

# **Events Community & Leisure COMMITTEE AGENDA**

**For a Meeting to be held at 7.30p.m. on  
Tuesday 20 May 2025  
at Champions Manor Hall, Hullbridge Road,  
South Woodham Ferrers**

**Membership:  
Councillor Crosbie (Chair)  
Councillor Massey (Vice-Chairman)**

Councillor Barnett  
Councillor Kelly  
Councillor John

Councillor Sherlock  
Councillor Humphrey

Councillor Perham Lake  
Councillor Price

***Local Residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community, and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. If you have any queries, please telephone the Town Clerk on 01245 321817.***

*KATKINS*

**Karen Atkins Town Clerk  
14th May 2025**

## **1. Apologies for Absence**

To RECEIVE and ACCEPT any apologies for absence.

## **2. Dispensation considerations**

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

**3. Declarations of Interest**

Any Member declaring an interest is asked to state whether this is a pecuniary, registerable or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chair or the Town Clerk.

**4. Confirmation of Minutes**

To **APPROVE** the minutes of the meeting held on 18th March 2025 as a true record.

**5. Budgetary Position**

To receive the current budgetary position as of 14th May 2025 as attached to the agenda.

**6. Public Questions**

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

**7. Bandstand**

- Committee to consider the idea of a Bandstand Event showcasing local talents for all age groups. Report attached to agenda.
- Committee to review the Bandstand Hire Policy to be recommended to Council on 17<sup>th</sup> June 25.

**8. Health & Social Care Group**

Committee to receive the latest report attached to agenda.

**9. Debrief on VE Day Events**

Committee to receive a verbal report from the Chairman Councillor Crosbie and Councillor Lisa Kelly on the two VE Day events.

**10. Items to Note**

- The Town Council has been unsuccessful in applying for the Active Places & Spaces grant £500-£9,999 for the play area at the Village Hall due to a high number of applications and not meeting funding criteria.
- Paul J Kings have kindly sponsored the Seniors Film Club £100.00 for 2025/26.
- Reports from YMCA managed Youth Club attached to agenda.
- The Deputy Lieutenant Fiona Nelmes has passed on her thanks and congratulations to everyone at the Town Council for making the South Woodham Ferrers 80th anniversary of VE Day event possible. She greatly enjoyed the evening. The town clearly has a strong sense of community which is something to be very proud of.
- The Mayor of Chelmsford and her Consort passed on thanks and they both really enjoyed the evening.
- Seniors coach trip is booked and will be advertised at the end of May 2025. Information attached to agenda.

**11. 50<sup>th</sup> Anniversary Woodham Fest**

Committee to consider marking the occasion with the exhibition at Champions Manor Hall and scope for Mayoral involvement.  
Information attached to agenda.

**12. Garden of Remembrance 30-year Anniversary**

Committee to consider a 30-year Anniversary event at the Garden of Remembrance. Report attached to agenda.

**13. Town Council Marketing**

Committee to discuss and consider new ideas for marketing events and hire of Town Council facilities. Councillor Crosbie to update.

**14. Report To Council**

To agree items to report to the next Council meeting on 17th of June 2025.

**15. Media Coverage**

To consider whether any items on this Agenda warrant a Media release, and, if so, to agree a Councillor to comment if applicable.

**16. Next Meeting**

The next meeting of the Events Community & Leisure Committee will be on the 15th July 2025 at 7.30pm.

**Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.**

## Detailed Income &amp; Expenditure by Budget Heading 14/05/2025

Month No: 2

## Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<b><u>200 Leisure General</u></b>						
1200 Allotment Income	0	350	350			0.0%
1205 Bowls Club Income	0	5,400	5,400			0.0%
1210 Christmas Lights Income	0	2,100	2,100			0.0%
1254 Summer Event income	75	1,000	925			7.5%
Leisure General :- Income	<b>75</b>	<b>8,850</b>	<b>8,775</b>			<b>0.8%</b>
4500 Play Schemes	0	1,500	1,500		1,500	0.0%
4508 Marsh Farm Road Allotments	0	350	350		350	0.0%
4510 Play Area Running Costs	59	4,000	3,941	968	2,973	25.7%
4515 Swimming Pool Subsidy	0	10,000	10,000		10,000	0.0%
4525 Bowling Green Sinking Fund	0	4,650	4,650		4,650	0.0%
4530 Christmas Lights	9,546	25,000	15,454		15,454	38.2%
Leisure General :- Indirect Expenditure	<b>9,605</b>	<b>45,500</b>	<b>35,895</b>	<b>968</b>	<b>34,927</b>	<b>23.2%</b>
<b>Net Income over Expenditure</b>	<b>(9,530)</b>	<b>(36,650)</b>	<b>(27,120)</b>			
<b><u>210 Bandstand</u></b>						
1230 Bandstand Income	83	500	417			16.7%
Bandstand :- Income	<b>83</b>	<b>500</b>	<b>417</b>			<b>16.7%</b>
4600 Bandstand Expenditure	0	500	500		500	0.0%
Bandstand :- Indirect Expenditure	<b>0</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>500</b>	<b>0.0%</b>
<b>Net Income over Expenditure</b>	<b>83</b>	<b>0</b>	<b>(83)</b>			
<b><u>250 Community Events</u></b>						
1250 Christmas Fayre Income	0	2,500	2,500			0.0%
1251 Senior Citizens Xmas Lunch Inc	0	350	350			0.0%
1252 Film CMH Club Income	385	1,000	615			38.5%
1255 Christmas Panto Income	0	1,300	1,300			0.0%
1257 National celebrations	66	0	(66)			0.0%
1258 Halloween Event Income	0	250	250			0.0%
1260 Seniors Day Trip	0	500	500			0.0%
1600 Toddler Group Income	72	1,100	1,028			6.5%
1601 Youth Week Income	0	200	200			0.0%
Community Events :- Income	<b>523</b>	<b>7,200</b>	<b>6,677</b>			<b>7.3%</b>
4350 Youth Club Expenditure	0	9,000	9,000		9,000	0.0%
4540 Toddler Group Expenditure	11	1,000	989		989	1.1%
4651 Christmas Fayre Expenditure	0	15,000	15,000		15,000	0.0%
4652 Film Club CMH Expenditure	30	300	270		270	10.1%

## Detailed Income &amp; Expenditure by Budget Heading 14/05/2025

Month No: 2

## Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
4653 Senior Citizens lunch Exp	0	700	700		700	0.0%
4654 CMH Fun	1,089	1,500	411		411	72.6%
4655 Summer Event	326	8,000	7,674		7,674	4.1%
4656 Christmas Panto	0	1,600	1,600		1,600	0.0%
4663 National Celebrations	855	1,000	145		145	85.5%
4664 Youth Week	0	1,000	1,000		1,000	0.0%
4665 Seniors Day Trip	995	500	(495)		(495)	199.0%

Community Events :- Indirect Expenditure

<b>3,306</b>	<b>39,600</b>	<b>36,294</b>	<b>0</b>	<b>36,294</b>	<b>8.3%</b>
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**Net Income over Expenditure**

<b>(2,783)</b>	<b>(32,400)</b>	<b>(29,617)</b>
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300 Environment General

4325 Litter Control	81	3,500	3,419		3,419	2.3%
4328 Tree Works	450	8,000	7,550		7,550	5.6%
4505 Open Spaces Maintenance	159	2,500	2,341		2,341	6.3%
4506 Open Spaces Maint. (John Cox)	1,054	13,000	11,946		11,946	8.1%
4700 Street Furniture & Signage	0	4,000	4,000		4,000	0.0%
4705 Hanging Baskets	0	13,000	13,000		13,000	0.0%
4710 Roundabout Sponsorship	0	2,000	2,000		2,000	0.0%
4715 Road Safety	0	1,800	1,800		1,800	0.0%
4720 Fenn Maintenance	170	10,000	9,830		9,830	1.7%

Environment General :- Indirect Expenditure

<b>1,913</b>	<b>57,800</b>	<b>55,887</b>	<b>0</b>	<b>55,887</b>	<b>3.3%</b>
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**Net Expenditure**

<b>(1,913)</b>	<b>(57,800)</b>	<b>(55,887)</b>
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Grand Totals:- Income

<b>681</b>	<b>16,550</b>	<b>15,869</b>			<b>4.1%</b>
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Expenditure

<b>14,824</b>	<b>143,400</b>	<b>128,576</b>	<b>968</b>	<b>127,608</b>	<b>11.0%</b>
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**Net Income over Expenditure**

<b>(14,143)</b>	<b>(126,850)</b>	<b>(112,707)</b>
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**Movement to/(from) Gen Reserve**

<b>(14,143)</b>	<b>(126,850)</b>	<b>(112,707)</b>
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## Agenda item 7 .1 Bandstand

Following a resident request for the Events, Community & Leisure Committee to consider –

- Dear Members of the South Woodham Ferrers Town Council,  
I am a resident of South Woodham Ferrers. I am writing to propose an event that I believe would bring joy and unity to our town. I produced this idea a few days ago but unsure how to go about it or if it can happen at all, but I just wanted to at least enquire about it and receive some feedback from the idea.  
Event Description: An Acting and Singing/Dancing Extravaganza within the town, inviting participants of all ages and backgrounds to showcase their talents in either acting or singing/dancing. This event aims to celebrate the artistic spirit of our community, encourage creativity, and provide an opportunity for local performers to shine and also to bring the community together.  
Event Details: -Date and Time: Unknown but for the summer or near end of 2025, depending on planning etc.  
Venue: If outside, I was thinking on the SWF bandstand, or during an event where there is a stage already laid out, or for indoor in the William De Ferrers school hall or Champions Manor Hall.  
Participants: All ages.  
Activities: Either singing or dancing solo/groups. The last few months my creativity has been blooming with writing, and I have been listening to a lot of music and some of the songs made me think of some ideas that could be performed, or the participants can create their own piece.

# South Woodham Ferrers Town Council

## Bandstand Hire Policy & Terms and Conditions

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### PURPOSE

The policy provides a framework for the hire of the Bandstand and aims to ensure that a range of user groups have fair and equitable access to Council's community facility for entertainment purposes. Along with this policy are our Terms and Conditions of Hire.

### SCOPE

The policy applies to the hire by groups and individuals of the: Bandstand located at, Queen Elizabeth Square, South Woodham Ferrers, Chelmsford. Essex, CM3 5TD.

### DEFINITIONS

- **Bandstand** is the facility managed and maintained by South Woodham Ferrers Town Council as detailed in the Scope of the Policy.
- **Hirer** is any group or individual entering into an agreement for the use of the Bandstand.
- **Locally based** pertains to organisations that conduct the majority of their activities within the Council area and/or for the primary benefit of the community of South Woodham Ferrers.

### PRINCIPLES OF POLICY

The Town Council's Bandstand is not to be used for the purpose of holding any meeting, activity or, event that may be deemed unsuitable, discriminatory or hate inciting. Priority for use of the Town Council's Bandstand will be given to locally based groups and not-for-profit organisations, and for when required for Town Council events.

The Town Council will ensure fair and equitable access for all user groups to its Bandstand.

### ITEMS TO CONSIDER

When planning to use the Bandstand you should consider the following:

#### **Risk Assessments/Evacuation Plan**

Organisers of an event have a legal responsibility to ensure health, safety and welfare of any employees, volunteers and contractors involved in arranging the event and to the public and participants attending. This should be ensured by carrying out a risk assessment, in which hazards associated with the event should be identified, the level of risk assessed, and the appropriate action or control measure considered to reduce these risks to an acceptable level. Organisers are required to prepare a risk assessment (and evacuation plan for events where it is expected to be large crowds) in advance of the event and submit a copy to the Town Clerk.

#### **Licensing**

Under the Licensing Act 2003, a Temporary Event Notice (TEN) may be required for the provision of regulated entertainment or collecting. If you are planning to use the Bandstand it is the responsibility of the hirer to establish if a TEN or any other licenses are required. Contact Chelmsford City Council

licencing on 01245 606727 or further advice. You should also notify the Essex Police using the online form.

### **Surrounding Land**

The limit of the hire is to the edge of the steps on the bandstand. The surrounding land is the responsibility of ASDA, and you require their permission to use the space. As a courtesy, surrounding businesses should be advised of the event.

### **Insurance**

All events will require Public Liability Insurance cover with a minimum £5,000,000 limit of indemnity. You are required to provide a copy of your Public Liability Insurance certificate with your completed application form. Hirers must indemnify the Town Council against any claim, howsoever raised. A copy of the certificate must be attached to completed booking form.

## **BOOKING PROCESS**

### **The Application**

The hirer is advised to read the 'Items to Consider' and the 'Terms and Conditions' before completing and returning the application to hire the Bandstand.

Please send the completed application forms to:

Debbie Edwards  
South Woodham Town Council  
Champions Manor Hall  
94-104 Hullbridge Road  
South Woodham Ferrers  
Chelmsford. Essex CM3 5LJ

Telephone: 01245 321817

With the application form the following supporting documentation should also be supplied:

- Risk Assessment/Evacuation Plan
- Public Liability Insurance Certificate
- Event Plan (if applicable)

Application forms should be submitted to South Woodham Town Council a minimum of 2 weeks before the proposed date of the event in order for the application to be considered fully.

### **Consideration of the Application**

South Woodham Town Council will contact the hirer within 2 weeks of receipt of the hirers' application, notifying whether the application has been successful or not. This will be subject to adhering to the Councils' Terms and Conditions, providing the required supporting documentation.

### **Confirmation**

Once the hirer has a confirmation from South Woodham Town Council the hirer may proceed.

A post event inspection must be organised with the officers of the Town Council within 5 days of the events completion.

Any amendments to the application form must be submitted in writing for consideration and authorised by South Woodham Town Council. If the hirer is found to be undertaking any activity that has not been agreed with the Council, this activity will have to cease immediately.

Approved by

next review date



## **TERMS AND CONDITIONS**

### **Applications**

All applications for the hire of the Bandstand are to be addressed to South Woodham Town Council. All applications should be submitted with the required supporting information.

### **Assignment**

The booking shall remain personal to the organisation hiring the Bandstand. The use of the Bandstand shall not be sublet, assigned or transferred to another organisation.

### **Hire Fee**

A Daily Hire Fee of £25 is payable. This payment includes use of electricity. Payment must be made upon receipt of our invoice.

All hires must be paid for when booked even if they are not used. We reserve the right to add a fee for any costs as a result of chasing or taking action against non-payment.

### **Power**

If power is required, the key to the electrical cupboard must be collected from the Town Council office the working day prior to the event and returned immediately afterwards.

### **Refusal of Booking or Cancellation**

The Council reserve the right to cancel any application for the hire of the Bandstand for breach of rules, or where the hirer is not truthful or forthcoming on the details of the event.

The Council reserves the right to withdraw the permission to use the Bandstand but shall not be liable for expense incurred or loss sustained by the hirer as a result of the cancellation.

Cancellation by the hirer must be received in writing to the Council on a working day in advance of the agreed event date. You will be charged if notify us after that you did not hold the event.

### **Health and Safety**

The hirer agrees to undertake a risk assessment for the event and is to ensure all employees, volunteers and contractors involved in organising the event and the public and participants attending the event comply with all relevant health and safety legislation. A copy of the hirers risk assessment must be submitted with the application form.

Should a hirer require an electric supply it will be the hirer's responsibility to provide a generator which will support the need at no cost to the Town Council. The hirer should be mindful when planning their activity and acknowledge this in their Risk Assessment.

### **Insurance and Indemnity**

The hirer will insure the event with public liability insurance, with a minimum £5,000,000 limit of indemnity. A copy of the hirers' insurance certificate must be submitted with the application form.

South Woodham Town Council is not responsible and will not accept any liability for loss, damage or injury whilst using the Bandstand. Neither will the Town Council accept any responsibility for loss, damage or theft of any property belonging to the hirer or to a third party whilst it is in the Bandstand.

Failure to produce proof of insurance cover when submitting the application form will delay permission being granted and may lead to cancellation of the booking.

Approved by

next review date

## **Event Plan**

An Event Plan may be required to be presented to the Council with the application form. It is likely that an event plan is required where an event includes a range of performers or activities.

## **Use of the Bandstand**

Permission will only be granted for the use of the Bandstand so long as it meets our Bandstand Hire Policy. The Town Clerk will advise if a hire does not comply or may breach our terms and conditions. No alterations to the structure of the Bandstand are allowed. Any lighting, fittings or seating will not be allowed without prior written consent, which should be included in the application form. We do not provide staffing for the bandstand, and you should plan for the fact of how many people you require.

There must be no alcohol consumed on the Bandstand or any smoking.

The hirer shall not drive nails, screws, staples, pins or any other material into the structure of the bandstand or the flooring. You are liable for any damage to our property.

The hirer must be mindful of the surroundings and not undertake any activities which may present nuisance to neighbours. We reserve the right to restrict the times of use to avoid late finishes or early start times.

## **Illegal use of the Bandstand**

It is an offence to 'make use' of the Bandstand under the Trespass to Land and the Criminal Justice and Public Order Act 1994. We deem 'make use' as carrying out any act for which you would normally be expected to hire the premises.

## **Litter and Cleanliness**

It is the hirers' responsibility to ensure that all litter and rubbish arising from the event is cleared away and taken from the site at the end of the event.

## **Responsibility of the Council**

The Council endeavours to provide the Bandstand in a litter free, clean and well maintained condition as reasonably practicable, for use of the hirer and the general public.

- The Council will undertake maintenance work of the Bandstand as is deemed necessary.
- The Council will maintain a booking system ensuring the avoidance of double bookings.
- The Council will endeavour to process the hirers' application form as expediently as possible.
- The Council will seek to support hirers through the Application process.

## **Further Information**

The officers of the council are available to assist and support you through the application process. Should you have any questions during the application stage then the hirer is encouraged to talk these through with the Council.

## **REVIEW**

The policy will be reviewed regularly or in the event of major changes to legislation or related policies/procedures or if deemed necessary by the Town Clerk.



## **Report to South Woodham Ferrers Town Council For Events Community & Leisure Committee Meeting on 20th May 2025**

Since our last Report for the meeting held on 11th February 2025 there have been the following significant developments:

We have continued to be particularly active in alerting people to the major winter pressures on the NHS. This has included the data relating to the increased number of flu, Covid and RSV cases which all reached record heights. We have described in our newsletters the impact that these winter diseases have been having on hospital admissions and the ambulance service. We have also tried to exhort people eligible for the appropriate vaccines to take up the services provided. It is pleasing to report that flu, Covid and RSV cases have dropped to the levels expected at this time of year. Norovirus cases on the other hand are still at their highest, being way above the average of the last five years for the same period.

Reducing immunity because of low uptake of all vaccinations is dangerous. Patients and public cannot moan about the NHS but not do what they should to keep themselves as healthy as possible. The other most serious threat at present is the growing antibiotic resistance. Antibiotics should not be taken for colds and flu, should only be taken when prescribed and should not be saved for future use.

The work of the Warwick University Medical School's assigned student has proceeded at a pace and she is due to report at the end of the month. The main thrust of the work on accessibility has been through an online survey which we have been pressing people to complete. We were also able to run two Focus Groups, one involving the patient perspective and the other the perspective of service providers. The report of this project is scheduled for the end of May/early June.

Our report will inform the considerations about the future of St Peter's Hospital, Maldon. The Working Group **Recommendations for Community Health Services** include investing to keep **St Peter's Hospital, Maldon** operational for five years while funding is assembled for a purpose-built new facility, ideally on the current site. This will maintain all existing outpatient, investigative and therapy services. The NHS cannot efficiently operate **Inpatient Care** in Maldon due to low utilisation. **Stroke and Birthing Services** will be consolidated as near as possible. Decisions will be made in the coming months.

These recommendations mirror the ones we made when we gave our evidence to the public consultation meeting in March 2024. It is disappointing that there is a five year time line to deliver a local facility for outpatient investigations and consultations.

In the latter part of March the Crouch Vale Patients Champion Group held two open days at the Health Centre. This Group comprises members of the Patient Participation Groups of both Kingsway and Greenwood surgeries. The objective of this work was a recruitment exercise to attract new members. The opportunity was taken for the volunteers to ask patients to complete a simple survey. It will be interesting to see how the results of this survey compare with those of the Warwick project albeit that the population surveyed was smaller. It was gratifying that 90% of the patients were prepared to take five minutes to complete the survey on their way out of the Health Centre.

We are constantly in touch with the patient and public leaders with staff of the **Dengie & SWF PCN** exploring a lot of important issues. We will continue to collaborate in steps to improve the involvement of the PPGs for the GP Practices and for the engagement with the PCN as a whole. We continue also to extend the reach of this to include the leaders of the Patient Participation groups of the two Central Maldon GP Practices as they are integral to the accessibility research project.

The demise of NHS England, devolution of Greater Essex and radical reform of the Integrated Care Systems is having an enormous impact. Mid & South Essex (MSE) Integrated Care Board (ICB) has to reduce its spending by 50% by October 2025 (mainly impacting staff numbers and responsibilities), It will then merge possibly to cover all of Greater Essex and with reduced responsibilities for commissioning local NHS services. The Department of Health & Social Care will maintain a regional office for the East of England which amongst other things will monitor the ICBs and performance of the service providers.

A micro grant has been used to develop presentation packs for our film “The Impact of Covid on Dying, Death & Bereavement” and this has then been trialled. The trial screenings have been very successful and so we will be promoting this further in the coming months. One of the presentation packs accompanies this report as an example. Councillors and staff are welcome to use this freely should any opportunities arise.

Our Chairman has resumed his involvement in meetings across the NHS which directly impact on our local NHS after his recovery from surgery. The newsletters have been produced continuously in electronic format during his convalescence.

We have asked the following questions of the MSE ICB for its meeting in public on 15 May:

1. The focus group we held as part of the independent academic research we are undertaking into accessibility for patients travelling to health appointments, treatments, diagnostics and operations suggests that the authorities responsible for highways, public transport and delivery of the services at general and specialist

hospitals do not pay any particular attention to this. Does MSE ICB agree that it is pointless for patients to have such appointments but be unable to attend them either without considerable difficulties or not at all because of travel barriers?

2. The patients and people of South Woodham Ferrers have seen reports of cuts to NHS England ring fenced budgets which will see **maternity, prevention, mental health and children's services** suffering the biggest cuts according to the HSJ, the health service journal for healthcare leaders. The rest of the money will instead be given to the Integrated Care Boards (ICBs). So what will you, our Mid & South Essex ICB, do with this funding? We know our midwifery services aren't as good as they should be. Our mental health services are subject to a public inquiry. Our children's special needs services are the worst in the country, and we know prevention will lower serious illnesses.
3. The Report from the Commission into St Peter's Hospital and associated options with care beds and birthing unit pathways across Mid & South Essex recommends, inter alia: "... rapid investment and support into St Peters to keep all outpatients services at the hospital over, roughly, the next 5 years. This will allow the time for the capital to be brought together to redevelop a part of the estate for a modern health hub, where primary care and possibly other services will be brought within and upgraded." Given the historic delays this seems 'like another delaying tactic' especially as that takes the issue beyond the next General Election. Recognising the present reorganisations and financial constraints please will you ensure that a full business case is developed, agreed and financed within three years?

-oo0oo-



# South Woodham Ferrers report Jan - March 2025

## Highlights from this term:

- Volunteers from the older session continue to lead and inspire young people in the younger session.
- When the club first started, most young people came here for the activities. As relationships and trust have built, we have found that young people are seeking advice more frequently and are being very open in their discussions. Their willingness to ask for help and to show their vulnerability demonstrates how safe and secure they feel in this youth club.

## Most common topics of discussion:

Friendships, families, hobbies, aspirations and goals.



## What does engagement look like here?

- We offer a mix of activities, arts, craft, sports, games & team challenges. Young people are very receptive to new activities and they enjoy getting involved with everything.
- Young people rush through the door to look at what activities are on offer that evening. They are always eager to get stuck in.
- Young people are very respectful to their peers and to youth workers
- Young people are supportive of others and ensure that everyone is involved in activities, games & conversations.



## Specific support given to young people this term:

- Support and open discussion around puberty, periods, different experiences, where and when to seek help.
- Help with revision for mock exams
- Confidence building for drama/singing exams
- Navigating healthy & unhealthy relationships and friendships

## WOW moments:

- Young volunteers come to youth club prepared with their own ideas for sessions and activities that they think will engage young people. These always go down well as they all know each other well so know what will engage them.
- There is a great sense of community in both groups, with young people always willing to support, encourage and help their peers, as well as helping staff. They respect everyone here and their positive attitudes help create a safe, friendly environment where everyone can thrive.





### **What were the biggest challenges this term?**

Numbers were lower over the winter but started picking up again once the evenings became lighter. We find this across a number of clubs, sometimes due to young people not wanting to walk to the club when its dark, cold or raining.

We also know that we have a lot of young people who love paying football and other sports outside at youth club, but they have started to return now that they can play outside again.

Average attendance per week = 17

### **Plans for summer term**

We are planning some community outreach projects for the summer term to help increase our reach to young people and invite more people to attend:

- Youth workers will be doing detached youth work a few times over the next half term to engage with young people in local parks & give out information about youth club
- Open days for Primary schools - we are working with local schools to invite Year 5 & 6 students along to a youth club open evening. This gives them a taster of what youth club is like. They can then continue attending once they reach the age of 10.
- We plan to run a football event for young people one Tuesday before youth club. We would promote this widely, gets lots of young people involved and then share information about youth club.



# Seniors Coach Trip 2025

## Where:

Great Yarmouth

## Date:

Sunday 6<sup>th</sup> July 2025

## Time Depart Asda SWF:

9:00am

## Time Depart Great Yarmouth:

4:30pm

## How Many Places Available:

55 seats on the coach with 5 being made available to volunteers

## Restrictions:

There will be steps onto the coach.

Sale of 2 tickets per person.

South Woodham Ferrers residents only.

## £500.00 Budget:

### Price of Ticket:

£10.00

### Potential Income:

£500.00

### Cost of Coach:

£995.00



## Agenda item 11 - 50<sup>th</sup> Anniversary Woodham Fest

Tuesday 1st July will mark the 50th anniversary of the turf-cutting ceremony in 1975 at the start of Essex County Council's South Woodham Ferrers 'new town' project. The organising committee of Woodham Fest (of which John Frankland is a member as chairman of the SWF Local History Society) is proposing that this year's Woodham Fest will adopt a 1970s theme and will be held on the weekend closest to the 50th anniversary date - 27th-29th June 2025. It is intended to mount an exhibition in South Woodham Ferrers Library about the origins and development of the 'new town', provisionally proposed to run for 2 weeks 21st June to 5th July, to cover both the Woodham Fest weekend (with an accompanying talk on Saturday 28th) as well as the actual anniversary on 1st July. This exhibition would be the South Woodham Ferrers Local History Society's main contribution to Woodham Fest 2025.

The exhibition is available for the Town Council to mark the occasion at Champions Manor Hall if required and scope for mayoral involvement.

The Town Clerk has agreed the following –

- to lend display screens from the Town Council for the two weeks of the exhibition.
- It is intended to display the 1985 SWF 1:2500 scale model of the town as part of the exhibition and the Town Council van will convey this from Hamberts Road to South Woodham Ferrers Library on Friday 20<sup>th</sup> June and back on Monday 7<sup>th</sup> July. The model measures 1200mm x 1800mm with a perspex cover approximately 200 mm deep.

# 30 years of the Garden of Remembrance

With works being completed on the Garden of Remembrance, combined with the fact that it is 30 years old in September this year.

In 1995 an opening ceremony was held and the Town Council could hold an event to mark this.

The event would promote the works and show ECC how the grant funding was spent

Advertise and promote the gardens

The Mayor could invite guests to attend, other mayors, religious representatives, lord Lieutenant etc

Town Council could invite Phobes Pantry wagon for tea and cakes.

Option of a plaque to mark this.