

**SOUTH WOODHAM FERRERS TOWN COUNCIL
EVENTS COMMUNITY & LEISURE COMMITTEE**

MINUTES of an Extraordinary Meeting held at Champions Manor Hall on
Tuesday 18th of March 2025 at 6.30pm

Present

Councillor O Brien (Chair)

Councillor Sherlock

Councillor Price

Councillor Kelly

Councillor Massey

In attendance: Town Clerk, Councillor Shearring, Councillor Eley and two members of the public

ECL-25-103 Election of Chair

Proposal: To elect Councillor O Brien as chair for the meeting on 18/3/2025.

Proposed: Councillor Massey

Seconded: Councillor Kelly

Vote: All in Favour

ECL-25-104 Apologies for Absence

Apologies of absence were received and accepted from Councillor Humphrey & Wilson

Absent

Councillors Crosbie, John and Perham Lake

ECL-25-105 Dispensation Considerations

No dispensation considerations received.

ECL-25-106 Declarations of Interest

Councillor Sherlock declared a non-disclosable interest in Agenda. Item 7 SWFYC 50th Anniversary Event.

ECL-25-107 Confirmation of Minutes

Minutes of the Events, Community & Leisure meeting held on 11th February 2025 were **APPROVED** as a true record and signed by the Chair of the meeting.

Proposed: Councillor Kelly

Seconded: Councillor Massey

Vote: All in Favour

ECL-25-108 Budgetary Position

The current budgetary position as of 12th of March 2025 attached to the agenda was **AGREED** and **NOTED**.

ECL-25-109 Public Questions

Two members of the South Woodham Ferrers Yacht Club updated committee on the details for the 50th Anniversary event on Sunday 8th June 2025.

ECL-25-110 SWFYC/Town Council 50th Anniversary Event

Committee discussed the 50th Anniversary event at the SWF Yacht Club on Sunday 8th June 2025.

Proposal: To support the SWFYC 50th Anniversary event by providing the Town Council gazebo for Councillor Annie Humphrey to perform and provide all marketing and promotion for the event. Town Mayor to be invited to attend.

Proposed: Councillor O'Brien

Seconded: Councillor Sherlock

Vote: All in Favour

ECL-25-111 Seniors VE Day Event

Committee received an update from Councillor Kelly on details for the Seniors VE Day event.

Proposal: Ticket price for the event will be £2.00 per person for South Woodham Ferrers Residents.

Proposed: Councillor Kelly

Seconded: Councillor Price

Vote: All in Favour

ECL-25-112 Seniors Day Trip

Committee received an update from Councillor Kelly on details for the Seniors Day Trip to Great Yarmouth 2025 on Sunday 6th July 2025.

Proposal: Ticket price for the event will be £10.00 per person to cover travel expenses. Town Council to provide marketing and promotion for the event. Budget allocation 25/26 £500.00.

Proposed: Councillor Kelly

Seconded: Councillor Sherlock

Vote: All in Favour

ECL-25-113 VJ Event 2025

Committee received an update following a meeting with the Town Clerk and Rev Jacqui King. Officers to report further arrangements to the Events Community & Leisure on 20th May 2025.

ECL-25-114 Summer Event 2025

Committee discussed details for the Summer Event on Saturday 12th July 2025 and report attached to agenda.

Proposal: To agree the act for the Summer Event will be Funk2K

Proposed: Councillor Massey

Seconded: Councillor Kelly

Vote: All in Favour

Proposal: To agree the times of the summer event on the 12th of July 2025 will be 1-6pm. Town Clerk to arrange performance times for Funk2K and invite other local acts to perform.

Proposed: Councillor O'Brien

Seconded: Councillor Massey

Vote: All in Favour

Proposal: To delegate all arrangements for the event including attractions and food stalls to the Town Clerk within the agreed budget allocation.

Proposed: Councillor O Brien

Seconded: Councillor Kelly

Vote: All in Favour

7.23pm Councillor Crosbie joined the meeting

ECL-25-115 Items Noted

Committee noted the reports attached to the agenda.

- Officers have applied for an Active Places & Spaces Fund grant £500-£9,999 for the play area at the village Hall. Notification of the award will be in April 2025.
- The Deputy Lord Lieutenant has confirmed they will be attending the VE Day event on the 8th of May 2025 at the Village Hall Playing Fields.

7.25pm Councillor Roberts joined the meeting.

ECL-25-116 Report to Council

- SWFYC/Town Council 50th Anniversary Event
- Seniors VE Day Event
- Seniors Day Trip
- VJ Event
- Summer Event

ECL-25-117 Media Coverage

- SWFYC 50th Anniversary Event
- Summer Event
- VE Day events
- Seniors Day Trip Event

ECL-25-118 Next Meeting

The next meeting of the Events Community & Leisure Committee will be held on 20th May 2025 at 7.30pm.

There being no further business to discuss the Chair closed the meeting at 7.29pm.

Signed.....

Date: 20th May 2025