

**SOUTH WOODHAM FERRERS TOWN COUNCIL
EVENTS COMMUNITY & LEISURE COMMITTEE**

MINUTES of a Meeting held at Champions Manor Hall on Tuesday
11th of February 2025 at 7.30pm

Present

Councillor Crosbie (Chair)
Councillor Humphrey (Vice Chair)

Councillor Sherlock Councillor Perham Lake Councillor Kelly
Councillor Massey Councillor O'Brien

In attendance: Town Clerk, Councillor Eley and two members of the public.

ECL-24 86 Apologies for Absence

Apologies of absence were received and accepted from Councillor Wilson, Councillor John and Councillor Price.

ECL-24 87 Dispensation Considerations

No dispensation considerations received.

ECL-24 88 Declarations of Interest

Councillor Sherlock declared a non-disclosable interest in Agenda. Item 8 SWFYC 50th Anniversary Event.

ECL-24-89 Confirmation of Minutes

Minutes of the Events, Community & Leisure meeting held on 5th of November 2024 were **APPROVED** as a true record and signed by the Chair.

Proposed: Councillor Humphrey

Seconded: Councillor Kelly

Vote: All in Favour

ECL-24-90 Budgetary Position

The current budgetary position as of 5th of February 2025 attached to the agenda was **AGREED** and **NOTED**.

ECL-24-91 Public Questions

No public questions received.

ECL-24-92 Health & Social Care Group

Committee **NOTED** the current report attached to the agenda.

ECL-24-93 SWFYC/Town Council 50th Anniversary Event

Committee considered a 50th Anniversary event with the SWF Yacht Club on Sunday 8th June 2025.

Proposal: To arrange a working group with the Town Clerk, Councillor Shearring and SWF Yacht club to discuss details of the event and the involvement of the Town Council and report at a future meeting.

Proposed: Councillor O'Brien

Seconded: Councillor Humphrey

Vote: All in favour

ECL-24-94 Easter Event 2025

Proposal: To proceed with the Easter events presented to committee. Date agreed as Saturday 19th April 2025 10am-12 midday in town located at the Bandstand.

Proposed: Councillor Humphrey

Seconded: Councillor O'Brien

Vote: All in favour

ECL-24-95 VE Day 2025

Proposal: To agree to the VE day event and programme of acts for Thursday 8th May 2025 at the Village Hall Playing Fields.

Proposed: Councillor Crosbie

Seconded: Councillor Perham Lake

Vote: All in favour

Officers to approach the Trinity St Mary's Church to discuss a service for VJ Day on 15th August 2025.

Proposal: To agree in principle to hold a Seniors sing a long VE day at Champions Manor Hall on Sunday 11th May 2025. Details to be confirmed at a future Events Community & Leisure meeting.

Proposed: Councillor Humphrey

Seconded: Councillor Kelly

Vote: All in favour

ECL-24-96 Summer Events 2025

Committee discussed ideas for a Summer 2025 event.

Proposal: To hold an 80's festival on Saturday 12th July 2025.

Town Clerk to contact the village Hall Playing Fields Committee for use of the Playing Field. Details to be confirmed at a future Events Community & Leisure meeting.

Proposed: Councillor Crosbie

Seconded: Councillor Perham Lake

Vote: All in favour

ECL-24-97 Christmas Events 2025

Committee discussed a debrief on last year's Christmas fayre 2024 and considered improvements for Christmas 2025.

Date **AGREED** for the Christmas Fayre 2025 is Saturday 22nd of November 2025.

Proposal: To trial a change in time for the Christmas Fayre event 2025 from 1pm – 5pm with a Christmas Light switch on at 4.30pm.

Town Clerk to source prices and ideas for a new Grotto.

Proposed: Councillor Humphrey

Seconded: Councillor Massey

Vote: Carried

4 Agreed

3 Against

Proposal: To hold the Seniors Christmas Party on Sunday 7th December 2025 and provide a hot meal. Details to be confirmed at a future Events Community & Leisure meeting.

Proposed: Councillor Kelly

Seconded: Councillor Humphrey

ECL-24-98 Items Noted

Committee noted the reports attached to the agenda.

- Booked Summer Fun at Champions Manor Hall August 2025.
- Booked Halloween Party Friday 31st October 2025. Councillor Lisa Kelly/Asda have kindly donated Halloween decorations for 2025.
- WAA Woodham Allotment Association AGM minutes and Year End Report 2024 attached to agenda.
- Play in the Park dates booked with Chelmsford City Council up to agreed 25/26 budget.
- The Town Council have been informed that two cameras at the Village Hall require maintenance work. Link have visited the site and awaiting invoice for the work.

ECL-24-99 Carers Film Club

The Town Clerk updated Committee on the attendance at the Carers Film Club.

Proposal: To not continue with the Carers monthly film club but invite Kinder Essex to attend the popular Seniors Film Club each month to offer any support needed to residents before the start of the screening time at 12.30pm.

Proposed: Councillor O'Brien

Seconded: Councillor Massey

Vote: All in favour

ECL-24-100 Report to Council

- Easter Events
- VE day
- Fun at Champions Manor Hall
- Summer Event
- Christmas Fayre 2025
- Disband of the Carers Film Club

ECL-24-101 Media Coverage

- Save the dates for events 2025.

ECL-24-102 Next Meeting

The next meeting of the Events Community & Leisure Committee will be held on 20th May 2025 at 7.30pm.

There being no further business to discuss the Chair closed the meeting at 9.29pm.

Signed.....

Date: 20th May 2025