

**SOUTH WOODHAM FERRERS TOWN COUNCIL
NEIGHBOURHOOD PLAN COMMITTEE**

MINUTES of the Meeting held on Tuesday 23rd April 2019
at 7.30 p.m.
at Champions Manor Hall

Present

Councillor D Eley (in the Chair)

Councillor P Wyatt
Councillor I Roberts
Councillor John

Councillor A Shearring
Councillor M O' Brien

In attendance: Town Clerk, Jon Herbert Troy Planning

NP039 Apologies for absence

No apologies were received

NP040 Declarations of Interest

Non – pecuniary interest received from Councillor Eley and Councillor Wyatt with regard to membership of South Woodham Ferrers Action Group, Non – pecuniary interest received from Councillor Roberts with regard to South Woodham Ferrers Village Hall.

NP041 Confirmation of Minutes

Minutes of the 12th February 2019, were agreed as a true record of the meeting.

NP042 Report received (attached to the agenda) from Troy Planning and consider recommendations

Successful consultation event at the Town Mayors Event and Annual Town Meeting, responses received confirm the scope that the Neighbourhood Plan is focusing on. Whilst the response was low, it is noted that this is the early stages and there will be additional consultation events during the duration of the plan.

The following reports were circulated and noted:

1. Consultation Report
2. Character Area Analysis
3. Landscape Analysis
4. Town Comparators Study
5. Ideas: Town Centre
6. Ideas: Access
7. Ideas: Greenery
8. Ideas: Northern Growth Area

NP043 To agree next steps on the development

Committee agree to obtain car parking survey quotations, committee to consider cost and agree whether to proceed at next Neighbourhood Plan Committee meeting.

NP044 Date of the next meeting

To be agreed

Meeting closed 9.50pm

SignedDate: 2nd July 2019.
(Chairman of the Meeting)