

**SOUTH WOODHAM FERRERS TOWN COUNCIL
EVENTS COMMUNITY & LEISURE COMMITTEE**

MINUTES of a Meeting held at Champions Manor Hall on
Tuesday 6th of October 2026 at 7.30pm

Present

Councillor Crosbie (Chair)

Councillor Massey	Councillor Sherlock	Councillor Price
Councillor Knox	Councillor Kelly	Councillor Perham Lake

In attendance: Town Clerk

ECL-26-270 Apologies for Absence

Apologies of absence were received and accepted from Councillor Barnett and Councillor O'Brien.

ECL-26-271 Dispensation Considerations

No dispensation considerations received.

ECL-26-272 Declarations of Interest

No dispensation considerations received.

ECL-26-273 Confirmation of Minutes

Minutes of the Events, Community & Leisure meeting held on 01st September 2026 were **APPROVED** as a true record and signed by the Chair of the meeting.

Proposed: Councillor Kelly

Seconded: Councillor Sherlock

Vote: All in Favour

ECL-26-274 Budgetary Position

The current budgetary position as of 30th of September 2026 attached to the agenda was **AGREED** and **NOTED**.

ECL-26-275 Public Questions

No members of public present.

Councillor Crosbie updated in the absence of a member of the Health & Social Care Group - South Woodham Ferrers GPs are delivering the flu and Covid vaccinations by invitation during normal weekday clinics and not having any extra Saturday sessions.

ECL-26-276 WAA Woodham Allotment Association

Committee received a verbal report regarding ongoing concerns with access to the site and update following a councillor visit to the site on 21/9/26.

Proposal: It was agreed to proceed with the installation of the allotment fencing (shown by the red line on the map) along the Council boundary to the north of the site. A narrow maintenance strip will be retained on the Council side to ensure continued access for maintenance and upkeep, while helping to prevent unauthorised access.

A gap of approximately 6–8 inches will be retained at the bottom of the fencing to allow wildlife to pass through.

Proposed: Councillor Massey

Seconded: Councillor Knox

Vote: All in Favour

ECL-26-277 Halloween Event 2026

Committee **NOTED** a report on the sold-out Halloween event on Friday 30th October 2026.

Proposal: To have two Halloween children's events in 2027 held on the same day to accommodate more residents.

Proposed: Councillor Massey

Seconded: Councillor Kelly

Vote: All in Favour

ECL-26-278 Summer Event 2027

Committee **NOTED** a report on Summer 'Through the Decades' Event 10th July 2027 to be held at the William de Ferrers Playing field.

Proposal: To proceed with the Guinness World Record attempt for the largest Agadoo dance and to book the original Black Lace band to perform for one hour at the event at a cost of £2,250.00 plus accommodation. It was also agreed to arrange drone footage and photography of the event between 1.00 pm and 7.00 pm, at a cost of £200.

Proposed: Councillor Perham Lake

Seconded: Councillor Kelly

Vote: All in Favour

ECL-26-279 Christmas 2026

Committee received a report on the Christmas Fayre on 21st November 2026.

Proposal: The Town Clerk was asked, on behalf of the Town Mayor, Councillor Bob Massey, to request that Councillors kindly donate two tubs of chocolates for the Town Council stall and games.

Councillors were also asked to provide their availability for a rota to assist on the Town Council stall at the event between 1.00 pm and 5.00 pm.

Proposed: Councillor Crosbie

Seconded: Councillor Massey

Vote: All in Favour

Proposal: To not proceed with a best dressed window competition or alternative idea for 2026.

Proposed: Councillor Massey

Seconded: Councillor Kelly

Vote: All in Favour

ECL-26-280 Items to Note

Committee NOTED

- The next Seniors Cinema Club is on 14th October 2026 is showing I swear.
- The Christmas Fayre is now being advertised to residents.
- The Bandstand Poppy project is ongoing and is being advertised every Friday until 23rd October for residents to help at Champion's Manor Hall 10-12 midday.
- The play area at the Village Hall has been closed until further notice, pending consideration of a replacement playpark project.

ECL-26-281 Bandstand

Committee received and **NOTED** a report on use of the free hire of the Bandstand until the end of December 2026.

Committee considered a request from the Finley James Charity to cover the bandstand railings with knitted hearts for baby awareness week 9-15th October 2026.

Proposal: To agree the use of the Bandstand for the knitted hearts from 9-15th October 2026.

Proposed: Councillor Massey
Seconded: Councillor Kelly
Vote: All in Favour

ECL-26-282 Remembrance Sunday

Committee received and **NOTED** a debrief report on the Royal British Legion Remembrance Parade and service for 2026.

Committee considered the purchase of a new fallen soldier to be placed in town.

Proposal: It was agreed to purchase a five-foot-tall, life-size WWI/WWII metal woman soldier saluting with spike, at a cost of £193.29 plus VAT.

It was also agreed that the Town Council-owned Tommy silhouettes be clearly marked with the Town Council's name to identify them as Council property and deter theft or unauthorised removal.

Proposed: Councillor Massey
Seconded: Councillor Kelly
Vote: All in Favour

ECL-26-283 Youth Club SLA

Committee considered the funding of the youth club managed by the YMCA for another year. Service level Agreement for 2026-27. Budget allocation agreed for 2026-27 of £10,000.00.

Recommendation to Council on 20th October 2026 and **NOTED** the latest report from the Youth Club.

Proposal: To recommend the funding of the YMCA service level agreement for 2026-27 to Council on the 20th October 2026.

Proposed: Councillor Kelly
Seconded: Councillor Perham Lake
Vote: All in Favour

ECL-26-284 SWFLC Swimming Pool Report 2025-26

Committee received and **NOTED** the report.

Proposal: To recommend the report and funding request to Council on the 20th October 2026.

Proposed: Councillor Crosbie
Seconded: Councillor Kelly
Vote: All in Favour

ECL-26-285 Report to Council

Items agreed to report to the Council meeting on 20 October 2026.

- WAA Allotment fencing
- Summer event – World Record Attempt
- Town Council stall at the Christmas Fayre 21st November 2026.
- Baby Loss awareness hearts at the bandstand 9-15th October 2026.
- Remembrance Sunday – new Tommy silhouette
- Closure of the Play area at the Village Hall

ECL-26-286 Media Coverage

- Remembrance Sunday

ECL-26-287 Next Meeting

The next meeting of the Events Community & Leisure Committee will be held on 3rd November 2026 at 7.30pm.

There being no further business to discuss the Chair closed the meeting at 8.29pm.

Signed.....

Date: 3 November 2026