

**SOUTH WOODHAM FERRERS TOWN COUNCIL  
PLANNING & ENVIRONMENT COMMITTEE**

**MINUTES** of a Meeting held on Tuesday 26<sup>th</sup> March 2024  
at 7.30p.m.  
at Champions Manor Hall

**Present:**

Councillor A Shearring Chair  
Councillor S Wilson Vice Chair

Councillor D Thompson  
Councillor P Ferry  
Councillor J Birch  
Councillor T Perham Lake

Councillor G Piesse  
Councillor D Eley

In attendance: Environment & Leisure Officer, Councillor P Price and Councillor T Sherlock.

**PE397 Apologies for Absence**

Apologies of absence were received and accepted from A Humphrey

**Absent** Councillor A John, & Councillor M Sismey.

**PE398 Dispensation Considerations**

None received.

**PE399 Declarations of Interest**

None received.

**PE400 Confirmation of Minutes**

The minutes of the Planning and Environment meeting held on 27<sup>th</sup> February 2024 were agreed as a true record of the meeting.

**Proposed:** Councillor Wilson

**Seconded:** Councillor Birch

**Vote:** **Carried**

**PE401 Public Questions**

No members of the public present

**PE402 Budgetary Position**

The budgetary position as of 20<sup>th</sup> March 2024 was **NOTED**.

**Proposed:** Councillor Wilson

**Seconded:** Councillor Eley

**Vote: Carried**

**PE403 Previous Planning Decisions and Appeals**

Committee **NOTED** the planning decision difference from Chelmsford City Council.

#### **PE404 Planning Applications**

##### **24/00286/FUL 32 Manor Road**

Proposed part single, part two storey rear extension. Part first floor, part two storey front extension. Alterations to fenestration.

It was agreed that the Planning and Environment Committee **OBJECTS** to this application on the grounds of over development, and as it stands there is a lack of green space. Also there appears to be an existing building on the plot which appears not to have any planning consent.

##### **24/00361/FUL 13 Bressingham Gardens**

Demolition of existing conservatory and erection of a single storey rear extension.

It was agreed that the Planning and Environment Committee has **NO OBJECTIONS** to this application.

#### **PE405 Items to Note**

Committee **NOTED** the reports attached to the agenda.

- Fenn Report – Update March 2024 attached to agenda.
- Rural Payments Agency RPA – The Town Council land is now registered and looking to investigate the process to apply for grant funding.
- Town Council litter pick dates are scheduled for Tuesday 16<sup>th</sup> April and Sunday 28<sup>th</sup> April 2024.
- Litter pick with Trinity St Marys school supported by Chelmsford City Council at 10.30am on 17/4/2024. Environment Officer to attend.
- The tree works recommended by the arboricultural expert on the recent completed tree survey have been scheduled for work as soon as possible. The Town Council must be compliant with Health & Safety and a duty of care to residents.
- To note a proposed development is to be located on either side of the A12 at the Howe Green junction. South Woodham Ferrers Town Council were not consulted on the application.  
[23/01930/OUT | Outline application with all matters reserved for the commercial development of up to 120,000sqm of logistics/warehousing development \(Use class B8 with ancillary offices\) along with servicing and infrastructure including new site accesses, internal roads and footpaths, landscaping including earthworks to create development platforms and bunds, drainage features and other associated works . | Land North And East Of Junction 17 Of The A12 Chelmsford Essex](#)
- Love Your Parish days have been requested with Chelmsford City Council for June and August 2024. Dates to be confirmed. This will involve sweeping, litter picking and graffiti removal.
- On 14 March, Chelmsford Policy Board considered the Preferred Options Local Plan, this was agreed to go to consultation in early May. Information will be sent at a later date.

#### **PE406 SWF Green Week**

Committee discussed ideas for the SWF Green Week. Environment Officer updated on a report.

**PE407 John Cox**

Committee to discuss the John Cox Project and agree actions going forward. Town Clerk provided a financial report.

**Proposal:** To look at new quotes for works on John Cox area, including disabled access gates and fencing, signs, pathway options including plastic grid 'Grasscrete' and bee and bug hotels. A meeting of the working party to take place before the meeting in May 2024.

**Proposed:** Councillor Wilson

**Seconded:** Councillor Birch

**Vote: Carried**

**PE408 Report to Council**

- John Cox

**PE409 Media Coverage**

- No items for media coverage

**PE410 Next Meeting**

The next meeting is to be held on 30<sup>th</sup> April 2024 at 7.30pm.

There being no further business to discuss the Chairman closed the meeting at 8.34pm

Signed .....

Date: 30<sup>th</sup> April 2024