

**SOUTH WOODHAM FERRERS TOWN COUNCIL  
EVENTS COMMUNITY & LEISURE COMMITTEE**

**MINUTES** of a Meeting held at Champions Manor Hall on Tuesday  
5th of November 2024 at 7.30pm

**Present**

Councillor Crosbie (Chair)  
Councillor Humphrey (Vice Chair)

Councillor Sherlock    Councillor Perham Lake    Councillor Kelly  
Councillor Wilson    Councillor O'Brien

**In attendance:** Town Clerk, Environmental & Leisure Officer one member of public & Councillor J Birch.

**ECL-24 70 Apologies for Absence**

Apologies of absence were received and accepted from Councillor Massey, Councillor John and Councillor Price.

**Absent** Councillor Naslund

**ECL-24 71 Dispensation Considerations**

No dispensation considerations received.

**ECL-24 72 Declarations of Interest**

No Declarations of Interest received.

**ECL-24-73 Confirmation of Minutes**

Minutes of the Events, Community & Leisure meeting held on 8th of October 2024 were **APPROVED** as a true record and signed by the Chair.

**Proposed:** Councillor Kelly

**Seconded:** Councillor Humphrey

**Vote: All in Favour**

**ECL-24-74 Budgetary Position**

The current budgetary position as of 30th of October 2024 attached to the agenda was **AGREED** and **NOTED**.

**ECL-24-75 Public Questions**

One member of the public from the Health & Social Care Group was present to update on details of the Carol Service taking place on the Friday 13<sup>th</sup> of December from 5:30pm at Holy Trinity Church Trinity Square South Woodham Ferrers, the Community Hub and Detached Youth Work.

7.43pm Councillor Birch joined the meeting.

**ECL-24-76 Health & Social Care Group**

Committee **NOTED** the current report attached to the agenda. The Chair thanked the representative of the Health & Social Care Group for his report.

### **ECL-23-77 WAA Woodham Allotment Association 2024 Report**

Committee **NOTED** the half yearly reports from the Woodham Allotment Association attached to agenda.

- Ecological Report 2024
- Allotment Demographics 2024
- WL Status - 2023 and 2024

### **ECL-24-78 Seniors Christmas Party**

Councillor Kelly gave an update on the Seniors Christmas Party event on Sunday 8<sup>th</sup> of December 2024.

### **ECL-24-79 The following items were Noted:**

- **Cinema Club:** The next Cinema Club is on Wednesday 13th November 2024 showing Green Book
- The newly renamed Carers Film Club will be held on Tuesday 12th November 2024 showing Quartet. This is being advertised locally. Essex Police and Age Well East will be attending to offer advice and support from midday before the film screening at 1pm.
- The Christmas Pantomime went on sale on the 2nd of September 2024 through ticket source and continues to be advertised to residents.
- The Children's Halloween Party has sold out. Eighty tickets sold.
- The Christmas Fayre is being advertised to residents.

### **ECL-24-80 VE Day Event 2025**

Committee considered the report on a SWF event to commemorate VE day on the 8th of May 2025.

**Proposed:** To proceed with a VE/VJ event on the 8<sup>th</sup> of May 2025. Town Council to liaise with the Village Hall Playing Fields to use the facility before confirming acts. Town Council to arrange a second historical event on the bandstand on Saturday 3rd May 2025 and make enquiries to work with the SWF Local History Society. Recommended budget of £1000.00.

**Proposed:** Councillor Humphrey

**Seconded:** Councillor Wilson

**Vote: All in favour**

### **ECL-24-81 Remembrance Sunday**

Committee received an update from Councillor Birch and the Leisure Officer regarding the Royal British Legion Remembrance Parade and service for 2024. **NOTED** the Tommy Silhouettes have been placed around town for Remembrance Day.

**ECL-24-82 Christmas Fayre 2024**

- Committee received an update report on the Christmas Fayre and light switch for 2024.
- Committee received an update from Councillor O'Brien on Town Council attraction at the Christmas Fayre.

**ECL-24-83 Report to Council**

- VE Day events 2025

**ECL-24-84 Media Coverage**

- Christmas Events and competitions
- Remembrance Sunday

One member of public left the meeting.

**ECL-24-85 Next Meeting**

The next meeting of the Events Community & Leisure Committee will be held on 11th February 2025 at 7.30pm.

There being no further business to discuss the Chair closed the meeting at 8.45pm.

Signed.....

Date: 11<sup>th</sup> February 2025