

Hall Hire Grant Application Form 2023-24

Please complete the form clearly in black ink and **BLOCK CAPITALS**. Continue on another sheet of paper if necessary.

Q1. You or Your Organisation	
Name of You/Organisation and location	HELEN JONES - PRESIDENT SOUTH WOODHAM FERRERS INNER WHEEL
Summary of aims and objectives	- TO PROMOTE TRUE FRIENDSHIP - TO ENCOURAGE THE IDEALS OF PERSONAL SERVICE - TO FOSTER INTERNATIONAL UNDERSTANDING
Age groups specifically catered for, if any	N/A
Are you or the organisation a non-profit making body?	NO
Are you or the organisation a Registered Charity? If so please give registration number	YES CHARITY NUMBER 1030509
Are you registered for VAT?	NO
Number of members	15
Number of members resident in South Woodham Ferrers	13
Is membership restricted in any way? If so please specify	NO
Do you charge a membership fee or charge for access to your activities? Please give details	ANNUAL MEMBERSHIP FEE CHARGED BY INNER WHEEL NATIONAL ORGANISATION

PREFERRED DATES : 19th + 20th OCTOBER
 2nd choice : 12th + 13th OCTOBER
 3rd choice : 16th + 17th NOVEMBER



Q2. Details of Grant Applied For

Purpose for which the grant is required:

THE ANNUAL CRAFT FAIR, WHICH HAS BEEN HELD SINCE 2016. ORIGINALLY ORGANISED BY THE TOWN COUNCIL, INNER WHEEL HAVE BEEN RESPONSIBLE FOR THE SET UP AND ORGANISATION SINCE 2018, HOWEVER ALL PROMOTIONAL MATERIALS DECLARE IT TO BE A JOINT VENTURE BETWEEN US. THE GRANT COVERS BOTH HALLS FOR 2 DAYS PLUS THE USE OF THE KITCHEN. 1 DAY WOULD BE CONSIDERED IF 2 CANT BE FUNDED

Please give full details, including how the project meets a local need and there is community support for the project, evidence must be provided:

THE CRAFT FAIR HAS BEEN WELL ATTENDED IN ALL YEARS. LOCAL STALLHOLDERS ARE ABLE TO SHOWCASE THEIR WORK AND RESIDENTS OF SOUTH WOODHAM FERRERS AND SURROUNDING AREAS CAN PURCHASE UNIQUE GIFTS IN A PLEASANT ENVIRONMENT WITHOUT GETTING ON A BUS. THE TEA AND CAKES GIVE PEOPLE AN OPPORTUNITY TO MEET AND CHAT WITH VOLUNTEERS, REDUCING ISOLATION.

The project should improve and/or protect the social, environmental or economic well-being of the locality where the funding is being spent. How will residents of South Woodham Ferrers benefit?

LOCAL RESIDENTS HAVE THE OPPORTUNITY TO SPEND MONEY THAT DIRECTLY BENEFITS LOCAL PEOPLE. STALL HOLDERS DONATE A RAFFLE PRIZE BUT PAY NO ENTRANCE FEE, MEANING THEY KEEP ANY MONEY EARNED. PROFITS FROM THE RAFFLE AND REFRESHMENTS GO TOWARDS CHRISTMAS HAMPERS FOR THE ELDERLY RESIDENTS OF SWH

Total cost of project HALL HIRE x 2 DAYS.	£ 784.76
Fund request from the Town Council	£ 784.76
Funds available from your/organisation's own resources	£ 0

Do you receive any other financial contribution from the Town Council? If so, please provide the details

No

Please give details of any fund raising event that you are undertaking for this project:

N/A

Please state if the grant is awarded how publication of the grant will be made: ie logo on uniform / equipment / press release etc

HALL HIRE

Q3. Financial Information Required

Details of all costs. Please provide copies of appropriate estimates or price lists	N/A	Attached Yes /No
A copy of your year-end audited accounts Please give reasons if not available		Attached Yes/ No /Not applicable

Name of person making application	
Address for correspondence	
Post code	
Daytime Telephone Number	
Email address	

Q4. Declaration

Please give details of a senior member of your organisation. For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q3.)**

I confirm, on behalf of SOUTH WOODHAM FERRERS INNER WHEEL (insert name of organisation).

That I am authorised to sign this declaration on its behalf and that, to the best of knowledge and belief, all replies are true and accurate.

I confirm that I have read the Town Council's Grants Policy which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant for the purpose specified in this application and will have to comply with the Policy.

Post held in organisation SECRETARY

Title MRS.

Organisat

WO

Mr/Mr

Telephone

Signed: [Signature] Date: 13/2/24

Q5. Signature of Person Completing the Application

This must be the signature of the person named in Q3 as the main contact and **not be the same person who has signed in Q4.**

I confirm that, to the best of my knowledge and belief, all the information in this application form is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed	<u>[Signature]</u>
Date	<u>13/2/24</u>



Please return your completed form to:

Town Clerk
South Woodham Ferrers Town Council,
Champions Manor Hall Community Centre,
Hullbridge Road,
South Woodham Ferrers,
Essex CM3 5LJ

Email:
katkins@southwoodhamferrerstc.gov.uk

We will acknowledge receipt of your application and let you know the date of the Committee meeting when your application will be discussed.

Inner Wheel of South Woodham Ferrers General Account
1st July 2022 to 30th June 2023

Income		Expenditure	
Balance C/Fwd	£ 253.82		
Subs received from Members	£ 485.00	Subs paid to District	£ 366.00
Club Visits	£ 451.00	Linda Sinclair - refund	£ 5.00
Raffle	£ 90.00	of subs overpayment	
Gazbo Fund	£ 23.00	Club visits	£ 451.00
Coronation Big Lunch proceeds	£ 164.30	Recruitment Campaign	£ 69.54
William de Ferrers	£ 75.50	Directories	£ 8.73
Summer Fayre proceeds		Flowers	£ 45.00
Regalia	£ 82.80	Christmas Fayre - Sweets purchased	£ 52.47
		Coronation Big Lunch expenses	£ 59.50
		Balance then transferred to charity account	£ 104.80
		Regalia	£ 104.70
		William de Ferrers	£ 34.00
		Summer Fayre Expenses	
		Balance then transferred to charity account	£ 41.50
		Gifts for President Kim	£ 47.98
			£1390.22
		Bal C/Fwd	£ 235.20
	£1625.42		£1625.42

Inner Wheel Club of South Woodham Ferrers Charity Account
July 1st 2022 to 30th June 2023

Income		Expenditure	
Balance B/Fwd	£ 1148.02	International Children's	£ 20.00
Raffle proceeds from Art & Craft Fayre	£ 322.00	And the Sreeper Village Bangladesh	
Refreshment proceeds at Art & Craft Fayre	£ 480.08	Mercy Ships UK	£ 250.00
Donation from stall holder at Art & Craft Fayre	£ 20.00	Trussell Trust Food Turkey/Syria -	£ 986.73
Member donation in lieu of Cakes at Art & Craft Fayre	£ 20.00	IIIW Earthquake appeal Parkinson's Disease	£ 100.00
Proceeds from Christmas Fayre	£ 113.30	No 24 District Committee Chairmans charity-	£ 400.00
Rotary Club of SWF – Sleigh	£ 875.00	Muscular Dystrophy UK	
Mary's Meals donations from various members of The Club	£ 45.00	The Royal British Legion	£ 30.00
Mary's Meals donations from Celia and Terri	£ 22.00	Alison Monk - cakes and boxes purchased for Arts and Crafts Fayre	£ 29.48
Donations from Terri Walker	£ 30.00	Kim Tipler – Arts and Craft Fayre expenses	£ 18.10
Payments received from Amazon Smile	£ 18.41		
Coronation Big Lunch balance transferred from general account	£ 104.80		
William de Ferrers Summer Fayre balance transferred from General account	£ 41.50		
Donation from Linda Sinclair For The Royal British Legion	£ 30.00		
	£ 3270.11		£2034.31
		Balance C/Fwd	£ 1235.80
	£3270.11		£3720.11

SWF Craft Fair

annbet56@gmail.com <annbet56@gmail.com>

Tue 06/02/2024 21:14

To:swf-inner-wheel@hotmail.com <swf-inner-wheel@hotmail.com>

I attended the first craft fair at Champions Manor Hall . I have been to all of them except one (I was ill). Over the years I have made lots of new friends and purchased many gifts for others and items for myself. As a more mature lady this Fair allows me to purchase items of quality without having to travel out of South Woodham. I'm very happy that this is being held to support Charities and feel good about supporting it. Ann Simpson

Sent from my iPhone

Arts and Crafts Weekend

Ken Walker <kenterri@talktalk.net>

Wed 07/02/2024 22:43

To:swf-inner-wheel <swf-inner-wheel@hotmail.com>

Dear President,

I would like to say how much I have enjoyed attending the Arts and Crafts Weekend at Champions Manor during a weekend in October/November over the past few years. The varied stalls and the skills displayed by the Crafts people has made the visit very informative and enjoyable.

Having the event close to Christmas has also been a great opportunity to shop for hand-made crafts as Christmas gifts. The volunteers from the Inner Wheel club of South Woodham Ferrers who organise the event do a great job. Keep up the good work.

Teresa Walker