

SOUTH WOODHAM FERRERS TOWN COUNCIL
NEIGHBOURHOOD PLAN COMMITTEE

MINUTES of the Meeting held on Wednesday 4th September 2019
at 7.30 p.m.
at Champions Manor Hall

Present

Councillor D Eley (in the Chair)

Councillor P Wyatt
Councillor I Hammond

Councillor A Shearring
Councillor M O' Brien

In attendance: Town Clerk, Jon Herbert Troy Planning, Councillor Bentley and 2 members of the public

NP055 Apologies for Absence

Apologies of absence were received from Councillor Roberts

NP056 Declarations of Interest

Any Member declaring an interest is asked to state whether this is a pecuniary or non-pecuniary interest. Clarification, if required, can be sought prior to the meeting with the Chairman or the Town Clerk.

NP057 Confirmation of Minutes

Minutes of the meeting held on 2nd July 2019 were agreed as a true record of the meeting.

NP058 Summary of Consultation Events on Emerging Ideas

The report for the consultation event and emerging ideas was received, committee asked whether the return rate was high enough to be accepted by the inspector. Jon Herbert reported that whilst the return rate was low for the younger adult age group (under 40) this could be due to the demographic of the area. For regulation 14 targeting of the younger age would be made to increase the return rate in this age bracket.

To be noted that there will be future consultation events for regulation 14 and 16, so there is still time to increase the response rate.

NP059 Draft Neighbourhood Plan

Jon Herbert introduced the Draft Neighbourhood Plan and explained that the new plan tried to link with the original masterplan of South Woodham Ferrers. Jenny Robinson has informally viewed the document and is pleased with the plan to date.

Committee raised concerns whether the plan was deliverable or if it was too 'idealistic' as some of the areas suggested for improvements could not be the role of the Town Council and in the current economic climate could not be delivered.

Proposal: Neighbourhood Plan Committee recommend to Council draft Neighbourhood Plan with the following amendments made as detailed below:

Note: proposed new text *underlined and in italics*

Section 7 / Figure 37: Concept Masterplan of Northern Growth Area

Area currently coloured yellow to east of Garden of Remembrance and identified as a 'potential development area' on the key to be changed to green, for potential use as allotments.

Section 7 / Policy SWF NGA1: Placemaking principles (for the Northern Growth Area)

Expand criteria 'I' in the policy to read: *'Respect the sensitive setting of the Garden of Remembrance. Land to the east of the Garden and within the Growth Area should form part of the 'green necklace' around the town, including provision of new allotments for the town.'*

Section 8 / Policy SWF DC1: Design

Expand policy to include an additional paragraph which states: *'The layout of proposed new development should contribute to the provision of well--designed energy efficient buildings and places. Innovative approaches to the construction of low carbon development, and which demonstrate sustainable use of resources and high energy efficiency levels will be supported, subject to compliance with other policies in the Plan. Construction to Passivhaus standards and the Home Quality Mark is encouraged. Buildings should, where possible and viable, be orientated to optimise passive solar gain, and be designed such that they can accommodate photovoltaic panels or materials on roofs, either at the point of construction or at a future date. Alterations to existing buildings should also be designed with energy reduction in mind.'*

Section 9 / Policy SWF NCIL01: Community Infrastructure Levy (CIL)

Amend paragraph 2 of policy to read: *'Monies payable to South Woodham Ferrers Town Council will be used to help support delivery of the projects outlined in the Neighbourhood Plan, including those in the green project box, and which may include but are not limited to:'*

Add additional sentence after list of possible projects to read: *'Possible projects and the spending of any CIL monies received by the Town Council as a result of new development will be kept under review and regularly updated'.*

Proposed: Councillor Wyatt

Seconded: Councillor Shearring

Vote: Carried

NP060 Next Steps

Dependant on Council's decision regarding the Draft Neighbourhood Plan to proceed with consultation for regulation 14. Future meeting set for the 19th September 2019 to considers Council's decision and comments if required.

NP061 Budget

See attached report, to be noted that the Town Council can apply for £9,000 from Locality not £4,000 as stated in the report

NP062. Report to Council

To recommend to Council the Draft Neighbourhood Plan with the amendments as above

NP063. Date of the next meeting

19th September 2019 if required, and 17th October 2019 7.30pm

Meeting closed 9.30pm

SignedDate: 19th September 2019.
(Chairman of the Meeting)

NP061 Report**NEIGHBOURHOOD PLAN**

4th September 2019

Income

	Budget	Income to date	Projected Income	2019/20 Budget
General Reserves	62,500.00	62,500.00	62,500.00	£ 62,500.00
Locality Grant	4,000	0.00	4,000.00	£ 4,000.00
TOTAL BUDGETED INCOME	£ 66,500.00	£ 62,500.00	£ 66,500.00	£ 66,500.00

Expenditure

	Budget	Spent to date	Projected Expenditure
Marketing/Advertising	2,500	175.00	175.00
Sundries	0.00		00.00
Professional Fees	60,000	£ 33,149.28	60,000.00
TOTAL BUDGETED EXPENDITURE	£ 62,500.00	£ 33,324.28	£ 62,500.00