete walk will take you about two hours, but you might want to take your time along the way and rest on one of the 5 official Jubilee memorial benches or one of the many others which are identified on the map. There is also a picnic bench in the play area at Compass Gardens.

This has now been updated again for 2024 to celebrate our new King, Charles III.

The following wildlife jottings are by courtesy of Essex Wildlife Trust and roughly follow the route on the reverse of this leaflet, commencing at the top end of Hullbridge Road marked with blue letters on the map.

A The northern and older part of Hullbridge Road often has small parties of Goldfinches in the mature trees in summertime plus a few Greenfinches too. Grey Herons, probably from Hall Wood, North Fambridge, pass over en route to Woodham Fen and occasionally pause to perch on a rooftop. Watch out for small white herons which also fly over. These are Little Egrets: recent additions to the British breeding list and now more or less resident close to our town.

B Hullbridge and Inchbonnie Roads often have numbers of Collared Doves. Blackbirds and Robins are the most likely species to be found in town gardens, although reports of Green Woodpeckers all around South Woodham Ferrers are now frequent. Kestrels and Sparrow Hawks are often seen over the town. The number of butterflies varies from year to year, but Holly Blues and Gatekeepers plus the ubiquitous Large and Small Whites are perhaps the most common.

C The perky little Pied Wagtail is a resident in and around the Town Centre and frequently spotted in Queen Elizabeth II Square. Compass Gardens has many unusual plants and grasses and a rare over wintering Waxwing was recorded there. Saltcoats Ponds nearby and their adjacent reed beds, a designated S.S.S.I., are also worth investigating.

Heading towards the railway bridge the hedgerows on both sides of the road provide nesting sites for several small birds such as Robins, Dunnocks, Linnets and Whitethroats. Here in high summer several Swifts, (summer visitors from Central Africa), nest most years and rear numerous offspring.

D Lastly, the walk will take you past the Garden of Remembrance and along the Burnham Road. To the east the landscape is dominated by Bushy Hill with what was Marconi's radar demonstration and testing site on its summit until 2010s, when it was decommissioned.

On one memorable occasion no less than 13 species of butterflies were recorded here including a Purple Hairstreak and a Comma. Common Blues, Essex Skippers, Gatekeepers, and Meadow Browns are often abundant.

This is perhaps the best place to see Green Woodpeckers in South Woodham Ferrers; they may be found both inside and outside Marconi's boundary fence. Other birds' nest on the hill including Linnet, summer visiting Whitethroats and several species of the Tit family. During 1988 an Osprey was seen flying over the hill in the early evening.

As you complete the walk look for signs of the large numbers of Rooks and Jackdaws that assemble every spring to form a substantial nesting colony on the hill.

We would like to thank all those involved in the production of this updated version and those past versions including Essex Wildlife, South Woodham Ferrers Local History Society, and local town councillors who undertook a walk in 2023 to survey for the update. Information correct at time of publication to the best of our knowledge.

# JUBILEE WALK

### Walk takes approx. 2 hours



The Golden Jubilee walk was opened in May 2002 and a commemorative plaque may be found beside the seat at the top of Marsh Farm Road.

In the Diamond Jubilee year of 2012 the walk was revised to celebrate 60 years of Her Majesty's reign and redesigned in 2024 for our new King, Charles III.

A commemorative plaque can be found at the start of the walk on the corner of Hullbridge Road and the Burnham Road.

#### South Woodham Ferrers Town Council

Champions Manor Hall, 94-104 Hullbridge Road, South Woodham Ferrers, Essex. CM3 5LJ Tel: 01245 321817

www.southwoodhamferrerstc.gov.uk

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### THE JUBILEE WALK

- **1. William Tabrums Copyhold** once a range of old cottages including *'Red Cottage Stores'*. Now much altered and a private house.
- 2. Plaque on garden wall (visible, vegetation permitting) unveiled by the Lord Lieutenant of Essex, Sir John Ruggles-Brise, in 1977 to commemorate the Queen's Silver Jubilee nr Brent Avene
- **3. Village Hall** Originally 'The Smallholders Hall' on this site opened in 1929 (as can be seen by two surviving foundation stones in the walls), it was replaced by the present hall in 1973. The playing field was given to the village by a local farmer and now contains children's play areas and a 'MUGA' cage.
- **4. King Edwards Road** a survivor of the long straight 'plotland' roads laid out on the Champions Hall Estate in the 1890's. It was an unmade road until as late as 1978.
- **5. Village Grocers and Dairy Shop** the flats on the corner of King Edwards Road occupy the former site of the town's grocers and dairy shop. The site was developed in 2006.
- **6. Accountants' Offices** occupy the building used as South Woodham's first Post Office.
- 7. 'The Railway' originally 'The Railway Hotel', then 'The Ferrers Arms'; was built soon after the railway opened. It provided stabling for horses in the early years.
- **8. Railway Workers' Cottages** three pairs of cottages were built to a standard pattern used on the Southminster branch line. They were constructed as part of the railway contract in 1889.
- 9. Railway Station opened in 1889 by the Great Eastern Railway Company as 'Woodham Ferris' being renamed to the current name in 2007. It once had an impressive station with turntable, goods yard, cattle pens, signal box and footbridge. During WW2, it was home to the local Home Guard.
- **10. Evangelical Church** the present building opened in 1984, replacing the Assembly Mission Hall that opened on this site in 1931.
- 11. Champions Manor Hall The site of South Woodham's first school (opened in 1929) and a former church (opened in 1930). The site is now owned by South Woodham Ferrers Town Council and houses the Town Council's offices, as well as providing community facilities and a public Bowling Green.
- 12. Women's Institute Hall The properties 109-115 Hullbridge Road occupy the former site of the town's Women's Institute Hall built in 1927, with a new hall, built behind the current housing.
- **13. Millennium Bench** The bench situated just East of our walking route was installed in 2000 to celebrate the millennium and formed part of the celebrations.

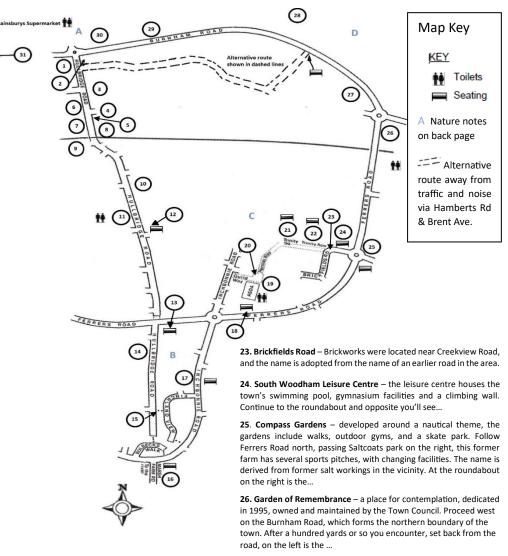
- **14. Orchard Stores** 190 Hullbridge Road, now a private residence, was previously 'Orchard Stores' and formerly 'Cash Stores' it dates from the early 20th century.
- **15. Hullbridge Road** was South Woodham's main road prior to the development of the new town. The wide variety of building styles, reflect more than a century of development and redevelopment. Hullbridge Road led, at various times, to a bridge, ferry, and ford across the River Crouch to Hullbridge.

About halfway down this part of Hullbridge Road you can see a footpath from Hullbridge Road to Finchland View follows the alignment of Top Barn Lane, one of the old plotland roads on the former Champions Hall Estate. At the end of Hullbridge Road take the footpath through to Bulbecks Walk; bear left, and on the right there's another footpath through to Inchbonnie Road. Cross the road and you'll see...

- **16. Commemorative Plaque** the Jubilee Walk was originally opened at this point on 18th May 2002, to commemorate the Golden Jubilee of Her Majesty Queen Elizabeth II. The walk was revised in 2012 to commemorate Her Majesty's Diamond Jubilee. It's worth noting that Marsh Farm Road leads down to Marsh Farm Country Park, and to the riverside. We continue north towards the Town Centre.
- 17. Inchbonnie Road which takes its name from the former Inchbonnie Farm through which it passes the wide verge on this part of Inchbonnie Road (north to Clements Green Lane) provides easement for a major water main through the town, laid in the 1920's from Langford, near Maldon, to Southend on Sea.

Continue to the roundabout crossing over at the junction, turning right and then across the Zebra crossing to:

- **19. Millennium Place** opened in the year 2000, it features the Town Sign and the town's Remembrance Memorial. Look out for our 'Happy to Chat', bench. Take the path through the car park, and past the main entrance to Asda.
- **19. Archway** the Archway bears a plaque unveiled in 1981 when Her Majesty formally opened the Town Centre. This leads through to...
- 20. Queen Elizabeth II Square the heart of the town centre, with the bandstand, operated by the Town Council. The first phase of the town centre opened in 1978, it features traditional styles and external materials reflecting those found in historic Essex towns. Walk North up the pedestrianed Heralds Way which leads to...
- **21. Trinity Square** which was extensively remodelled in 2010. Trinity Square and is the location of the Church of the Holy Trinity and the...
- **22. William De Ferrers Centre**, which incorporates the town's library and secondary school. The centre was opened in 1982 and is named after a member of the Ferrers family Head east along Trinity Row, we come to...



- 27. Embankment of the former branch line from South Woodham Ferrers to Maldon. The line was opened in 1889, passenger traffic ceased in 1939, and goods traffic ceased in 1953. To the north is...
- **28.** Bushy Hill (known locally as 'Radar Hill') after being a used as a firing range during WW2, the hilltop site was acquired by Marconi in 1954 to study new RADAR techniques and the operational uses of RADAR remaining in use until decommissioning in 2018. It's a popular spot for tobogganing when it snows. After about 800 yards you encounter, on the right...
- 29. Hamberts Farm origins of the farmhouse can be traced back to the early 1700's. Further on the right is...
- **30.** A White Cottage The cottage on the right was designed in 1901 by noted Chelmsford Architect Frederick Chancellor. He was Chelmsford's first Mayor (a position he held for seven terms) and designed many of our county town's public buildings. A short walk beyond the cottage brings you back to the start of the walk.
- 31. More to explore Walking west you will come to our Fen on the left with acres of land to explore and lots of wildlife to see.

## South Woodham Ferrers Youth Club Report: Sept - Dec 2023









There are 50 young people registered with an average of 15-25 people attending each week. Engagement levels are tracked half termly using an engagement ladder; it is really positive to see that the engagement is at an average of 3. In practice this looks like young people:

- Joining in
- Handling conflict with maturity
- Enjoying positive relationships with staff and peers
  - Responding to instruction

Many young people are engaging at a 4 or 5 which demonstrates their enthusiasm in all activities, willingness to help others as well as taking the initiative to plan and/or lead activities themselves. Leadership opportunities are fantastic for confidence building it it's always so lovely to see young people being kind, helpful and taking responsibility at SWF youth club.





Children enjoy structured activities at SWF, particularly big group games and sports such as dodgeball and crab football. Arts and crafts activities are also very popular and the children love having a different project to work on each week. In October they enjoyed making decorations, biscuit decorating, pumpkin painting and a human zombie team challenge. In December they had a lot of fun playing Christmas games and doing team challenges.

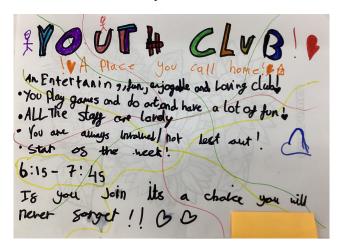
Young people at this club are supportive of each other and are often seen encouraging others to join in. Positive rapport has been built between youth workers, volunteers and attendees and everyone listens and respects each other. Frequent learning opportunities arise as young people raise questions around topics such as friendships, mental health and self-confidence. Young people talk about their goals and achievements as well as feeling able to express their worries as well. This balance demonstrates the fantastic relationships that have been built between young people and youth workers.





Young people across Chelmsford were offered the opportunity to create a design for the Mayor's Christmas Card - we were delighted to hear that the winner was Maddison, from SWF youth club! Maddie was really pleased with her prizes and certificate, as you can see from the photos.

A lovely youth club summary / poster created by 3 of our attendees.



# **Panto**

#### JACK & THE BEANSTALK 'Gold' Panto (for 3-12 years) Cast of 5

A fun filled traditional pantomime lasting 2 hours\* (including an interval) and boasting a cast of 5 professional actors portraying up to 7-8 characters. Packed solid with comedy, adventure, sing-along songs, audience participation and everything you would expect from the world of panto, every child will have a fantastic time. \*Show running time can be reduced to 90 minutes if required.

	Single Show	Double Show
Fri 22 <sup>nd</sup> Nov to 5at 30 <sup>th</sup> Nov	£1,113+VAT	£1,892.10+VAT
Sun 1st Dec to Thur 5th Dec	£1,172+VAT	£1,992.40+VAT
Fri 6 <sup>th</sup> Dec to Mon 30 <sup>th</sup> Dec	£1,204+VAT	£2,046.80+VAT
All January dates 2025	£1,113+VAT	£1,892.10+VAT

Double Show - 2nd show 30% discount (same day/venue only) Tickets & Posters provided Free of charge (plus download)

