

**SOUTH WOODHAM FERRERS TOWN COUNCIL  
EVENTS COMMUNITY & LEISURE COMMITTEE**

**MINUTES** of a Meeting held at Champions Manor Hall on  
Tuesday 14th of April 2026 at 7.30pm

**Present**

Councillor Crosby (Chair)  
Councillor Massey (Vice Chair)  
Councillor Kelly      Councillor O'Brien      Councillor Sherlock  
Councillor Knox      Councillor Barnett      Councillor Perham Lake  
Councillor Price

**In attendance:** Town Clerk and one member of the public.

**ECL-25-214 Apologies for Absence**

Apologies of absence were received and accepted from Councillor John & Eley

**ECL-25-215 Dispensation Considerations**

No dispensation considerations received.

**ECL-25-216 Declarations of Interest**

No dispensation considerations received.

**ECL-25-217 Confirmation of Minutes**

Minutes of the Events, Community & Leisure meeting held on 03 February 2026 were **APPROVED** as a true record and signed by the Chair of the meeting.

**Proposed:** Councillor Massey

**Seconded:** Councillor Kelly

**Vote: All in Favour**

**ECL-25-218 Budgetary Position**

The current budgetary position as of 31 of March 2026 attached to the agenda was **AGREED** and **NOTED**.

**ECL-25-219 Public Questions**

No questions raised.

**ECL-25-220 Health & Social Care Group**

The report was **NOTED** and received by the committee with the chair of the Health and Social Care Group presenting the report.

**ECL-25-221 Easter 2026**

The event report on the two Easter events held at Champions Manor Hall and the attendance at Play in The Park Easter was **NOTED** and received by the committee with thanks extended to Councillor Knox, Price and Barnett for their help at the Bandstand event.

### **ECL-25-222 Summer Event 2026**

Committee discussed the summer event and **NOTED** the report, correspondence from the Village Hall and budget allocation for the event on 11<sup>th</sup> July 2026.

Committee **NOTED** that a resolution was passed on 3 February 2026 to hold the event scheduled for 11<sup>th</sup> July 2026 at SWF Playing Fields. Minute Ref ECL-25-207.

The Committee reviewed the arrangements and, having considered various factors arising after the original decision, recommends that the venue be changed.

In accordance with Standing Order 7(a), this motion is moved pursuant to a committee recommendation.

**Proposal:** The previous resolution be amended to approve the relocation of the event to William de Ferrers Playing Field on 11/7/2026.

**Proposed:** Councillor Massey

**Seconded:** Councillor Kelly

**Vote: All in Favour**

### **ECL-25-223 Items to Note**

**Committee noted the following:**

- Concrete Canvas has consulted with and obtained agreement from Chelmsford City Council, following direction from the Town Council, to utilise the underpass at Scholars Walk for the proposed painting project. The planned dates for the work are 24<sup>th</sup> and 25<sup>th</sup> May 2026.

### **ECL-25-224 Quarterly Community Hub at Champions Manor Hall**

**Proposal:** To progress the new project and produce a quarterly community information hub at Champions Manor Hall.

**Proposed:** Councillor Massey

**Seconded:** Councillor Perham Lake

**Vote: All in Favour**

### **ECL-25-225 Champions Film Club**

Committee received and **NOTED** a report update.

### **ECL-25-226 Community Book Box Saltcoats Park**

**Proposal:** To support the project and the Clerk to consult with Chelmsford City Council regarding volunteers.

**Proposed:** Councillor Massey

**Seconded:** Councillor O'Brien

**Vote: All in Favour**

**ECL-25-227 Seniors Summer Events 2026**

Councillor Kelly updated on the two senior day trips-

- Clacton on Sunday 28<sup>th</sup> June 2026 for forty-nine people at a cost of £10.00 per person.
- Tiptree Tea Rooms on Sunday 7<sup>th</sup> June 2026 for forty-nine people at a cost of £6.00 per person.

Tickets go on sale on 29<sup>th</sup> April 2026 at 10.30am.

**ECL-25-228 Report to Council**

Items agreed to report to the next Annual Council meeting on 12 May 2026.

- Easter Events 2026.
- Country & Western Summer Event 11/7/2026.
- Quarterly Community Hub at Champions Manor Hall.
- Community Book box at Saltcoats Park.
- Seniors Summer Trips 2026.

**ECL-25-229 Media Coverage**

- Country & Western Summer Event 11/7/2026.

**ECL-25-230 Next Meeting**

The next meeting of the Events Community & Leisure Committee will be held on 19<sup>th</sup> May 2026 at 7.30pm.

There being no further business to discuss the Chair closed the meeting at 8.33pm.

Signed.....

Date: 19 May 2026