

**SOUTH WOODHAM FERRERS TOWN COUNCIL  
PLANNING & ENVIRONMENT COMMITTEE**

**MINUTES** of a Meeting held on Tuesday 27<sup>th</sup> May 2025  
at 7.30p.m.  
at Champions Manor Hall

**Present:**

Councillor M O Brien Chair

Councillor P Price	Councillor A Shearring
Councillor G Piesse	Councillor M Sismey
	Councillor J Birch
	Councillor P Ferry

In attendance: Environment and Leisure Officer

**PE-25-226 Apologies for Absence**

Apologies of absence were **RECEIVED** and **ACCEPTED** from  
Councillor Wilson, Councillor I Roberts, Councillor D Thompson &  
Councillor A John.

**PE-25-227 Dispensation Considerations**

None received.

**PE-25-228 Declarations of Interest**

None received.

**PE-25-229 Confirmation of Minutes**

The minutes of the Planning and Environment meeting held on 29<sup>th</sup>  
April 2025 were agreed as a true record.

**Proposed:** Councillor Shearring

**Seconded:** Councillor Ferry

**Vote:** **Carried**

**1 Abstained Councillor Piesse**

**PE-25-230 Public Questions**

No public questions raised.

**PE-25-231 Budgetary Position**

The budgetary position as of 21<sup>st</sup> May 2025 was **NOTED**.

**PE-25-232 Previous Planning Decisions and Appeals**

Committee **NOTED** the planning decision differences from  
Chelmsford City Council.

**PE-25-233 Planning Applications**

**25/00481/FUL Block 3-9 Bucklebury Heath**

Replacement external cladding to match existing.

The Planning and Environment Committee has **NO OBJECTIONS** to  
this application.

**25/00473/FUL Block 63-71 Gandalfs Ride**

Proposed single storey ancillary outbuilding. Replacement pitched roof garage to front.

The Planning and Environment Committee has **NO OBJECTIONS** to this application.

**25/00663/FUL 3 King Edwards Road**

Determination as to whether the prior approval of the local planning authority is required for the proposed change of use from Commercial, Business and Service (Class E) to 1 new dwelling (Use Class C3)

In the opinion of the Town Council, we deem it necessary that this planning application should be subject to a full application.

**25/00483/FUL Block 11 To 21 Bucklebury Heath**

Existing Timber Cladding to be replaced with Cedral Click Cladding system to match existing appearance.

The Planning and Environment Committee has **NO OBJECTIONS** to this application.

**25/00699/FUL 31 Great Smials**

Proposed first floor extension over existing garage.

The Planning and Environment Committee has **NO OBJECTIONS** to this application.

**25/00745/FUL 10 Starboard View**

Single storey extension.

The Planning and Environment Committee has **NO OBJECTIONS** to this application.

**25/00700/FUL 182 Littlecroft**

Proposed loft conversion including new rear dormer with Juliet balcony raising the ridge height, and three new Velux style windows to front elevation.

The Planning and Environment Committee has **NO OBJECTIONS** to this application.

**25/00701/FUL 7 Southview Close**

Single-storey rear extension, infill of existing porch space, render to the exterior.

The Planning and Environment Committee has **NO OBJECTIONS** to this application.

**25/00759/FUL 12 Standen Avenue**

Proposed outbuilding / single storey extension to the rear of the existing garage.

The Planning and Environment Committee has **NO OBJECTIONS** to this application.

**PE-25-234 Items to Note**

Committee **NOTED** the following –

- The Town Clerk has contacted Cllr Rose Moore regarding attending a future Planning & Environment meeting to discuss concerns over the management of trees and green spaces in the town. Awaiting a reply.
- The Town Clerk has contacted McCarthy Stone to request a resident/community meeting at Champions Manor Hall to provide a briefing on proposals and more detailed plans and imagery. McCarthy Stone have confirmed on 21/5/25 that they will be confirming a date shortly.

**PE-25-235 Fen**

Committee considered the Fen report. Environment Officer gave an update.

**Proposal:** To request that the Projects and Finance Committee considers funding of £10,000 towards projects on the Fen, including removal of the old cattle fence and replacement or repair of one of the bridges if required which the Town Council is responsible for.

**Proposed:** Councillor O'Brien

**Seconded:** Councillor Ferry

**Vote: All in Favour**

**PE-25-236 Woodland Trust**

Committee discussed an initiative by Woodland Trust for free trees for schools and communities.

**Proposal:** To request up to 420 trees of the 'Year Round Colour' trees to be placed on the John Cox Middle Field to create a new woodland area.

**Proposed:** Councillor Shearring

**Seconded:** Councillor Birch

**Vote: All in Favour**

**PE-25-237 Report to Council**

Nothing to report

**PE-25-238 Media Coverage**

No Media Coverage

**PE-25-239 Next Meeting**

The next meeting is to be held on 24<sup>th</sup> of June 2025 at 7.30pm.

There being no further business to discuss the Chair closed the meeting at 8.40pm

Signed .....

Date: 24<sup>th</sup> June 2025