

**SOUTH WOODHAM FERRERS TOWN COUNCIL
EVENTS COMMUNITY & LEISURE COMMITTEE**

MINUTES of a Meeting held at Champions Manor Hall on Tuesday
13th of February 2024 at 7.30pm

Present

Councillor Crosbie (Chairman)
Councillor Humphrey (Deputy Chairman)

Councillor Sherlock	Councillor Birch	Councillor O'Brien
Councillor Kelly	Councillor Roberts	Councillor Massey
Councillor Naslund		

In attendance: Town Clerk, Environment Leisure Officer & one member of public.

ECL199 Apologies for Absence

Apologies of absence were received and accepted from Councillor John and Councillor Wilson

ECL200 Dispensation Considerations

No dispensation considerations received.

ECL201 Declarations of Interest

No Declarations received.

ECL202 Confirmation of Minutes

Minutes of the Events, Community & Leisure meeting held on 7th November 2023 were **APPROVED** as a true record and signed by the Chairman.

Proposed: Councillor Humphrey

Seconded: Councillor Kelly

Vote: Carried

ECL203 Budgetary Position

The current budgetary position as of 7 February 2024 attached to the agenda was **NOTED**.

Proposed: Councillor Crosbie

Seconded: Councillor O'Brien

Vote: All in Favour

ECL204 Public Questions

One member of the public was present to update on Item 7 Health & Social Care Report and spoke about Youth Services and Town Carol services.

ECL205 Health & Social Care Report

The Group's Chair reported the Committee on the February 2024 report attached to the agenda and was **NOTED**.

The Town Council considered a response on proposed changes to services at local hospitals. The eight-week period of public consultation

about specific health services in mid and south Essex is from 25 January to 21 March 2024.

Proposal: To set up a working party to formulate the Town Councils response to the consultation in co-operation with the Chair of the Health & Social Care Group. This will be reported back to Council at the meeting on 19th of March.

Councillors Roberts, Sherlock, Naslund, Birch and Kelly to attend.

Proposed: Councillor Roberts

Seconded: Councillor Sherlock

Vote: Vote carried

8.24pm The member of public left the meeting.

ECL206 The following items were Noted:

- **Cinema Club:** The next Cinema Club on 14th February 2024 is showing PS I Love you.
- The Jubilee Walk map has now been updated.
- Play In the Park dates for Easter and Summer have been agreed with Chelmsford City Council. Awaiting confirmation.
- An Open Garden Event supported by the Town Council will be on Sunday 23rd June 2024. A plant sale will be available with donations to the Alzheimer Society. Maps will be available at a cost of £5.00 and proceeds will go to the Town Mayor's chosen Charity for 24/25. Judging will be decided by the Town Mayor/Deputy Town Mayor and a representative of Meadowcroft.
- Update report from the YMCA Sep - Dec 2023.

ECL207 Bleed Kits

Committee considered the locations for the five bleed kits in town and a report presented by the Town Clerk on suggested locations.

Proposal: To install the wall mounted bleed kits in the locations shown on the report map.

Proposed: Councillor Crosby

Seconded: Councillor Humphrey

Vote: All in favour

ECL208 D Day Anniversary Summer Event 2024

Committee considered and agreed the arrangements for the D Day events. Thursday 06th June 2024 is the date for Beacon lighting and a main event will be held on Saturday 08th June 2024. Update from the working party held on 07th December 2023 was included in the presented report.

Proposal: The Town Clerk to organise the D Day event on the Saturday 08th June 2024 as agreed in the report. The stage will be booked for Trinity Square. Town Clerk to liaise with the Oakland and the Market organisers.

Proposed: Councillor Humphrey

Seconded: Councillor O'Brien

Voted: All in Favour

Proposal: The Town Clerk to liaise with the SWF Playing Field Committee and the Village Hall for confirmation of location for the lighting of the beacon on Thursday 6th June 2024.

Proposed: Councillor Humphrey

Seconded: Councillor Massey

Voted: All in Favour

ECL209 Events 2024

Committee discussed the following events for 2024.

- Youth Week/Month August 2024 – Office to stagger events over the summer holiday period.
- Fun at CMH /Easter Event – August dates booked.
- Childrens Halloween Party Thursday 31st October 2024.
- Mayor’s Event - Champions Manor Hall 20-year anniversary on 7/8th September 2024. The details of this event will be confirmed at a later date.
- Christmas Fayre – The date **AGREED** as Saturday 23rd November 2024.
- Seniors Christmas Party – the date **AGREED** as Sunday 08th December 2024.
- Christmas Pantomime – date **AGREED** Friday 20th December 2024.

<https://youtu.be/lpYDioWvqP4?si=ICHKzoghTwV6SOY>

Proposal: The Town Clerk to go ahead with events as listed and as per reports presented.

Proposed: Councillor Humphrey

Seconded: Councillor Kelly

Vote: All in favour

EC210 Photography Competition

Committee considered a photography competition for residents. Entries will be displayed from 7pm and the award presentation will be at 8pm at the Annual Town Meeting on the 23rd of April 2023.

Proposal: To hold the photography competition and for Councillor O'Brien to judge the 18 and over category, the Town Mayor to judge the 11 to 17 age category and for the Deputy Mayor to judge to up to 11 age category.

Proposed: Councillor Humphrey

Seconded: Councillor Massey

Vote: All in favour

ECL211 Community CPR Training at Champions Manor Hall

Members considered holding community CPR training events at Champions Manor Hall. The Town Clerk updated on the offer of free demos, non-credited information and practical sessions.

Proposal: To hold community CPR training events at Champions Manor Hall for community groups, hirers at Champions Manor Hall and residents. Town Clerk to organise.

Proposed: Councillor Humphrey

Seconded: Councillor Crosbie

1 abstain.

Vote: Vote Carried

ECL212 Floral Planters 2024

This item was deferred to the Planning & Environment Committee on the 27th of February 2024.

ECL213 Report to Council

- Updated Jubilee Map.
- Photo Competition
- Youth Club report
- D Day 80 events
- Christmas Fayre date
- Events 2024

ECL214 Media Coverage

- Jubilee Map.
- Photo Competition
- Summer event D Day 80
- Play In The park Easter date Tuesday 9th April 2024.

ECL215 Next Meeting

The next meeting of the Events Community & Leisure Committee will be held on 21st May 2024 at 7.30pm.

Councillor O Brien expressed thanks to the Chairman and Deputy Chairman for all their work in 2023-2024.

There being no further business to discuss the Chairman closed the meeting at 9.21pm.

Signed.....

Date: 21st May 2024