

**SOUTH WOODHAM FERRERS TOWN COUNCIL
PLANNING & ENVIRONMENT COMMITTEE**

MINUTES of a Meeting held on Tuesday 25th November 2025
at 7.30p.m.
at Champions Manor Hall

Present:

Councillor M O Brien (Chair)
Councillor S Wilson (Vice Chair)

Councillor J Birch	Councillor M Sismey
Councillor P Ferry	Councillor D Thompson
Councillor P Price	Councillors A Shearring
Councillor I Roberts.	

In attendance: Environment Officer, Councillor F Knox

PE-25-333 Apologies for Absence

Apologies for absence were **RECEIVED** and **ACCEPTED** from and **Absent** Councillor John

PE-25-334 Dispensation Considerations

None received.

PE-25-335 Declarations of Interest

None received.

PE-25-336 Confirmation of Minutes

The minutes of the Planning and Environment meeting held on 7th November 2025 were agreed as a true record.

Proposed: Councillor Shearring

Seconded: Councillor Ferry

Vote: Carried 1 Abstained

PE-25-337 Public Questions

No public questions raised.

PE-25-338 Budgetary Position

The budgetary position as of 19th November 2025 was **NOTED**.

PE-25-339 Previous Planning Decisions and Appeals

Committee **NOTED** planning decision differences from Chelmsford City Council.

PE-25-340 Planning Applications

25/05239/TPO 42 Kings Way

G1 (Ash on order) Caucasian Wingnut- Fell. Reason: Growing too fast and causing excessive shading.

The Planning and Environment Committee **OBJECTIONS** to this application as it would mean the removal of a perfectly healthy tree for what we consider not a valid reason.

25/01453/ADV 80 Gandalfs Ride

Erection of illuminated and non-illuminated signs to the exterior of the building.

The Planning and Environment Committee has **NO OBJECTIONS** to this application.

25/05181/TPO 1 Bickerton Point

T5 Norway Maple - Reduce crown all over by 1-1.5m. Reason: Overgrown for space.

The Planning and Environment Committee has **NO COMMENT** to this application.

25/05263/TPO Block 2 to 18 Littlecroft

T1 fastigate hornbeam, to reduce by 2-3m. Reason: Tree is starting to encroach on to property and over highway.

The Planning and Environment Committee has **NO OBJECTIONS** to this application.

25/01509/OUT Site at Old Telephone Burnham Road

Demolition of existing buildings and erection of one dwelling. Access being sought. Appearance, layout, landscaping and scale reserved.

The Planning and Environment Committee has a **COMMENT ONLY**: This application would impact on any ability to expand the existing Health Centre Building, and we also have concerns around the entrance which would be close to a bus stop and exiting and entering the premises from a busy section of road and therefore no widening of the existing entrance should be permitted.

PE-25-341 Extension on 25/00926 Request for Environment Impact Assessment Scoping Opinion for residential development for up to 1,770 dwellings Land Southwest of Hogwell Farm Hogwell Chase Stow Maries Essex

Committee discussed the reply from Maldon City Council with extension date extended until the 28th of November 2025 and to consider any additional representation from the South Woodham Ferrers Town Council.

Proposal: To submit the revised comments adding " *This scale of development will place South Woodham Ferrers under unsustainable pressure on existing infrastructure including the highway and road network*" to (PE-25-329) current wording to be submitted Maldon District Council

Proposed: Councillor Roberts

Seconded: Councillor Birch

Vote: All in favour

PE-25-342 Items to Note

Committee **NOTED** the following –

- LNP (Local Nature Partnership Community Fund) grant funding application was unsuccessful. The Environment Officer has contacted for specific feedback on the application and awaiting a reply.

- Woodland Trust trees – 420 trees have been delivered on 7/11/2025 and are in storage at Meadow Croft commercial unit. Environment Officer is arranging quotes for a survey of the land to provide data to enable to complete the tree planting work effectively and costs for ground cover and mulching. This will be considered by committee on the 6th of January 2026.

PE-25-343 Chelmsford Local Plan

To **NOTE** formal consultation on the Chelmsford Local Plan Focused Consultation – Additional Sites (Regulation 19) Document and its accompanying Integrated Impact Assessment: Focused Consultation Additional Sites (Regulation 19) will start on the 20th of November 2025 and run for seven weeks until 8th of January 2026. As the Town Council is on the Council's Planning Policy consultation database the Town Council will be automatically notified about the start of this consultation on 20th of November 2025. Further general information on the Review of the Local Plan can be found on the Council's website via www.chelmsford.gov.uk/lp-review

Chelmsford City Council Local Plan display will be available for residents to view at Champions Manor Hall from 3rd December 2025- 10th December 2025.

Proposal To make no comment to the consultation.

Proposed: Councillor O'Brien

Seconded: Councillor Wilson

Vote: Carried

PE-25-344 Love your Bus Grant

The Love Your Bus Grant officially launched on 1st November 2025. This initiative supports local transport improvements led by Parish and Town Councils, with funding available for projects that enhance accessibility, sustainability and community engagement with local bus services. Weekly engagement sessions are available via the Love Your Bus Grant Fund Information Hub

- The Environment Officer updated on a Transport meeting attended on Wednesday 19th November 10.00-12.00pm with engagement with Transport Providers and Community Transport.
- Committee considered applying for the Love Your Bus Grant Phase 2 for the improvement of existing bus services.

Proposal: To apply for three potential schemes:

- For later night 336 bus services from Chelmsford on Thursday, Friday and Saturday nights.
- To extend the bus 336 to Broomfield Hospital

- For a route to and from Maldon starting in South Woodham Ferrers.

These are subject to supporting letters from the bus operators and a representative of Essex County Council. Both letters are required.

Proposed: Councillor Brich

Seconded: Councillor Ferry

Vote: All in favour

PE-25-345 Report to Council

- No comment on the Local Plan
- Applying for the Love your Bus Grant

PE-25-346 Media Coverage

- Maldon Impact Assessment Consultation comments with amendments.

PE-25-347 Next Meeting

The next meeting is to be held on 6th of January 2026 at 7.30pm.

There being no further business to discuss the Chair closed the meeting at 8.40pm

Signed

Date: 6th January 2026