SOUTH WOODHAM FERRERS TOWN COUNCIL

MINUTES of the online Council meeting held on Tuesday 8th September 2020 at 8.00pm

Present:
Councillor Massey (Town Mayor in the Chair)

Councillor Thompson
Councillor Birch
Councillor Miller
Councillor Ferry
Councillor Shearring
Councillor Wyatt
Councillor John
Councillor Eley
Councillor Roberts
Councillor O'Brien
Councillor Crosbie

In attendance: Town Clerk, Town Clerk Assistant and a member of the South Woodham Ferrers Health & Social Care Group.

The meeting started with a minute's silence in memory of Councillor Hammond who sadly passed away since our last meeting.

C142 Apologies for Absence

Apologies for absence were **RECEIVED** and **ACCEPTED** from Councillors Humphrey, Lobar, Burman, Sismey and Bentley.

C143 Dispensation Considerations

None received.

C144 Declarations of Interest

No declarations of interest received.

C145 Confirmation of Minutes

The minutes of the meeting held on 16th June 2020 were agreed and signed as a true record of the meeting.

Proposed: Councillor Massey
Seconded: Councillor O'Brien
Vote: **Carried**

C146 Public Questions

No questions were raised from members of the public.

C147 John Cox Recreation Area

Proposal that previous decisions and obligations are removed from the site.

Proposed: Councillor Roberts
Seconded: Councillor John
Vote: **Carried**

C148 BMX Track

Proposal to take this issue to the Leisure Committee meeting on 22nd September for them to liaise with the BMX group, decision regarding the use of the land to be made by Policy and Resources once a recommendation is made by the Leisure Committee.

Proposed: Councillor John
Seconded: Councillor Crosbie
Vote: **Carried**

C149 Election of members to Council Committees/Sub–Committees and working parties for 2020/2021

C149.1 Environment and Open Spaces Committee

Proposal that Councillor Thompson joins this committee.

Proposal: Councillor Massey
Seconded: Councillor O'Brien
Vote: **Carried**

C149.2 Leisure and Community Committee

Proposal that Councillor Thompson joins this committee.

Proposal: Councillor Massey
Seconded: Councillor O'Brien
Vote: **Carried**

C149.3 Planning Committee

Proposal that Councillor Birch and O'Brien join this committee.

Proposal: Councillor Massey
Seconded: Councillor O'Brien
Vote: **Carried**

C149.4 Neighbourhood Plan

No changes

C149.5 Masterplan Committee

Proposal that Councillor Thompson joins this committee.

Proposal: Councillor Massey
Seconded: Councillor O'Brien
Vote: **Carried**

C149.7 Trustee to the Village Hall Playing Fields Management Committee

Proposal that Councillor John is appointed.

Proposal: Councillor John
Seconded: Councillor O'Brien
Vote: **Carried**

C150 Reports from Committee and Working Party Chairman

150.1 Environment and Open Spaces Committee

A meeting was held on 30th June and 25th August with the following items agreed:

- Archway at the Garden of Remembrance
- The start of the Climate & Ecological Emergency Focus Group
- A Covid-19 memorial at the Garden of Remembrance

150.2 Leisure and Community Committee

A meeting was held on 28th July 2020 reporting items discussed:

- BMX site at John Cox
- Christmas Lights
- Cancellation of Christmas Fayre and possible alternatives
- Repair work at the Village hall Play area
- Champions Manor Film Club and Youth Club to be reviewed

150.3 Planning Committee

A meeting was held on 28th July and 25th August 2020 reporting:

- The need to defer items 10 and 11 on the agenda to an additional meeting planning on 9th September due to time constraints of the meeting which was unanimously agreed by the planning committee.
- To propose that future planning meetings are held at 7.30pm on the last Wednesday of each month due to time constraints which was unanimously agreed by planning committee.

150.4 Policy and Resources Committee

A meeting was held on 21st July 2020 reporting:

- The decision to allow a local resident to locate three beehives in the grounds of Champions Manor Hall.
- Update on the acquisition of the telephone box in Heralds Way

150.5 Masterplan Committee

A meeting was held on 22nd July 2020 reporting:

- Masterplan consultation comments agreed and submitted

C151 Panning Committee Meetings

Due to time constraints the planning committee propose to Council that future planning meetings take place on the last Wednesday of each month at 7.30pm as from 30th September.

Proposed: Councillor Roberts
Seconded: Councillor John
Vote: **Carried**

C152 Memorial Board at Champions Manor Hall

Proposal for a Memorial Board to be hung at Champions Manor Hall to commemorate Councillors that have passed away whilst serving on the Town Council since its formation in 1987.

Proposed: Councillor O'Brien
Seconded: Councillor John
Vote: **Carried**

C153 Annual Governance Statement

South Woodham Ferrers Town Council agreed no changes at this time.

C154 Proposed White Paper expected on the proposed reform of Local Government

This paper was noted.

C155 Reports from Representatives of Outside Bodies by Lead Councillors

155.1 South Woodham Ferrers Village Hall Trust Management Committee.

Councillor Roberts reported that the Village Hall had recently opened upstairs.

155.2 South Woodham Ferrers Playing Fields Management Committee

There is presently no representative and therefore there is no report.

155.3 Health and Social Care Group

A representative gave an update.

C156 Town Mayor's Announcement

The Town Mayor announced that due to the Coronavirus situation there had been only one event attended regarding delivery of meals to the vulnerable however the Focus column had invited him and the Deputy Town Mayor to do a regular writeup in The Focus which they have now started.

Future meetings to continue via Zoom.

157 Media Release

Future meetings to continue via Zoom.

There being no further business to discuss the Town Mayor closed the meeting at 8.58pm.

Signed …… Date: 10th November 2020
(Chairman of the Meeting)