



# Events Community & Leisure COMMITTEE AGENDA

**For a Meeting to be held at 7.30p.m. on  
Tuesday 14 April 2026  
at Champions Manor Hall, Hullbridge Road,  
South Woodham Ferrers**

**Membership:  
Councillor Crosbie (Chair)  
Councillor Massey (Vice-Chairman)**

Councillor Barnett  
Councillor Kelly  
Councillor John  
Councillor Knox

Councillor Sherlock  
Councillor Humphrey  
Councillor O' Brien

Councillor Perham Lake  
Councillor Price  
Councillor D Eley

***Local Residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community, and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. If you have any queries, please telephone the Town Clerk on 01245 321817.***

*K Atkins*

**Karen Atkins Town Clerk  
8th April 2026**

## **1. Apologies for Absence**

To RECEIVE and ACCEPT any apologies for absence.

## **2. Dispensation considerations**

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

**3. Declarations of Interest**

Any Member declaring an interest is asked to state whether this is a pecuniary, registerable or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chair or the Town Clerk.

**4. Confirmation of Minutes**

To **APPROVE** the minutes of the meeting held on 3rd February 2026 as a true record.

**5. Budgetary Position**

To receive the current budgetary position as of 31 March 2026 as attached to the agenda.

**6. Public Questions**

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

**7. Health & Social Care Group**

Committee to receive the latest report attached to agenda.

**8. Easter 2026**

Committee to receive an update on the Easter events held in 2026.

**9. Summer Event 2026**

Committee to consider a Summer Event on Saturday 11<sup>th</sup> July 2026.  
Report and letter from the Village Hall will be circulated prior to the meeting.

**10. Items to note.**

- Concrete Canvas has consulted with and obtained agreement from Chelmsford City Council, following direction from the Town Council, to utilise the underpass at Scholars Walk for the proposed painting project. The planned dates for the work are 24th and 25th May 2026.

**11. Quarterly Community Hub at Champions Manor Hall**

Committee to consider establishing a community hub that would enable residents to access community services in a single, central location.

**12. Champions Film Club**

Committee to receive the report attached to the agenda.

**13. Community Book Box Saltcoats Park**

Committee to consider a request from Chelmsford City Council for volunteers for the community Book Box project. Information attached to the agenda.

**14. Seniors Summer Events 2026**

Committee to receive an update on the two trips arranged for 2026.

**15. Report To Council**

To agree items to report to the Annual Council meeting on 12 May 2026.

**16. Media Coverage**

To consider whether any items on this Agenda warrant a Media release.

**17. Next Meeting**

The next meeting of the Events Community & Leisure Committee will be on the 19th May 2026 at 7.30pm.

**Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.**