



SOUTH WOODHAM FERRERS  
TOWN COUNCIL

Champions Manor Hall  
Hullbridge Road  
South Woodham Ferrers  
Essex CM3 5LJ  
Tel. 01245 321817

# Events Community & Leisure COMMITTEE AGENDA

**For a Meeting to be held at 7.30p.m. on  
Tuesday 21st May 2024  
at Champions Manor Hall, Hullbridge Road,  
South Woodham Ferrers**

**Membership:  
Councillor Crosbie (Chairman)  
Councillor Humphrey (Vice-Chairman)**

Councillor Massey  
Councillor Kelly  
Councillor John

Councillor Sherlock  
Councillor Wilson  
Councillor Price

Councillor Perham Lake  
Councillor Naslund

***Local Residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. If you have any queries, please telephone the Town Clerk on 01245 321817.***

**Karen Atkins Town Clerk**  
**15<sup>th</sup> May 2024**

## **1. Apologies for Absence**

To RECEIVE and ACCEPT any apologies for absence.

## **2. Dispensation considerations**

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

### **3. Declarations of Interest**

Any Member declaring an interest is asked to state whether this is a pecuniary, registerable or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

### **4. Confirmation of Minutes**

To APPROVE the minutes of the meeting held on 13th February 2024 as a true record.

### **5. Budgetary Position**

To receive the current budgetary position as of 15th May 2024 as attached to the agenda.

### **6. Public Questions**

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

### **7. Pickleball at the Muga**

Committee to consider a request from a local group to install pickleball markings in the Muga at the Village Hall. Report attached to agenda.

### **8. Health & Social Care Group**

Committee to receive the current report attached to the agenda.

### **9. Items To Note**

- The Defibrillator at the Curlew Public House is scheduled for installation at the end of May/beginning of June 2024.
- Cinema Club: The next Cinema Club on 12th June 2024 is showing The Boys in The Boat
- An Open Garden Event supported by the Town Council will be on Sunday 23rd June 2024. A plant sale will be available with donations to the Alzheimer Society. Programmes will be available at a cost of £5.00 and proceeds will go to the Town Mayor's chosen Charity for 24/25. Judging will be decided by the Town Mayor/Deputy Town Mayor and a representative of Meadowcroft.
- Free Community CPR training has been booked for the 18th of July 2024. Officers will contact all hirers and advertise to residents.
- The annual playground inspection for the playarea at the Village Hall is scheduled for May 2024.
- Play In the Park Easter feedback has been positive. Attendance figures on Tuesday 9<sup>th</sup> April 2024 were slightly hampered by bad weather. Tuesday 9<sup>th</sup> April morning session 47 people attended and afternoon session 48 people attended.
- Youth Club report from January – April 2024 is attached to the agenda.

### **D Day 80 Anniversary Summer Event 2024**

- Committee to receive an update report on the two D Day events for the 6<sup>th</sup>

- and 8<sup>th</sup> June 2024. Committee to discuss any other details to be included.
10. • Committee to **NOTE** the D-day pamphlet to be circulated on the day.

**Christmas Fayre 2024**

- Committee to consider an opportunity for a guest appearance to turn on the lights and to perform within agreed Christmas Fayre budget.
11. • Committee to agree stall prices for this year's event. Last year prices were £50.00 per stall, £70.00 per food stall and a £5.00 electrical charge. Free charge for community stalls and charities.
- Committee to confirm the Reindeer and Santa grotto booking. The price is the same for as the previous year £1600.00.

**CCTV at Allotments at Marsh Farm**

Committee to consider the request from the WAA Woodham Allotment Association for a CCTV camera on site. Officer to update.

12.

**Bandstand Marketing**

Committee to discuss ongoing marketing for the Bandstand in town.

13. **Remembrance Day on the Bandstand**

Committee to consider an opportunity from United in Kind and local knitter groups to place knitted poppies on the columns on the bandstand for Remembrance Day.

14. Town Council to provide the wool and request donations from residents.

**Report To Council**

To agree items to report to the next Council meeting on 18th of June 2024.

15. **Media Coverage**

To consider whether any items on this Agenda warrant a Media release, and, if so, to agree a Councillor to comment if applicable.

16.

**Next Meeting**

The next meeting of the Events Community & Leisure Committee will be on 09th July 2024 at 7.30pm.

17.

**Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.**