



SOUTH WOODHAM FERRERS
TOWN COUNCIL

Champions Manor Hall
Hullbridge Road
South Woodham Ferrers
Essex CM3 5LJ
Tel. 01245 321817

Events Community & Leisure COMMITTEE AGENDA

**For a Meeting to be held at 7.30p.m. on
Tuesday 03 September 2024
at Champions Manor Hall, Hullbridge Road,
South Woodham Ferrers**

**Membership:
Councillor Crosbie (Chair)
Councillor Humphrey (Vice-Chairman)**

Councillor Massey
Councillor Kelly
Councillor John

Councillor Sherlock
Councillor Wilson
Councillor Price

Councillor Perham Lake
Councillor Naslund

Local Residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community, and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. If you have any queries, please telephone the Town Clerk on 01245 321817.

KATKINS

**Karen Atkins Town Clerk
28th August 2024**

1. Apologies for Absence

To RECEIVE and ACCEPT any apologies for absence.

2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

3. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary, registerable or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chair or the Town Clerk.

4. Confirmation of Minutes

To APPROVE the minutes of the meeting held on 09th July 2024 as a true record.

5. Budgetary Position

To receive the current budgetary position as of 28th August 2024 as attached to the agenda.

6. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

7. Health & Social Care Group

Committee to receive the following reports -

- Current report
- Annual report and appendices

8. Bandstand in Town

- Committee to consider the quotes attached for the electrical work at the bandstand to install lighting to commemorate events and awareness weeks. The lights have been purchased at a cost of £59.98.
- Committee to discuss the progress on ongoing marketing for the Bandstand in town. Town Clerk to update.
- The Bandstand has had numerous bricks removed and they have been collected and replaced. Town Clerk to update.

9. Items To Note

- Cinema Club: The next Cinema Club is on 11th September 2024 showing Me Before You and 9th October 2024 showing The Miracle Club.
- The free Community CPR training held on the 18th of July 2024 was well attended and the office received positive feedback.
- To note a report circulated at the meeting for Fun at Champions and Youth Week during August 2024.
- The first dementia film club is being held on Tuesday 3rd September showing the Lady in the Van. This is being advertised locally.
- Tickets for the children's Halloween party and the Christmas Pantomime will be on sale from 2nd September 2024 through ticket source and fully advertised.
- The Christmas Fayre is now being advertised to residents.
- The request for wool donations for poppies on the bandstand is ongoing and has been very successful. Residents have kindly donated wool and knitted

poppies.

10. Christmas Fayre 2024

- Committee to receive an update report on the Christmas Fayre and light switch for 2024.
- Committee to consider a Best Dressed Christmas Window competition for businesses 2024 or ideas for an alternative competition.

11. Youth Club

Committee to consider the funding of the Youth Club run by the YMCA for another year. Agreement and the last report from the YMCA attached to the agenda.

12. Senior Events

Councillor Kelly to give an update on the recent Seniors trip to Walton-on-the-Naze and the Seniors Christmas party.

13. Play area at Village Hall

Committee to receive an update from the Leisure Officer on the play area following the Annual Inspection in May 2024. Report attached to agenda.

14. Report To Council

To agree items to report to the next Council meeting on 22nd October 2024.

15. Media Coverage

To consider whether any items on this Agenda warrant a Media release, and, if so, to agree a Councillor to comment if applicable.

16. Next Meeting

The next meeting of the Events Community & Leisure Committee will be on the 8th October 2024 at 7.30pm.

Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.