

**SOUTH WOODHAM FERRERS TOWN COUNCIL
EVENTS COMMUNITY & LEISURE COMMITTEE**

MINUTES of a Meeting held at Champions Manor Hall on Tuesday
8th of October 2024 at 7.30pm

Present

Councillor Crosbie (Chair)
Councillor Humphrey (Vice Chair)

Councillor Sherlock Councillor Perham Lake Councillor Kelly
Councillor Naslund Councillor Price

In attendance: Town Clerk, three members of public.

ECL-24 50 Apologies for Absence

Apologies of absence were received and accepted from Councillors
Massey and Wilson

Absent Councillor John

ECL-24 51 Dispensation Considerations

No dispensation considerations received.

ECL-24 52 Declarations of Interest

No Declarations received.

ECL-24-53 Confirmation of Minutes

Minutes of the extra Events, Community & Leisure meeting held on
24th of September 2024 were **APPROVED** as a true record and
signed by the Chair.

Proposed: Councillor Kelly

Seconded: Councillor Crosbie

Vote: All in Favour

ECL-24-54 Budgetary Position

The current budgetary position as of 2nd of October 2024 attached
to the agenda was **AGREED** and **NOTED**.

ECL-24-55 Public Questions

One member of the public from the Health & Social Care Group was
present to update on the latest Health & Social Care report dated 8th
October 2024, NHS Mid and South Essex delay in the decision for the
local health services and ongoing detached youth work with the
YMCA.

ECL-24-56 Health & Social Care Group

Committee **NOTED** the current reports and the Annual Report and
appendices.

ECL-24-57 The following items were Noted:

- Cinema Club: The next Cinema Club is on 9th October 2024 showing The Miracle Club.
- The Dementia Film Club was held on Tuesday 8th October 2024 showing Made in Dagenham. This was advertised locally. The Alzheimer's Society attended the event to offer support.
- Committee **AGREED** to change attendance for all forthcoming dementia film events to now be a carers film event for all residents and groups that act as carers in South Woodham Ferrers.
- The Christmas Pantomime went on sale on the 2nd of September 2024 through ticket source and is being advertised to residents.
- The Children's Halloween Party has now sold out. Eighty tickets sold.
- The Christmas Fayre is being advertised to residents.
- The request for wool donations for poppies on the Bandstand is ongoing and the deadline is the 8th of October 2024. Poppies will be attached to netting at Champions Manor Hall on the 29th of October 2024 10-4pm. All residents welcome to volunteer help.

ECL-24-58 Village Hall Play Area

Committee **NOTED** Play area repairs to the jeep and swing at the play area have been scheduled awaiting confirmation of dates. Total cost including labour for both repairs £829.15.

Committee considered the purchase of rust-oleum playground safe paint one coat - at a cost of £64.80 per tin in red, yellow and blue to restore rusty surfaces and weathered paint.

Proposal: To purchase the required paint for the Village Hall Play Area maintenance. Work to be completed by the Town Council Street Service Operative.

Proposed: Councillor Humphrey

Seconded: Councillor Perham Lake

Vote: All in favour

ECL-24-59 Warm Space at Champions Manor Hall

Committee to consider hosting a 'Warm Place' for residents at Champions Manor Hall during the winter months. Committee discussed the required arrangements to run the sessions.

Proposal: To collate all warm spaces that are currently available in town and reach out to the community and businesses to enquire if anyone would be agreeable to become a warm space.

Proposed: Councillor Humphrey

Seconded: Councillor Price

Vote: All in favour

ECL-24-60 SWFLC Swimming Pool Report 2023-24

Committee received and **NOTED** the report and invoice attached to the agenda.

Committee **NOTED** upcoming works at South Woodham Ferrers Leisure Centre. It confirms the closure from Monday November 4th through to Friday 20th December 2024. The work is to replace the aging boiler systems for more efficient boilers, pumps, and additional control systems, in addition some decorating and other repair works are planned during this period.

8.10pm one member of the public left the meeting.

ECL-24-61 Christmas Fayre 2024

The Town Clerk updated the itinerary times of the acts for this years Christmas Fayre and it was **AGREED** two dance school will 'open' the Christmas Fayre from 2.30pm.

Committee **NOTED** the report on the Christmas Fayre and light switch for 2024.

Committee considered a Best Dressed Christmas Window competition for businesses 2024 or ideas for an alternative competition.

Proposal: To **AGREE** and advertise a Best Dressed Christmas Window Competition for 2024 and the winner to be selected by the Mayor and Deputy Mayor. The winner will be awarded a certificate and a photograph with Martin and Su from Essex Radio.

To **AGREE** and advertise a fancy-dress competition during the Christmas Fayre 3-6pm. Winner will be selected by Martin and Su from Essex Radio and will help turn on the Christmas lights at 4.30pm.

Proposed: Councillor Humphrey

Seconded: Councillor Perham Lake

Vote: All in favour

Committee **NOTED** the response from Chelmsford City Council regarding no Christmas lights contribution for 2024.

ECL-24-62 Seniors Events

Councillor Kelly to give a verbal update on the recent Seniors trip to Walton-on-the-Naze and the arrangements for the Seniors Christmas Party 2024.

8.35pm Councillor Donna Eley joined the meeting.

ECL-24-63 Remembrance Sunday

Councillors **NOTED** a written report from Councillor Birch and the Leisure Officer regarding the Royal British Legion Remembrance Parade and service for 2024. Committee **NOTED** the office will arrange for the Tommy Silhouettes to be placed around town for Remembrance Day and knitted poppies will be placed on the columns of the Bandstand.

ECL-24-64 Events 2024/2025

Proposal: To agree the Town Council arrange a Toddler Group Children's Christmas Party on Monday 16th December 2024 and use income from the toddler group to fund any requirements.

Proposed: Councillor Humphrey

Seconded: Councillor Price

Vote: All in favour

Committee to **NOTED** soft play repairs are booked for 17th October 2024 at a cost of £351.54.

Proposal: To consider a Summer Event 2025 and set up a working party to discuss potential ideas. All members to be invited to join.

Proposed: Councillor Humphrey

Seconded: Councillor Perham Lake

Vote: All in favour

ECL-24-65 Committee projects 2024/25

Proposal: To recommend a £500.00 budget to Finance & Project Committee on the 12th of November for a Seniors Day Trip 2025. Town Clerk to check insurance requirements.

Proposed: Councillor Naslund

Seconded: Councillor Kelly

Vote: All in favour

ECL-24-66 Budget 2025-26

Committee considered and **NOTED** the draft budget for Events, Community & Leisure 2025-26.

The final budget will be recommended to Finance & Projects Committee on the 12th of November 2024.

ECL-24-67 Report to Council

- Summer Event 2025 Working Party
- Christmas competitions
- Repairs to Play area equipment and maintenance
- Remembrance Sunday
- Toddler Christmas Party

ECL-24-68 Media Coverage

- Christmas Events and competitions
- Remembrance Sunday

ECL-24-69 Next Meeting

The next meeting of the Events Community & Leisure Committee will be held on 5th November 2024 at 7.30pm.

There being no further business to discuss the Chair closed the meeting at 9.14pm.

Signed.....

Date: 05th November 2024