

Events Community & Leisure COMMITTEE AGENDA

**For a Meeting to be held at 7.30p.m. on
Tuesday 6th October 2026
at Champions Manor Hall, Hullbridge Road,
South Woodham Ferrers**

**Membership:
Councillor Crosbie (Chair)
Councillor O'Brien (Vice-Chairman)**

Councillor Barnett
Councillor Kelly
Councillor Massey

Councillor Sherlock
Councillor Knox

Councillor Perham Lake
Councillor Price

Local Residents are welcome to attend this meeting. At the meeting, your elected Councillors will take decisions affecting YOU, the Community, and the Town. At the beginning of the meeting there is an opportunity for you to make representations, answer questions and give evidence in respect of any item covered by the Committees Terms of Reference. If you have any queries, please telephone the Town Clerk on 01245 321817.


**Karen Atkins Town Clerk
30th September 2026**

1. Apologies for Absence

To RECEIVE and ACCEPT any apologies for absence.

2. Dispensation considerations

To consider any dispensations, as required. Standing Order 12. Dispensation requests shall be in writing and submitted to the Town Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

3. Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary, registerable or non-registerable interest. Clarification, if required, can be sought prior to the meeting with the Chair or the Town Clerk.

4. Confirmation of Minutes

To **APPROVE** the minutes of the meeting held on 01st September 2026 as a true record.

5. Budgetary Position

To receive the current budgetary position as of 30th September 2026 as attached to the agenda.

6. Public Questions

In accordance with Standing Order 3.e to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item of business covered by the Committees Terms of Reference. At the close of this item members of the public will no longer be permitted to address the Committee; Members with pecuniary interests will also not be permitted to speak, address the Committee on those interests and must leave the meeting when the item in relation to their interest is being discussed.

7. WAA Woodham Allotment Association

Committee to receive a verbal report regarding ongoing concerns with access to the site and update following a councillor visit to the site on 21/9/26.

8. Halloween Event 2026.

Committee to receive a report on the Halloween event on 30th October 2026.

9. Summer Event 2027

To receive a report on the summer event 2027.

10. Christmas 2026

- Committee to consider the arrangements and volunteers for the Town Council stall at the Christmas Fayre.
- Committee to consider a Best Dressed Christmas Window competition for local businesses 2026 or ideas for an alternative competition.

11. Items to note.

- The next Seniors Cinema Club is on 14th October 2026 showing I swear.
- The Christmas Fayre is now being advertised to residents.
- The Bandstand Poppy project is ongoing and being advertised every Friday until 23rd October for residents to help at Champion's Manor Hall 10-12 midday.
- The play area at the Village Hall has been closed until further notice, pending consideration of a replacement playpark project.

12. Bandstand

- Committee to receive an update from the free bandstand use agreed until end of December 2026.
- Committee to consider a request from Finley James Charity to cover the bandstand railings with knitted hearts for baby awareness week 9-15th October.

13. Remembrance Sunday

- To receive an update regarding the Royal British Legion Remembrance Parade and service for 2026.
- Committee to consider the purchase and location for a new fallen soldier to be placed in town.
Report attached to agenda.

To **NOTE** the office will arrange for the Tommy Silhouettes to be placed around town for Remembrance Day and knitted poppies will be placed on the columns of the Bandstand and railings and the poppy soldier will be on display at Champions Manor Hall.

14. Youth Club SLA

- Committee to consider the funding of the youth club managed by the YMCA for another year. Service level Agreement for 2026-27 attached to agenda. Budget allocation agreed for 2026-27 of £10,000.00. Recommendation to Council on 20/10/2026
- To receive the latest report from the Youth Club.

15. SWFLC Swimming Pool Report 2025-26

Committee to receive the report attached to the agenda.

16. Report To Council

To agree items to report to the Council meeting on 20 October 2026.

17. Media Coverage

To consider whether any items on this Agenda warrant a Media release.

18. Next Meeting

The next meeting of the Events Community & Leisure Committee will be on the 03 November 2026 at 7.30pm.

Any member who is unable to attend the meeting should send their apologies and reason to the Town Clerk prior to the meeting.